

HMIS Advisory Board Meeting Agenda

Friday, August 28, 2020, 9-11 AM

Call-in info (audio): +1 650-487-0457 PIN: 737 742 337#

Online presentation: meet.google.com/wxk-yiqs-zuu

WELCOME

ONE	Presenter: Brian Alexander	Estimated Time: 5 minutes
	Background Information: Welcome and introductions of members and other guests at the table and online. Brian will discuss today's agenda.	

APPROVAL OF MINUTES

TWO	Presenter: Lloyd Schmeidler	Estimated Time: 5 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: Members will review minutes from the April 23, 2020 meeting and suggest corrections. Members will approve meeting minutes	
	Supporting Materials: <ul style="list-style-type: none">Draft April 23, 2020 Minutes (emailed prior to the meeting)	

HMIS OPERATING POLICIES AND PROCEDURES ANNUAL UPDATE

FOUR	Presenter: Brian Alexander and Denise Neunaber	Estimated Time: 30 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: In June 2019, the HMIS Advisory Board approved HMIS Operating Policies and Procedures. Per the HMIS Advisory Board Governance Charter, members should review and update the document annually. Members will discuss potential changes and consider approval of the updated HMIS Operating Policies and Procedures document.	
	Supporting Materials: Draft HMIS Operating Policies and Procedures (emailed prior to the meeting)	

SOFTWARE WORKGROUP

FIVE	Presenter: Abby Burgess, Denise Neunaber	Estimated Time: 15 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: Members of the Software Workgroup will update members on current activities. Members will discuss next steps and proposed timeline	
	Supporting Materials:	

HMIS@NCCEH STATUS UPDATE

SIX	Presenter: Data Center Staff	Estimated Time: 30 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

	Background Information: Data Center staff will update members on the latest developments for the HMIS@NCCEH implementation.
	Supporting Materials:

REGULAR MEETING TIME

SEVEN	Presenter: Brian Alexander	Estimated Time: 5 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The HMIS Advisory Board will regularly meet every other month, meeting on even months of the year. Members will discuss setting a regular meeting date on these months. Options: 3 rd Tuesdays 11-1, 4 th Tuesday 10-12, 4 th Wednesday 11-1.	
	Supporting Materials:	

11:00 AM ADJOURN