

North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Balance of State Steering Committee Meeting

8.3.10

Regional Leads Present:

Kristi Case, Debbie Cole, Jennie Connor (for Teena Willis), Jim Curtin, Wanda Feldt, Sharon Foust, Laura Hartman, Melissa Ledbetter, Amy Modlin, Jane Motsinger, Vanessa Neustrom, Joel Rice, Jackie Sheffield, Linda Tillery (for Chris Battle), Paulette White

Regional Leads Absent:

Albert Barron, Beverly Hall, Ramona Gilbert, Michele Steele, Marie Watson

Interested Parties Present:

Bonnie Bettini, Kim Braxton, Emily Carmody, Nicole Dewitt, Nancy Holochwost, Lynn Inman, Nikki Locklear, Donna McCormick, Laura McDuffee, Denise Neunaber, Nikki Ratliff, Don Rogers, Tamara Veit, Bill Warren, Taliaka Williams

Approval of July Minutes

A motion to accept the minutes was made and approved [Inman, Rice].

2009 Awards

- HUD announced funding awards for new projects from the 2009 competition, and the Balance of State received funding. The BoS's total award from the 2009 competition was \$6,862,732 (\$4,592,729 for new projects, \$2,270,003 for renewals).
 - Grantees should have received grant award letters from HUD headquarters stating the amount of their award. Grantees may begin working on technical submissions and should contact NCEH with any questions.
- The new projects from 2009 will no longer be included on the list of expected applications for 2010. NCEH will compile a list of projects applying in 2010 and email it to the BoS list.
- The Steering Committee discussed what should be done in the case that an agency is interested in submitting a pre-application now that the deadline has passed.
 - Committee members felt that all agencies should be held to the same deadline. Concerns were also raised that if an agency has only recently found out about the pre-application, it may mean they have not been involved in the BoS or Regional Committee process until now and will require more technical assistance at this late date in order to submit a viable application. The committee suggested that these agencies become

involved in the BoS and apply next year. The committee also suggested that Regional Committees use all methods possible to publicize the pre-application deadline in their communities next year.

- The committee proposed a policy that the BoS will not accept any more pre-applications this year. If the submitted applications do not use all of the BoS's pro rata, the Project Review Committee will recommend adding funding to projects.
 - NCCEH will verify with HUD that it is allowable to establish a cut-off deadline prior to the release of the NOFA and then the Steering Committee will make a final decision.
 - In the meantime, agencies that missed the deadline may still submit pre-applications with the understanding that they may not be accepted.
- For next year, the BoS will explore including community need in the scoring process.
- Agencies that received funding for new projects should have received an email from HUD regarding their technical submission. Grantees can call their HUD representative or NCCEH for help with this process.
 - New SHP grantees are required to attend the SHP Start-Up Conference on September 2. NCCEH will forward the email regarding this training to the BoS list.

2010 Scorecard

- The Scorecard Committee held two meetings to revise the scorecard for the 2010 application. Significant changes include:
 - Separate scorecards for new and renewal projects
 - Large, complex questions broken down into specific questions with assigned point values
 - Questions that pertain to numerical data and deadlines will be scored only by NCCEH staff
 - Match letters for both new and renewal projects were made a threshold requirement
 - Created a section for Regional Committee performance worth 8 points to help incentivize regions to participate actively in BoS activities
 - Geographic Preference section, which was worth 10 points for regions that had no applications in the previous competition, was suspended for this year
 - Committee recommended not scoring SHP-HMIS renewals, since most questions on the scorecard do not apply to HMIS projects and renewals do not need to be ranked. The Project Review Committee would only verify their match.
- The scorecard was presented to the Steering Committee for approval with the knowledge that some changes may need to be made after the NOFA is released. In this case, the revised scorecard would be submitted again for approval.
 - A motion was made and approved to accept the 2010 new and renewal scorecards conditional on any changes after the release of the NOFA [Curtin, Cole].

2010 CoC Competition

- Pre-application revisions were due July 9. Three agencies still need to turn in changes.
- The BoS Participation Form is required to be filled out by all agencies and interested parties who participate in BoS or Regional Committee activities. This information is required for the Exhibit One portion of the CoC application. NCCEH will send out a list of agencies that have already completed the form.
- All grantees should send a copy of their APR to NCCEH when they turn it in to HUD. Grantees should also send copies of any grant amendments or other changes to NCCEH as they happen.
- QPRs were due June 4 and are due on a quarterly basis from now on. Four agencies still need to turn in their initial QPRs.
- Regional Committee meeting minutes need to be sent to bos@ncceh.org. Seven regions are currently not submitting minutes.

Regional Approval of Applications

- The form for Regional Committees to approve and rank project applications is on the NCCEH website at www.ncceh.org/bosgrantees.
- The form is due to NCCEH by the next Steering Committee meeting on September 7, since most regions are ready to approve projects. Any region that needs more time should contact NCCEH to discuss an alternate due date.

Regional Committee Updates

- ARMM: Wanda Feldt and Donna McCormick did a presentation on the LME's housing department and resources at the last Regional Committee meeting.
- Southwest: Kristi Case did a presentation on housing and homelessness to law enforcement at the Crisis Intervention Training.
- Foothills: The area's domestic violence shelter received an NCHFA grant to double their capacity for shelter beds and to add 10 transitional beds. They are also creating HUD targeted units.
- Eastern NC: ECBH had its first HPRP monitoring and it went well--there were no findings.
- Statewide: There were many participants from North Carolina at the NAEH conference July 12-14. North Carolina participants met with Senator Burr, Senator Hagan's staff, and several NC Representatives' offices. Lots of new information was presented at the conference, but many questions remain about HEARTH as HUD works on regulations. HUD is holding a HEARTH/HMIS training in Atlanta in September and NCCEH plans to hold TA calls in the next month.

Next Meeting: Tuesday, September 7 at 10:30.