

WNC HOMELESS COALITION
Regular Meetings -2nd Thursday of the month
November 11th 10:00 am -11:00 am
Referral and Monitoring Meeting/RRH Selection Committee 11:00-12:00 pm

MINUTES

Meeting Location: United Community Bank, Community Room
1640 E Main Street, Sylva

Dial in Telephone: (605) 313-6084

Access Code: 639316

INTRODUCTIONS

KERI GUIDRY, HAYWOOD PATHWAYS
PAIGE SUTTLE, HAYWOOD PATHWAYS
DESTRI LEGER, HERE IN JACKSON COUNTY
JENNIFER ABBEY, MERIDIAN (HAYWOOD)
REBA WEST, REACH OF HAYWOOD COUNTY
VERONICA MURPHY, REACH OF MACON COUNTY
ASHLEY FREEMAN, REACH OF MACON COUNTY
SARAH MARTIN & TOBY, AND MONICA, JUDITH
CLAUDIA, WNCAP

STANDING AGENDA ITEMS

- **Introductions/ Attendance**
- **December Leadership Positions Elections**
 - **Regional Lead:** Member of the Steering Committee, organizes local meetings (schedule, set agenda, send reminders, lead meeting), oversees all Regional Committee activities (1st Tuesday of the month from 10:30-12:00). Approx. 10 hours per month
 - **Regional Lead Alternate:** Represents the Regional Committee when the RL cannot, assists with operation of the Regional Committee as needed. Preferably in training to act as lead. Approx 5 hours per month. **REACH of Macon will bring back to directors for review.**
 - **Coordinated Entry Lead:** Implements and oversees regional coordinated entry system (ensuring clients are getting entered into Google Docs, running quarterly reports, requires attending monthly CAC meeting, 3rd Monday at 10). Approx 10 hours per month.
 - **Funding Process Lead:** Facilitates the local Emergency Solutions Grant application process (also looking for non-ESG recipients for Scoring & Funding Subcommittee).
 - **Point-in-Time Lead:** Facilitates the Point-in-Time / Housing Inventory count process. Attend period meetings. **REACH of Clay to continue.**
 - **Secretary/Webmaster:** Takes minutes at meetings and uploads them to Google Docs. **REACH of Macon will bring back to directors for review.**
 - **Project Review Committee Representative:** Reviews, scores and ranks CoC project applications; reviews and recommends grant transfer requests.
- **Rapid Rehousing Update**
 - HERE has been conditionally approved for \$61,500 in regional rapid rehousing assistance.

- We are working on putting together a packet including a Referral Coversheet, all documents in required order, a standard invoice and w9 included. We are also working to finalize what our turn around time for checks will be. All documentation will have to be reviewed and approved before HERE will cut a check; efficient referrals will lessen wait periods.

- Considering moving RAMM to twice per month. Feedback requested. **Second and Fourth Thursday, plan at the same time.**

- In January we will present the finalized referral process and documentation.

- Advised coalition members to bring names of roll over RRH clients from December to January

- **ESG Update**
- **Balance of State Steering Committee Update**
- **Coordinated Assessment Update**
- **Permanent Supportive Housing Update**
- **Agency Report Outs**

OTHER AGENDA ITEMS

PATHWAYS DOES COLD GRACE SHELTER FOR FAMILIES AVAILABLE, NO RESIDENCY AVAILABILITY. GET 'EM TO PATHWAYS BY 6 TO GET THEM TO THE CHURCH. SINGLES SHOULD BE ADMITTED BEFORE 10 PM.

RAMM

Ashley 1 - He5397 - 9, deposit & 2 months, approved

Pathways 2 -

TSJW - 9, Deposit & three months, approved

JMCA - 11, income, Deposit & 2 months, approved

Meridian 2 -

NP, VISPDAT not present, believes it is a 14. Putting up for Deposit & 3 months. Tabled for December

DS, 12, has income, living at church. Approved for deposits, will revisit monthly support in December.

HERE

GB - 9, tabling for december

LR - 12, Deposit & 2 months, approved

TD - 11, if she goes to Appalachian to resolve medication concern, consider emergency voucher, tabling RRH for December.

TG -

BC - 7, deposit & 1 month approved

CW - 12, deposit & 3 months, approved

MD - 11, deposit & 1 month & arrears, approved (pay arrears before the end of the year)

BP - 8, revisit in December with new VISPDAT