North Carolina
Balance of State Continuum of Care

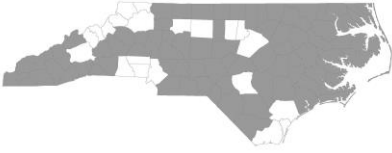bos@ncceh.org   919.755.4393   www.ncceh.org/BoS

NC Balance of State CoC Steering Committee
Consent Agenda and Updates
November 3, 2020

Contents

Section I. NC BoS CoC Steering Committee Consent Agenda

The following will be voted on at the November 3, 2020 NC BoS CoC Steering Committee meeting:

October 6, 2020 Steering Committee Minutes

Available here: https://www.ncceh.org/bos/steeringcommittee/

*Any Steering Committee member may request to move an item off the consent agenda to be more thoroughly considered. Any such items will be discussed as a regular agenda item at the next Steering Committee meeting.

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Section II. Updates

2020 Virtual Steering Committee Retreat
Tuesdays, November 10 and 17, 12:30 – 2:00 P.M.
Register here: https://bit.ly/3jmV3Oj

COVID-19 Local Leadership Response Sharing Call
Alternating Wednesdays, November 11, 2020 at 1:00 P.M.
Presentation: https://www.gotomeet.me/NCEndHomelessness
Audio: (646) 749-3112 Access Code: 975-793-733

Coordinated Entry Council Meeting
Monday, November 16, 10:00 – 11:30 A.M.
Presentation: https://www.gotomeet.me/NCEndHomelessness
Audio: (646) 749-3112 Access Code: 975-793-733

NC BoS CoC Nominating Subcommittee
Monday, November 16, 11:00 A.M. – 12:00 P.M.
Presentation: https://bit.ly/31DTiq3
Audio: (646) 749-3112 Access Code: 335-435-933

Racial Equity Subcommittee Meeting
Wednesday, November 18, 9:00 A.M.
Presentation: https://www.ncceh.org/events/1426/
Audio: (646) 749-3112 Access Code: 791-696-621

Funding and Performance Subcommittee Meeting
Thursday, November 19, 10:30 – 11:30 A.M.
Presentation: uberconference.com/brianncceh
Audio: 401-283-4752 Access Code: 13939

BoS HMIS User Meeting
Thursday, November 19, 1:00 - 2:30 P.M.
Register here: https://www.ncceh.org/events/1463/

CoC Competition Update

Awaiting information from HUD regarding plans for the FY20 CoC Competition.

HUD staff on a recent HUD COVID-19 Office Hours call reported that the SNAPS office is advocating for a non-competitive CoC Program funding process this year. This requires Congressional approval. CoC staff will continue to update the Steering Committee and other NC BoS CoC stakeholders as more information becomes available.

In preparation if the FY20 competition happens, agencies interested in applying for new projects should submit an Intent to Apply form. An Intent to Apply form is mandatory to apply for new funding in the FY20 competition. Staff will acknowledge receipt of submission and schedule a follow-up call once more information is available about this year's competition.

CoC Funding Priorities: https://www.ncceh.org/files/10673/
CoC Intent to Apply form: http://bit.ly/2TrvcKu

Section III. Meeting Minutes and Supporting Materials

NC Balance of State CoC Funding and Performance Subcommittee
October 15, 2020 Minutes

Members Present: Jane Earnest, Melissa McKeown
NCCEH Staff Present: Brian Alexander, Andrea Carey

- Brian welcomed members and introduced the agenda for today's meeting.
- Andrea gave an update on the progress for a dashboard to use for monthly Steering Committee meetings.
  - The NCCEH Data Center has requested an upgrade to system reporting from WellSky to allow a custom field for NC County of Service.
  - Staff have worked with ICA, the consultant helping design the dashboard, and they are ready to go once the custom field has been added to the system.
  - Staff are hopeful to have a dashboard by January 2021.
- Brian provided context for the discussion at the meeting.
  - At the July 2020 meeting, the committee discussed the need to increase HMIS bed coverage. Increased bed coverage helps in multiple ways:
    - Systemically
      - Scored in the annual CoC program competition and is an area that the NC BoS CoC needs improvement
      - Provides more accurate and comprehensive data to understand the scope of homelessness in the CoC
      - Allows the CoC to look more closely at trends over time
    - Practical
      - Enhances coordination of services and increases opportunities for people experiencing homelessness to find permanent housing
      - Provides increased coordination at BNL meetings and more comprehensive reports
- Andrea presented the current status of bed coverage by number of beds and percentage of bed coverage by program type in the NC BoS CoC.
- HMIS coverage by Project Type:

Chart 1: Number of Beds by Program Type and HMIS Participation

Program	HMIS Participating	Not HMIS Participating	VSP (can't)
ES	1166	713	829
TH	237	443	42
RRH	409	1...	
PSH	1565	437	0

Legend: ■ HMIS Participating   ■ Not HMIS Participating   ■ VSP (can't)

Chart 2: Percentage of Beds HMIS Participating

Program	HMIS Participating
ES	(not labeled)
TH	33% (with 61% and 6% segments)
RRH	96% (with 4%)
PSH	78% (with 22%)

Legend: ■ HMIS Participating
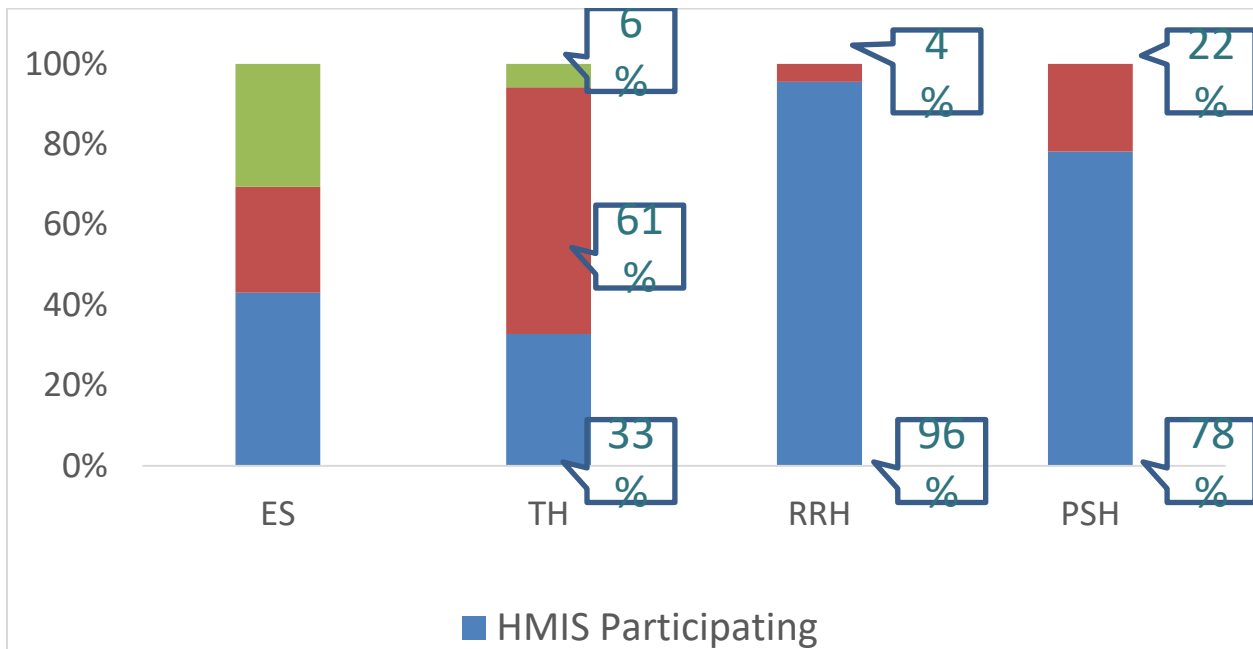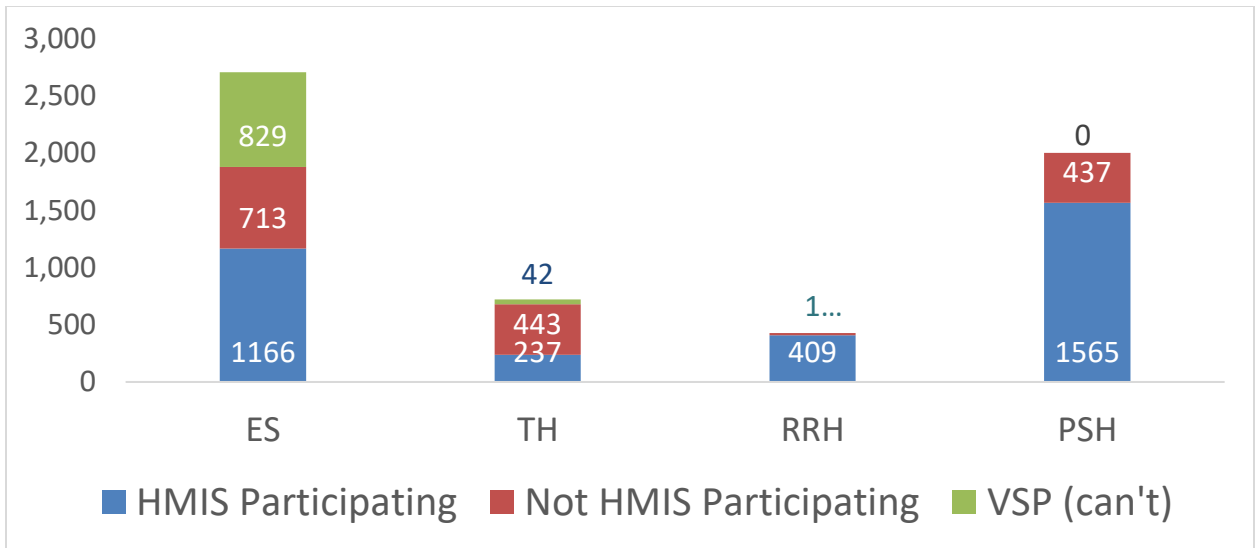
- These charts highlight the number of beds and percentage of beds in programs participating in HMIS, in programs not participating in HMIS, and in victim service programs prohibited from participating in HMIS.
- In general, the NC BoS CoC has excellent bed coverage for RRH and PSH programs. This is likely due to these services almost exclusively being funded through the ESG and CoC programs. The PSH beds not in HMIS are overwhelmingly HUD-VASH

beds. VAMCs are not required to participate in HMIS and have been hesitant to participate. Recently, HUD announced an initiative with VAMCs to import data from the VA HOMES software into HMIS. The NCCEH Data Center is working with loca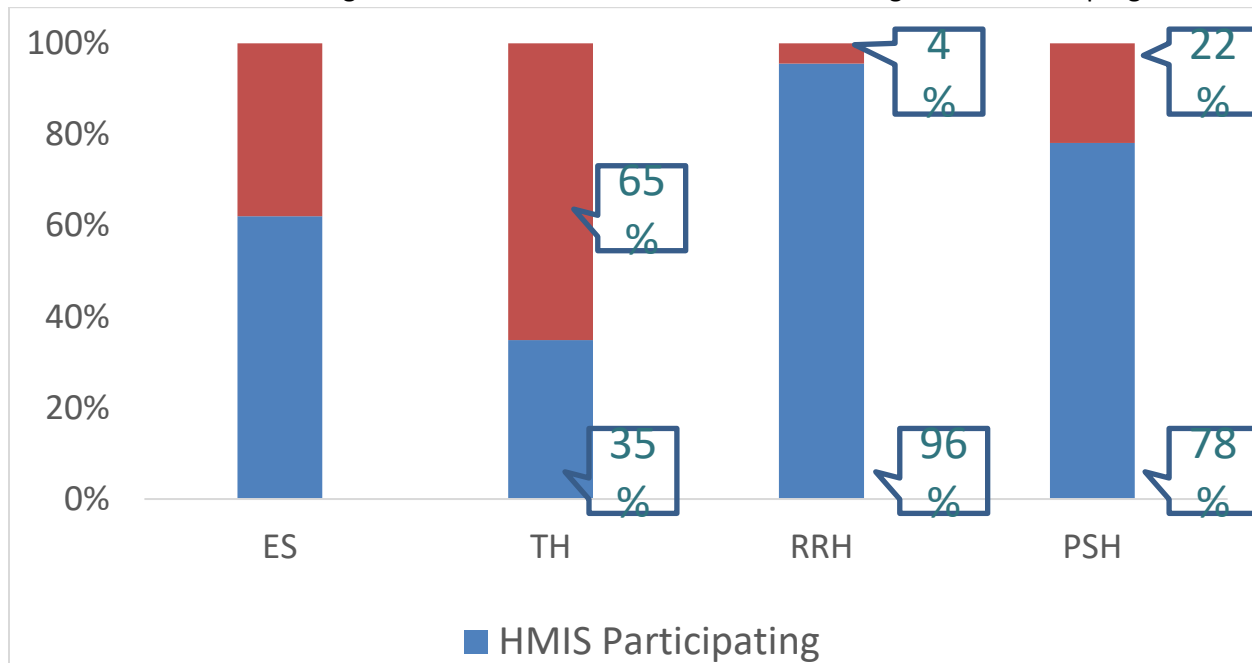l VAMCs and our software vendor, WellSky, to develop the process for importing the HOMES information into HMIS@NCCEH. Staff recommend focusing the CoC's work to increase HMIS bed coverage on ES and TH programs.

- Staff introduced the ways in which the CoC might set a goal to increase bed coverage.
    - By number of beds
    - By percentage of beds
    - By CoC or region
    - By Project Type
- Members agreed that setting goals at the CoC-level by percentage and Project Type makes the most sense and to focus goals on ES and TH.
- Members discussed how to set goal percentages. Goals should be realistic but push the CoC to make substantive change in the number of beds for each program type.
- Members set the following recommendations to increase HMIS bed coverage to present to the NC BoS CoC Steering Committee for approval:
    - The NC BoS CoC will increase HMIS emergency shelter bed coverage to 75% by December 31, 2021.
    - The NC BoS CoC will increase HMIS transitional housing bed coverage to 45% by December 31, 2021.

- While this is not as large a stretch goal, members felt that relationships with TH programs were less secure and might take more time and effort. Jane suggested and members agreed to evaluate progress on the TH goal at 6 months to determine if the goal could be increased.
- Members will evaluate progress monthly and make adjustments as needed during the goal period.
- Staff called on a member to present the recommendations to the Steering Committee at the November 3, 2020 meeting. Melissa agreed to present and work with staff on the slide presentation.
- Once the Steering Committee approves the recommended goals, the FPS will work to figure out strategies to meet the goals. Next month's meeting will be focused on these strategies and develop a plan of action to roll out before the end of the year.
- The meeting was adjourned. Next month's meeting will be changed to Thursday, November 19th at 10:30 AM due to Thanksgiving Day falling on our usual meeting day.
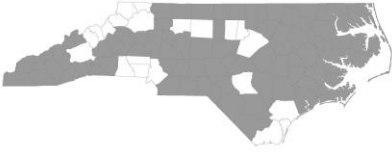
NC Balance of State CoC Nominating Subcommittee Meeting
October 16, 2020 Minutes

Attendees: LaTonya Penny, Jim Cox, E. Marie Watson, Tharesa Lee
Staff: Kevin McNamee and Debra A. Susie

On its way to developing a 2021 slate of at-large candidates, the Nominating Subcommittee reviewed its efforts to secure representatives from four new statewide agencies since the first meeting. Three of the four have accepted an at-large position and named the following individuals to represent them. Listed next to these are the Subcommittee members who agreed to participate in these introductory calls:

- Isaac Sturgill, Project Director, Housing Unit, Legal Aid of North Carolina (Jim Cox)
- Kelly Ross Benton, President of the Executive Committee for the NC Realtors Housing Foundation (E. Marie Watson)
- Pam Atwood, Director of Housing Policy, NC Housing Coalition (LaTonya Penny)
- Still pending is NC Rural Center, for which a meeting is scheduled on Oct. 21 with that organization's President and Director of Advocacy (Tharesa Lee).
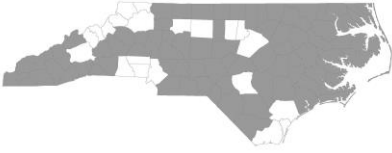
Stephanie Williams with the state's Office of the Senior Advisor on the ADA and Olmstead was proposed by Executive Director Denise Neunaber as a possible candidate. The Subcommittee agreed she should be invited to serve, and LaTonya agreed to be part of that conversation.

The discussion moved to efforts to secure a second at-large member with lived experience. Marie suggested we consider Jeff Rawlings with her organization. Given that Jeff serves as the Coordinated Entry lead from Johnston-Lee-Harnett Community Action, staff was instructed to confirm there would be no conflict of interest since Marie also serves as the Regional Lead (a post from which she says she is stepping down in 2021). If no conflict of interest exists, Kevin will set up a meeting for him and Marie to speak with Jeff about his service on the Steering Committee. To address the challenges in securing someone for this category, Kevin proposed a subcommittee of people with lived experience be established, and those interested in governance could more naturally transition to a Steering Committee seat going forward.

The Subcommittee next reviewed the 2021 slate illustrated in the subsequent table. The slate comprises one additional at-large member beyond the limit of 5 for the "Other with statewide focus" category. Debra asked the Subcommittee to consider a request to the Steering Committee for waiving this category's limit in 2021, given that the slate's total for at-large members does not exceed the maximum of 13. The Subcommittee agreed and will develop and present arguments for why this step should be considered by the Steering Committee.

Key for the table below: yellow=current at-large Steering Committee members interested in staying on next year; blue=candidates yet to be confirmed; and green=new at-large candidates who have agreed to serve in 2021.
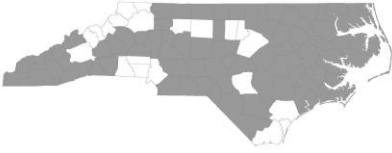
People with Lived Experience (Min. 1 w/goal of 2 in 2021)	NC State Government – works with a program that serves people experiencing homelessness (Min. 3 – Max. 6)	Other with Statewide Focus (Min. 3 – Max. 5)
Eric Edwards	**Department of Health and Human Services** Angela Harper King, Community Mental Health Stephanie Williams, Office of the Sr. Advisor on the ADA and Olmstead	**Health care sector** Brooks Ann McKinney, Cone Health
Candidate needed	**Department of Public Safety**	**Business sector** Kelly Ross Benton, NC Realtors
	Department of Commerce	**Public housing agency** Pam Atwood, NC Housing Coalition
	Department of Military and Veteran Affairs	**Youth services or advocacy sector**
	Department of Public Instruction Lisa Phillips, Education of Homeless Children and Youth	**Domestic violence services or advocacy sector** Deena Fulton, NC Coalition Against Domestic Violence Alternate: Cassandra Rowe
	NC Housing Finance Agency Ellen Blackman, NC Housing Finance Agency	**Legal Services** Isaac Sturgill, LANC
		NC Rural Center [Meeting scheduled Oct. 21]

Before adjourning, the Subcommittee members agreed to these next steps:

- Staff and Subcommittee members will make approach to 3 remaining prospects to fill out the slate of 2021 at-large members
- Staff will provide bios on each new candidate, and the Subcommittee will use its final meeting on Monday, November 16, at 11:00 a.m. to prepare for its presentation of the slate at the December 1st NC BoS CoC Steering Committee.

Coordinated Entry Council Meeting
October 19, 2020 Minutes

Attendees: Kristen Martin (Region 2), Bonnie Harper (Region 3), Michele Knapp (Region 4), Teresa Robinson (Region 5), Latonya Foust (Region 6), Jeff Rawlings (Region 7), Linda Walling (Region 10), Michele Welsh (Region 11 and 13), Alyce Knaflich

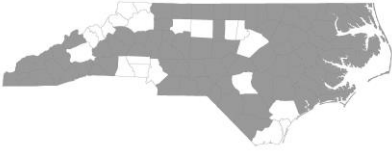**Staff:** Nicole Purdy, Ashley Von Hatten

Coordinated Entry Data Elements: As of October 1, 2020, HUD-funded SSO-CE projects are required to collect the following three data elements; CE assessment element, CE event element, and current living situation element. Nicole walked the Committee through the three required elements and the "what," "who," and collection state of each. A recording of the CE data elements training can be found on NCCEH's website at https://www.ncceh.org/hmis/training/.

Back@Home Surge Population: Back@Home referrals will happen in two stages. Stage one is the initial surge population and stage two are ongoing referrals through NC 211, with the ESG Office determining the process for ongoing referrals to begin November 16, 2020. The CoC CE Referral Representative workflow is as follows:

- Client identified for Back@Home resource
- Client accepts Back@Home resource
- CoC CE Referral Representative asks the client for NCCARE360 consent and HMIS ROI before sending the referral
- CoC CE Referral Representatives enter surge population referrals into NCCARE360 using the information gathered from paper packets
- Ongoing surge referrals can be entered directly into NCCARE360 without using the paper packets (unless they are helpful for your community's referral process)
- All CoC CE referrals include NCCARE360 HMIS Supplemental Form
- CoC CE Referral Representative makes referral to **Back@Home/NC-211** via NCCARE360
- (Referrals will be sent to 211 Data Specialist staff for review)
- NC-211 navigator sends referral to NCCARE360 queue
- NC-211 data specialist sends referral to Back@Home Rehousing Agency through HMIS triage project (using HMIS Supplemental Form)
- NC-211 navigator communicates next steps to client
- Back@Home Rehouisng Agencies will contact households to verify eligibility and enroll in Back@Home-CV in order of prioritization
  - o Rehousing Agencies need to inform CoC if there will be a delay in following up with the surge population

CoC CE Referral Representatives are also able to recall referrals (if made to Back@Home Rehousing Agency and not Back@Home/211).
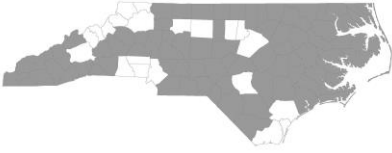
Coordinated Entry Annual Evaluation: HUD-issued waiver states annual CE evaluation is not required for 2020, due to various reasons related to COVID-19. CEC will discuss CE annual evaluation at January 2021 meeting and establish timeline for Spring 2021 annual review.

With no further business, the meeting was adjourned.

Racial Equity Subcommittee Meeting
October 21, 2020 Minutes

Attendees: Stephanie Gilliam, Manuel Hyman, Teresa Robinson, Deniece Cole, Jeffrey Rawlings, LaTonya Penny, Tambra Chamberlain, Mary Erwin, Renee Urban, Tujuanda Sanders
Staff: Andrea Carey, Sarah Murray, Kevin McNamee

Celebrations
Local business allowing space and soliciting donations for personal non-profit whose goal is to get transitional housing for young adults experiencing homelessness
Helped someone make a voting plan
RE Dialogue series complete and gotten feedback from coworkers that they want more!

Steering Committee Report Out
Stephanie Gilliam reported out last time- went well, script from NCCEH helped, nice to see how many people on this subcommittee were on the steering committee

Volunteer for next steering committee mtg- LaTonya Penny

Racial Equity Dialogue Series Debrief
General Impressions
- Very educational
- Felt like a safe space at all times
- The journey was great!
- I believe that we could have had more time with each dialogue to have fuller conversations
- We touched on a lot of very sensitive but needed topics
- Enjoyed working with each and every one of you
- Learned new things, got me to studying
- Expectations were very low at first- very surprised and very pleased how it went
- Limitations
- Series raised awareness but did not necessarily solve problems but that is probably beyond the goals of this subcommittee
- Start of a conversation, did not fix an issue, but hopefully allowed a space to continue these conversations
- Only last dialogue had concrete steps- which made sense based on the topic
- Start of a beginning and would hate for us to stop it
- Not a lot of people in the audience participated/asked questions

- Ideas for next time
- Maybe we could have a goal to make them more interactive- consider using breakout rooms
- Reached quite a few people and gained some people along the way
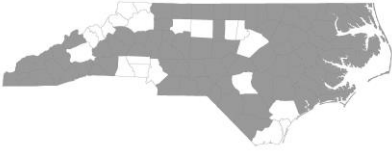
- Could we figure out a way to do anonymous questions, maybe a separate submission process for before the event even
- Bit.ly platform for collecting questions anonymously?
- Could allow people to come off of mute to ask questions but risks not being able to vet questions and sometimes people are very quiet
- Reflective questions can help guide conversations
- How to we nurture or support someone being real and not conscripted by fear of offending?
- Would be good to have some kind of surveying for feedback after people attend
- Would be good to have some kind of focus on white guilt, white supremacy, aimed to while colleagues
- Recruitment/Attrition
- Usually people who join already have an interest in learning about RE
- We have to be the voice of forwarding emails and encouraging participation from our agencies

- Do we want to do this kind of series again?
- Let's regroup after C4 trainings and decide

Racial Equity Training with C4 Innovations
Everyone should have received an email with survey and registration links directly from C4
- Please email Kevin if you have not gotten that
- RE training- 2 trainings: 11/10 and 11/17 from 12:30-2:00
- Strategy meeting to discuss implementing learning into practice- Tues 12/8 from 10:30-12:00

Submitting a blog post to NAEH
They want to hear how CoCs are implementing RE work
Asked us to submit blog post in ongoing series, likely focused on the RE dialogue series
Also planning a podcast where they could interview some subcommittee members potentially (will decide later)
Kevin will make a draft and send out to subcommittee for input

Next Meeting
Cancelled in order to honor time subcommittee members are putting into C4 training