

WNC HOMELESS COALITION
Regular Meetings -2nd Thursday of the month
November 11th 10:00 am -11:00 am
Referral and Monitoring Meeting/RRH Selection Committee 11:00-12:00 pm

AGENDA

Meeting Location: United Community Bank, Community Room
1640 E Main Street, Sylva

Dial in Telephone: (605) 313-6084
Access Code: 639316

INTRODUCTIONS

STANDING AGENDA ITEMS

- **Introductions/ Attendance**
- **December Leadership Positions Elections**
 - **Regional Lead:** Member of the Steering Committee, organizes local meetings (schedule, set agenda, send reminders, lead meeting), oversees all Regional Committee activities (1st Tuesday of the month from 10:30-12:00).
 - **Regional Lead Alternate:** Represents the Regional Committee when the RL cannot, assists with operation of the Regional Committee as needed. Preferably in training to act as lead.
 - **Coordinated Entry Lead:** Implements and oversees regional coordinated entry system (ensuring clients are getting entered into Google Docs, running quarterly reports).
 - **Funding Process Lead:** Facilitates the local Emergency Solutions Grant application process (also looking for non-ESG recipients for Scoring & Funding Subcommittee).
 - **Point-in-Time Lead:** Facilitates the Point-in-Time / Housing Inventory count process. Attend period meetings.
 - **Secretary/Webmaster:** Takes minutes at meetings and uploads them to Google Docs.
 - **Project Review Committee Representative:** Reviews, scores and ranks CoC project applications; reviews and recommends grant transfer requests.
- **Rapid Rehousing Update**
 - HERE has been conditionally approved for \$61,500 in regional rapid rehousing assistance.
 - We are working on putting together a packet including a Referral Coversheet, all documents in required order, a standard invoice and w9 included. We are also working to finalize what our turn around time for checks will be. All documentation will have to be reviewed and approved before HERE will cut a check; efficient referrals will lessen wait periods.
 - Considering moving RAMM to twice per month. Feedback requested.
 - In January we will present the finalized referral process and documentation.
- **ESG Update**
- **Balance of State Steering Committee Update - Monica Frizzell**
- **Coordinated Assessment Update**
- **Permanent Supportive Housing Update**
- **Agency Report Outs**

OTHER AGENDA ITEMS