NC Balance of State CoC Steering Committee
Minutes

March 3, 2020

Regional Leads Present: Destri Leger, Sabra Rock, Teena Willis, Melissa McKeown, Marie Watson, James Mercer, LaTasha McNair, Melissa Eastwood, Jim Cox

At-Large Members Present: Eric Edwards, Todd Rosendahl, Brooks Ann McKinney, Angela Harper King, Parker Smith, Paullett Wall, Ellen Blackman

SC Members Absent: Kristen Martin, LaTonya Penny, Emily Locklear, Tharesa Lee, Deena Fulton, Jessa Johnson, Lisa Philips, Michael Dineen

Interested Parties Present: Keri Guidry, Bonnie Harper, Emily Lowery, Cassandra Rowe, Joel Rice, Kimberly Hemphill, Gail Henson, Rebecca C. Snyder, Teresa Robinson, Laura Spivey, Renee Urban, Lorelei Watts, Tujuanda Sanders, Joshua Edwards, Angela Boles

NCCEH Staff Present: Brian Alexander, Jenn Von Egidy, Debra Susie, Jasmin Volkel, Kevin McNamee, Ehren Dohler

Approval of Consent Agenda
- The consent agenda was sent out for review prior to the meeting and is posted at: https://www.ncceh.org/bos/steeringcommittee/
- The consent agenda was voted on as a whole at the beginning of the meeting. Without changes or objection, the consent agenda was approved by common consent.

CoC Competition Updates
Full FY19 CoC award announcements are still pending.
- HUD released initial FY19 CoC awards on January 14th.
- All Tier 1 projects were awarded.
- CoC planning grant was also awarded.
- Total initial award: $8,558,755
- Final award announcements should be released within the next 2 weeks
    - Tier 2 awards
    - Potential DV bonus projects

HUD announced the initial steps of the FY20 CoC competition:

- Registration – released January 14; due March 5
- GIW – expected within a couple of weeks of final FY19 award announcements
- NOFA release – While we never know when the Notice of Funding Availability will be released by HUD, the SNAPS office, at the February 2020 NAEH conference in Oakland, CA, alluded to a May 2020 release this year. Staff will operate on this potential timeline and provide updates as we know more.
- NCCEH staff have begun preparations for this year's competition:
  - Renewal Applicant slide deck with helpful hints
  - First Submission-Renewal Applicants: CY19 HMIS APRs due March 31, 2020
  - Intent to Apply process launched

The Intent to Apply form is mandatory for all agencies applying for new CoC funds. The form has been posted to the NCCEH website at: https://www.ncceh.org/bos/currentcocapplication/ and will be reviewed on a rolling, non-binding basis. The deadline is two weeks after the NOFA release.

- Any agency wanting to apply for a new CoC project in the FY20 competition is required to submit a form.
- The form asks for preliminary information about proposed project(s).
- NCCEH staff will review and follow-up with the agency to discuss.
- New CoC Applicant Webinar recording: www.bit.ly/2T5vd7R.

Regional Committees need to choose a Scorecard Representative

- The Scorecard Committee recommends both renewal and new applicant scorecards to the Steering Committee for approval for the CoC competition.
- Each Regional Committee should choose and submit the name of its selected representative by March 31st
- The Scorecard Committee will meet over three consecutive Friday afternoons from 2:00-3:30 PM on April 10th, 17th, and 24th.
- Any person may represent the Regional Committee on the Scorecard Committee, and at-large members interested in joining the committee are welcome.
- Submit selections for scorecard representatives at: http://bit.ly/2wNF5Kz.

The Funding and Performance Subcommittee continues to work on a dashboard that the Steering Committee can use to discuss CoC performance and begin developing strategies to end homelessness. We anticipate the dashboard to be ready in time for next month's meeting. FPS has been contemplating the best data points the Steering Committee should review each month.

- General information
  - Monthly overall and programmatic PIT counts
  - Number of people exiting to permanent housing
- System Performance Measures

- Length of time homeless
- Returns to homelessness
- Exits to permanent housing

Coordinated Entry Evaluation

The first phase of CE Evaluation has begun:

- HUD requires CoCs to evaluate their coordinated entry process at least annually.
- CoCs must collect feedback from participating programs and clients.

NC BoS CoC's CE Evaluation Framework:

- Two groups surveyed:
    - Service providers
    - Clients who have interacted with the CE system
- Service providers surveyed via online form, annually.
- Client surveys distributed to two groups:
    - People currently experiencing homelessness, after receiving the VI-SPDAT
    - People housed in PSH or RRH in the last year.
- RRH client surveys distributed on a rolling basis. All other surveys distributed once a year in the spring.

CE Evaluation Timeline

- Surveys distributed to RRH clients: ongoing
- Surveys distributed to PSH clients: February 4 – April 4, 2020
- Survey distributed to people receiving VI-SPDAT: March 22 – April 4, 2020
- All surveys collected and turned in to NCCEH: March 22 – April 10, 2020
- Survey data analysis by NCCEH: April 10 – May 1, 2020
- Analysis presented to Coordinated Entry Council: May 18, 2020

Webinar for street outreach and shelters to participate in CE evaluation

- Tuesday, March 10 from 10:30 a.m. – 12:00 p.m. Every program (RRH, PSH, street outreach, shelter) should have attended a webinar on
- CE Evaluation or should listen to the recording for their webinar!

Survey process

- Surveys are completely confidential, anonymous, and optional.
- Surveys can be completed on paper or online.
- Once a paper survey is complete, client should be given an envelope to seal it in.
- If a client requests help completing the survey, someone who does not have direct contact with the client must provide the help. That person doesn't exist in your agency, ask another agency to help.
- Read the provided script before each survey.

Directions to Staff Distributing Survey
1. Survey is completely optional.
2. Completing the survey should be done anonymously.
3. Be sure to read the script provided before distributing survey.
4. Please put your agency name and date on the survey before handing it to client or before client begins the online survey.
5. Provide an envelope with all paper surveys.
   *You should keep a large envelope or a box to collect completed surveys.
6. Turn in completed paper surveys to your Coordinated Entry Lead.

Where to find materials: All materials posted at www.ncceh.org/bos/coordinatedentry under "Information."

We need your help!
- To be a robust evaluation we need enough data from each region.
- We plan to provide a regional breakdown (per ESG office request) in the analysis this year.
- Having few respondents from a region could mis-represent the CE process in that region.

NC Housing Finance Agency Letters of Support

The North Carolina Housing Finance Agency's Supportive Housing Development Program (SHDP) provides interest-free loans for developments that benefit the following populations:
- Homeless persons
- Persons with mental, physical, or developmental disabilities
- Persons with substance use disorders
- Children in foster care
- Youth aging out of foster care
- Adults released from correctional facilities

The Steering Committee voted to approve Letters of Support for SHDP requests from two organizations:
1. Help, Incorporated: Center Against Violence (Region 6: Rockingham County)
   a) Presented by Angela Boles
      - Application to fund building a new facility with shelter & services
      - Region 6: Rockingham County
      - Serving survivors of domestic violence
      - 3 acres have been donated by Rockingham County for the building.
      - 3 large suites/4 persons per suite
   b) Motion to approve was made by Eric Edwards and seconded by Melissa McKeown.
2. Outreach Mission Inc (Region 7: Lee County)

a) Presented by Laura Spivey
  - Application to build a new facility for Emergency Shelter & Services
  - Region 7: Lee County
  - Serving men, women, and families
  - 60 beds
  - 30 men
  - 30 women
  - 3 family rooms

b) Motion to approve was made by Emily Lowery and seconded by Eric Edwards.

Racial Equity Subcommittee Update
- Created Fall of 2019 – still welcoming members
- An introductory webinar is scheduled for March 11th from 10 – 11:30 AM to give brief overview of the CoC, 2019 Racial Equity Assessment, and purpose/potential goals for the subcommittee
- An in-person meeting is scheduled for March 27th from 10 AM – 3 PM in High Point for subcommittee members and NCCEH planning team
- An in-person training for Steering Committee members is being scheduled with C4 Innovations for early May – details to come!

2020 Point-in-Time & Housing Inventory Count Update

January 29, 2020--What we're counting:
- Beds and Units: How much capacity does our system have?
- People: How many people are experiencing homelessness?

Point-in-Time County (PIT): A snapshot count of people experiencing homelessness (HUD definition)
- Unsheltered Count: People staying places not meant for human habitation
    - Outdoors (streets, park benches, under bridges, etc.)
    - Tents/encampments
    - Vehicles
    - Bus or train stations
    - Abandoned buildings
- Sheltered Count: People staying in emergency shelter or transitional housing dedicated to people experiencing homelessness.

Data is preliminary.
- Unsheltered count: 2,021 people counted
- 33% were observations, which provides very limited data and impacts the overall data quality.

Agencies not using HMIS (159 Total)
- Non-HMIS agencies were invited to submit data via the App.
    - 38% of all agencies submitted via the App.
- NCCEH is currently working with agencies to verify that the data is accurate.
- The remaining 99 agencies that didn't use App have been asked to complete a PIT interview with NCCEH.
    - Just 31% of the 99 agencies have responded.
- NCCEH staff are working to engage the remaining agencies – support from Regional Leads and regional PIT/HIC teams is critical!
- NCCEH staff are conducting Housing Inventory Surveys after PIT data is received and verified.

Agencies that use HMIS
- 92 Agencies in the NC BoS CoC use HMIS.
- Once the PIT and HIC reports are received from the HMIS vendor, the Data Center will work with each agency to review and finalize their PIT and HIC reports using HMIS.
- This process will start within the next few weeks.

Upcoming Meetings & Reminders

Coordinated Entry Evaluation Webinar for Shelters/Street Outreach
Tuesday, March 10, 10:00 – 11:30 A.M.
Presentation: https://global.gotomeeting.com/join/791696621
Audio: (646) 749-3112 Access Code: 791-696-621
Racial Equity Subcommittee Orientation
Wednesday, March 11, 10:00 - 11:30 A.M.
Presentation: https://global.gotomeeting.com/join/791696621
Audio: (646) 749-3112 Access Code: 791-696-621
Coordinated Entry Council Meeting
Monday, March 16, 10:00 – 11:30 A.M.
Presentation: https://global.gotomeeting.com/join/791696621
Audio: (646) 749-3112 Access Code: 791-696-621
BoS HMIS User Meeting
Thursday, March 19, 1:00 - 2:30 P.M.
Register here: https://www.ncceh.org/events/1378/
VAWA Emergency Transfer Webinar
Wednesday, March 25, 10:00 - 11:00 A.M.
Register here: https://www.ncceh.org/events/1403/
Funding and Performance Subcommittee Meeting
Thursday, March 26, 11:00 A.M. - 12:00 P.M.
Presentation: https://global.gotomeeting.com/join/791696621
Audio: (646) 749-3112 Access Code: 791-696-621
Racial Equity Subcommittee In-person Meeting
Friday, March 27, 10:00 A.M. - 3:00 P.M.
High Point, NC

Bringing it Home: Ending Homelessness in NC 2020
    May 20-21, 2020
    McKimmon Conference and Training Center, NC State University
    Register here: https://nchousing.org/bringing-it-home-2020/

Meeting adjourned.

Next Steering Committee Meeting: Tuesday, April 7, 10:30 AM – 12:00 PM