Steering Committee Meeting

December 5, 2019

10:30 AM
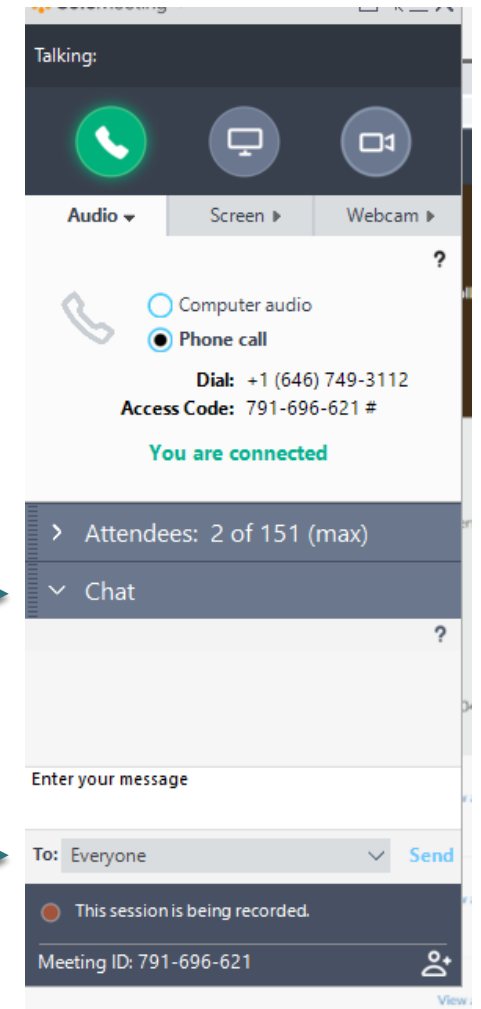
Welcome

Reminders

Your line is muted.
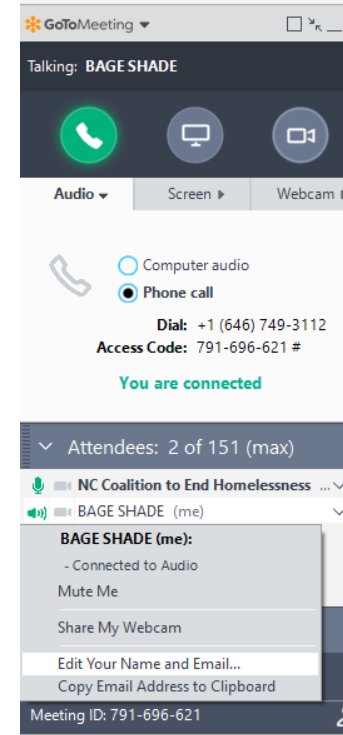
We will unmute the line during Q&A pauses.
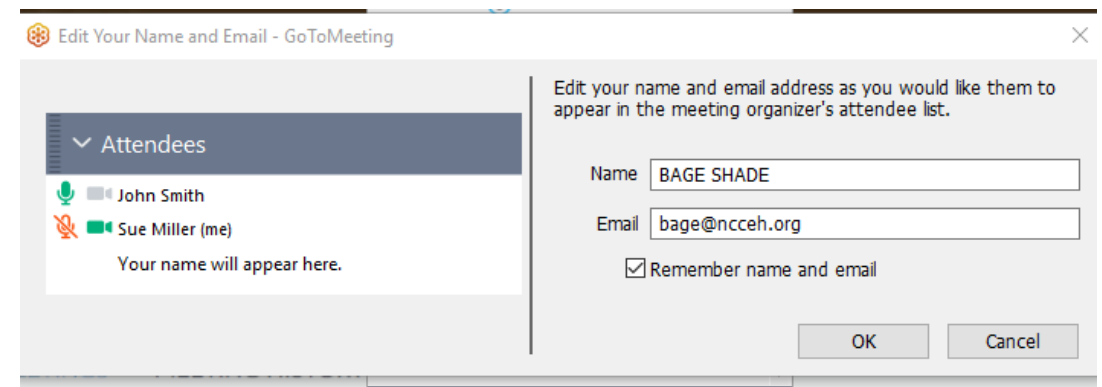
The chat box is available to use anytime.

Roll Call

- We will conduct Roll Call for Regional Leads and at-large members to confirm quorum for voting.

- Other participants should enter their full names so we know they are here and included in the minutes.
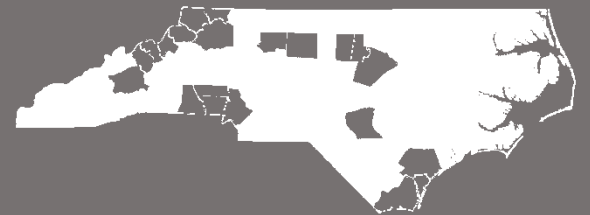
Agenda

Agenda

- Consent Agenda

- New CoC Staff

- Governance Charter Updates

- Steering Committee At-Large Member Elections

- 2020 Point-in-Time/Housing Inventory

- FUP voucher MOA request

- ESG Debrief

Review & approve consent agenda

Consent agenda:

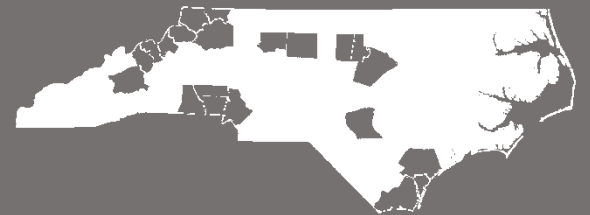https://www.ncceh.org/bos/steeringcommittee/

- The consent agenda was sent to the Steering Committee prior to the meeting as part of a board packet.
- The consent agenda will be voted on as a whole at the beginning of each meeting.
- Steering Committee members may request to remove an item from the consent agenda for additional discussion.

Changes or discussion?
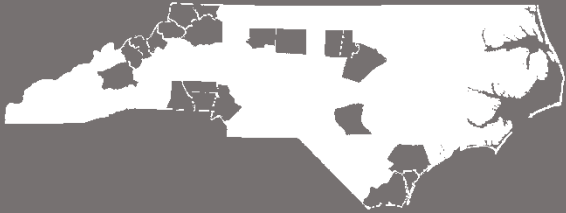
New CoC Staff

Governance Charter Updates

The NC BoS CoC Governance Charter has been updated to reflect changes in 2019

- Annual update is required by HUD

- NCCEH staff have made updates to reflect:
  - Code of Conduct
  - Racial Equity Subcommittee
  - Adding alternate/proxy for at-large members
  - Small typos

- Draft charter: https://www.ncceh.org/bos/steeringcommittee/

Code of Conduct Policy

- NCCEH staff will set of Code of Conduct framework for all Regions. Based off this framework, Regions will develop a Code of Conduct to include specific needs of the region.

- The policy shall cover conflict of interest in regard to serving on funding review and selection committees and abstaining from voting when there is a conflict of interest presents.

- The policy will be updated annually, and approval of the policy will be recorded in Regional Committee minutes.

Racial Equity Subcommittee

Responsibilities of the subcommittee include:

- Regular meetings throughout the year. The meeting schedule is determined by subcommittee members.

- Oversees implementation of the annual Racial Equity Assessment and analyzes data collected to create a final report for the CoC Application.

- ·Recommends data-informed action steps to the NC BoS CoC Steering Committee to improve equity across the CoC.

Statement of inclusion

The NC BoS CoC believes that inclusion is a critical part of developing and providing best practice homeless services.

For this reason, we are intentional that the members of the Racial Equity Subcommittee reflect the diversity of homeless service networks in regard to race, ethnicity, gender and gender identity, sexuality, age, education, ability, and lived experience with homelessness.

Racial Equity Subcommittee

We are hosting an open-call for members with a passion for Racial Equity to join us! Membership on the subcommittee is open to all stakeholders in the CoC. Regular meetings throughout the year. The meeting schedule is determined by subcommittee members.

- Submit your interest here: https://forms.gle/ufE5r5MghKhdek5z5

Questions? Comments?

- Discussion?

- Motion?

Steering Committee At-Large Member Elections
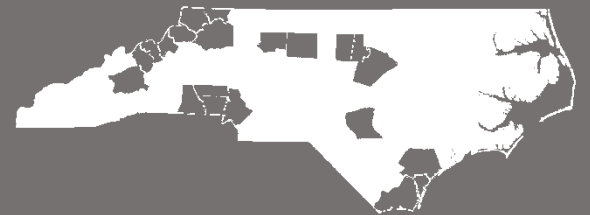
Nominations Subcommittee

Membership

Region 1	Monica Frizzell Vaya Health
Region 6	LaTonya Penny Alamance Family Abuse Services
Region 12	Jim Cox United Way of Pitt County
At-large	Paullett Wall NC Homeless Education Program

Purpose

The Steering Committee needs at-large members that will provide collaboration between their agency/sector and the NC BoS CoC to better serve people experiencing homelessness.

At-large Members Come From 3 Distinct Categories

Type of Seat	# of seats	Sectors/Agencies
Lived experience	1-2	n/a
State government	3-6	Department of Health and Human Services Department of Public Safety Housing Finance Agency Department of Education Department of Military and Veteran Affairs Department of Commerce
Other at-large	3-5	Health care sector Business sector Public housing agency Domestic violence services or advocacy sector Legal services Youth services or advocacy sector

Renewals

Deena Fulton, North Carolina Coalition Against Domestic Violence

Parker Smith, Pisgah Legal Services

Jessa Johnson, DHHS

Ellen Blackman, North Carolina Housing Finance Agency

Angela Harper King, DHHS

Todd Rosendahl, PointSourceYouth

Lisa Phillips, NC Homeless Education Program

Eric Edwards, Lived experience

Open Slots

State Government	Open slots: 2
Department of Public Safety	
Department of Military and Veteran Affairs	
Department of Commerce	
Other Sectors with state-wide Focus	Open Seats: 2
Business	
Public Housing	
Healthcare	
Lived Experience	Open Seats: 1

Nominations Subcommittee Recommendations

Healthcare

Brooks Ann McKinney
Moses Cone Health

Public Housing

Michael Dineen
Public Housing Authority of the City of
Lenoir
NC PHA Director's Association
member

2019 At-large Members Slate

Lived Experience **1 seat**	Eric Edwards, Transylvania Association for Disabled Citizen	
Partner Sectors **6 seats**	Deena Fulton, North Carolina Coalition Against Domestic Violence	Parker Smith, Pisgah Legal Services
	Ellen Blackman, NC Housing Finance Agency	Todd Rosendahl, Point Source Youth
	Brooks Ann McKinney, Moses Cone Healthcare	Michael Dineen, NC PHA Director's Association
Government **3 seats**	Angela Harper King, NC DHHS, Division of MH/DD/SA Services	Lisa Phillips, NC Homeless Education Program, DCDPI
	Jessa Johnson, NC DHHS, Supportive Housing Policy Director	

Questions/Discussion?

- Discussion

- Motion to approve 2020 at-large members?

- **2020 Steering Committee Member Orientation**
  - December 12, 10:00 A.M.

    Presentation: https://global.gotomeeting.com/join/791696621

    Audio: (646) 749-3112 Access Code: 791-696-621

Regional Committee should elect 2020 leaders by December 31, 2019!

2020 Regional Committee Elections should happen in 4th quarter meetings!

To promote coverage, a single agency should not fill more than 2 leadership positions on the Regional Committee

Regional Lead

Regional Alternate

Webmaster

Coordinated Entry Lead

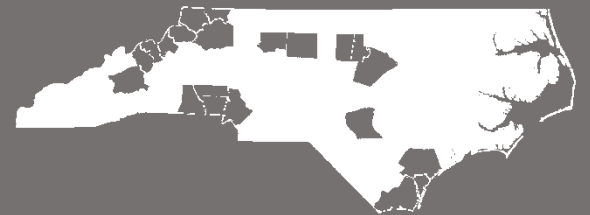PIT Lead (starts in 4th quarter of 2019)

ESG Funding Process Lead

CoC PRC Representative

 All Regional Committees are asked to submit names and contact info for their leadership positions to NCCEH staff by December 31:
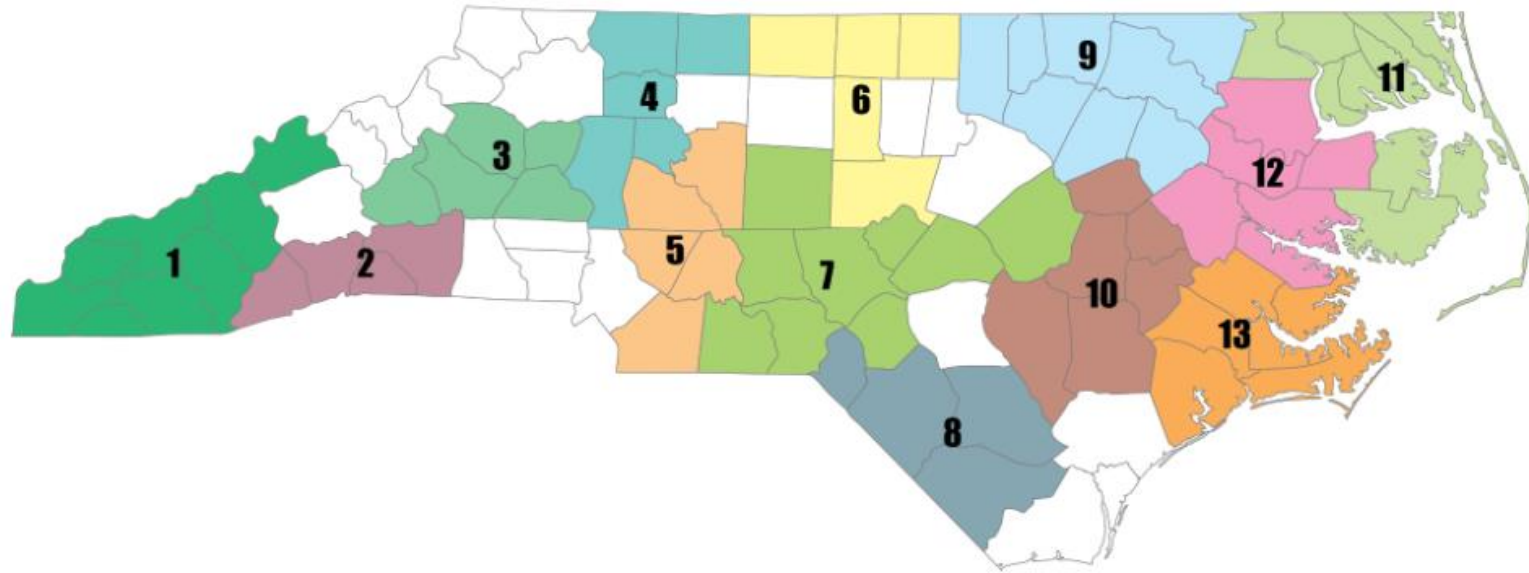https://forms.gle/papqWv4qzXEZZ4jq8

2020 Point-In-Time/Housing Inventory Count

Our goal for 2020

The NC Balance of State CoC will complete an accurate and comprehensive Point-In-Time and Housing Inventory Count in 2020 throughout all of our regions.

PIT/HIC data is an important tool and resource for your communities

Inclusive count of homeless populations

Includes non-HMIS agencies

Includes unsheltered homeless populations

Can use local and regional data to:

Understand size/scope of homeless populations

Assess system for gaps (do your programs match your populations needs?)

Track increases/decreases

Locate and engage unsheltered homeless populations

Raise community and political awareness of homelessness

"Snapshot" of our system

The count is a snapshot of homelessness on a given night. (January 29, 2020)
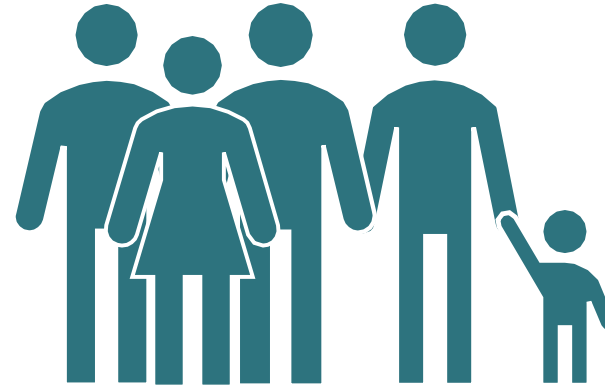
What we're counting:

January 29, 2020

Beds and Units

How much capacity does our system have?

People

How many people are experiencing homelessness?

Key Terms

Point-In-Time Count (PIT)

Count of people experiencing homelessness on one night

Housing Inventory Chart (HIC)

Count of the beds in the homelessness system

Temporary: Shelters and Transitional Housing
- While here, people are counted as experiencing literal homelessness in the PIT

Permanent: Rapid Rehousing and Permanent Supportive Housing
- While here, people are not counted as experiencing homelessness – but we still use the surveys to inform our reports!

Point-in-Time Count (PIT)

Snapshot count of people experiencing homelessness (HUD Definition)

Unsheltered Count

People staying in places not meant for human habitation

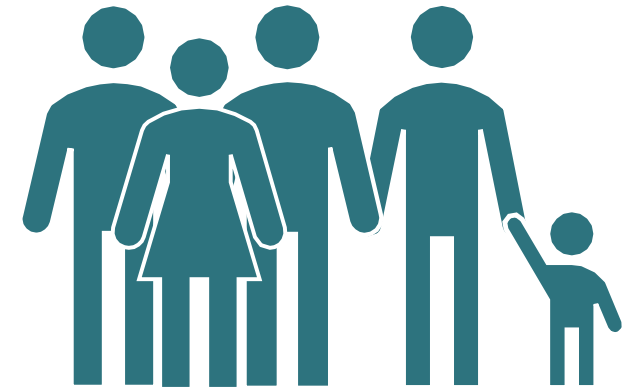Outdoors (streets, park benches, under bridges, etc.)
Tents/Encampments
Vehicles
Bus or train stations
Abandoned buildings

Sheltered Count

People staying in **emergency shelter** or **transitional housing** dedicated to people experiencing homelessness

Data Collection for Point-in-Time Count
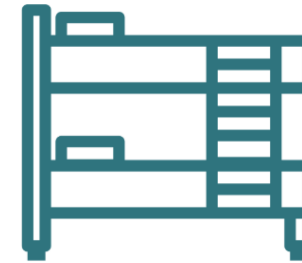
Unsheltered	Sheltered Count		
	HMIS ES + TH	Non-HMIS ES + TH	
Counting Us App	HMIS Reports	Counting Us App	Aggregate Reports*
Night of Count: Jan 29 Service Based Counts: Jan 29-Feb 5	Work with NCCEH Data Center to finalize data and submit reports	Night of Count: Jan 29 Service Based Counts: Jan 29-Feb 5	NCCEH staff can assist agency staff to gather and report data by 2/14/20

Counting Us App

- New/Improved from last year
- Used nationwide
- Includes expert technical support
- Includes all questions required by HUD
- Use on phones, tablets, computers
- Low-barrier access and use (does require sign-up)
- Ongoing training dates for everyone starting in November
- Available for agencies and volunteers to practice with starting in mid-November.
- App will "go live" on the night of the count
- Data submitted will be immediately able to be viewed, allowing for quicker response and reporting
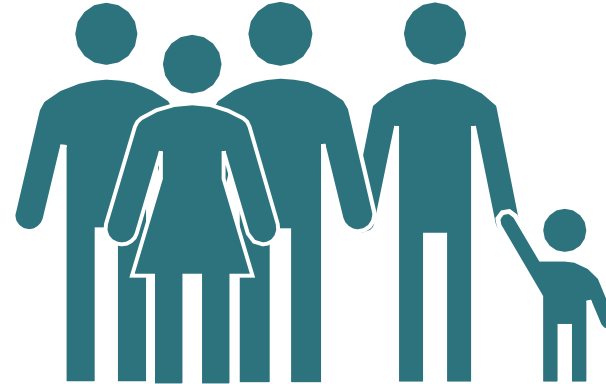
Housing Inventory Chart (HIC)

Snapshot inventory of resources to shelter or house experiencing homelessness

Beds + Units

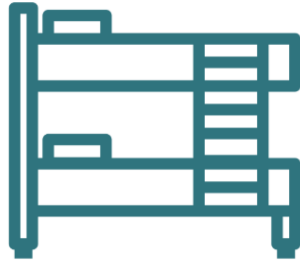Temporary Sheltered
    Emergency Shelter (ES)
    Transitional Housing (TH)

Permanent Housing
    Rapid Rehousing (RRH)
    Permanent Supportive Housing (PSH)
    Other Permanent Housing (OPH)

People in Beds + Units

Summary of people served

Data Collection for Housing Inventory Chart

Temporary Sheltered		Permanent Housing	
HMIS ES + TH	Non-HMIS ES + TH	HMIS RRH + PSH + OPH	Non-HMIS RRH + PSH + OPH
HMIS Reports: Work with NCCEH Data Center to finalize data and submit reports	People Count: **Counting Us Survey App** (Due 2/5/2020)	HMIS Reports: Work with NCCEH Data Center to finalize data and submit reports	People Count: **Counting Us Survey App** (Due 2/5/2020)
	Bed + Unit survey with NCCEH staff (Due 2/28/20)		**Bed + Unit survey** with NCCEH staff (Due 2/28/20)

Regional Teams

Date	Benchmark
October	Regional Committees identify Regional Count Team Leads
Nov 8	Confirm who the Regional Count Lead is with NCCEH
Nov 8-Nov 20	Regional Lead assembles a Regional Count Team
Nov-Jan	Regional Count Team meets regularly to prepare for the count
Nov-Jan	Keep NCCEH and Regional Committee informed of progress and participate in planning calls with other Regional Teams.
February	Wrap Up: Regional Committee works with Regional Count Team to thank team members, agencies, donors, and volunteers

Several Regional Committees still need an elected PIT/HIC Lead

Regional Committee	Elected PIT/HIC Lead
1	
2	Emily Lowery
3	
4	
5	
6	
7	
8	Emily Locklear
9	Melissa Elliott
10	
11	Erica McCloud
12	Jim Cox/Linda Mandell
13	Lenize Patton

Please send name and contact information for your elected PIT/HIC Lead ASAP to: http://bit.ly/2miDTKj

NCCEH Trainings and Open Office Sessions

Date	Time	Focus
November 13	1:30-2:30	Conducting the count & Orientation to the App (*Recording posted*)
November 20	1:30-2:30	Virtual Open Office Session
November 25	1:30-2:30	Conducting the count & Orientation to the App (*Recording posted*)
December 11	1:30-2:30	Virtual Open Office Session
December 18	1:30-2:30	Conducting the count & Orientation to the App
January 15	1:30-2:30	Virtual Open Office Session

Trainings: Conducting the Count & Orientation to the App	Trainings open to all: Regional Team members, Agency Staff, and Volunteers. Cover basics of participating in a count and orientation to the App.
Virtual Open Office Sessions	Virtual Open Office Sessions are for anyone involved in the count can join the call and ask questions about the App, conducting surveys, etc.

Planning/Training for Regional Teams

NCCEH is hosting calls for Regional Leads and members of Regional PIT/HIC Teams

Date	Activity
November 6 – 1:30-2:30	Orientation (*Recording posted*)
December 4 – 1:30-2:30	Review Progress/Volunteer Recruitment
January 8 – 1:30-2:30	Review Progress/Problem Solving
January 22 – 1:30-2:30	Last Minute Prep

Stay Connected

https://www.ncceh.org/datacenter/pointintimehowto/
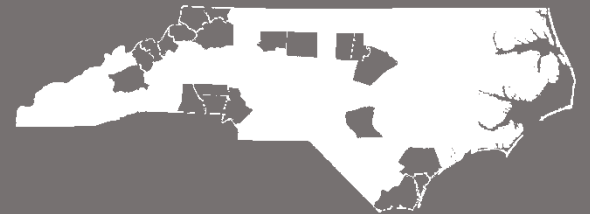
This page on the NCCEH website is the go-to place to find regular updates, trainings, and other important information.

Family Reunification Vouchers MOA

2019 Family Reunification Program (FUP) NOFA has been released.

- For PHAs to serve:
  - Families for whom the lack of adequate housing is a primary factor in the imminent placement of a family's child in out-of-home care or the delay in the discharge of a child to the family from out-of-home care.
  - Youth between 18-24 who left foster care or will leave foster care within 90 days and are homeless or at-risk of becoming homeless.
- Applications due December 17, 2019.

Requires a MOA with the Public Housing Authority, FUP Liaison, and CoC

- Details responsibilities to collaborate with
  - PHA
  - FUP Liaison: DSS, foster homes, etc.
  - CoC

- Requires
  - PHA to work with CoC and FUP Liaison to develop data tracking systems
  - PHA to attend CoC meetings (at least quarterly)
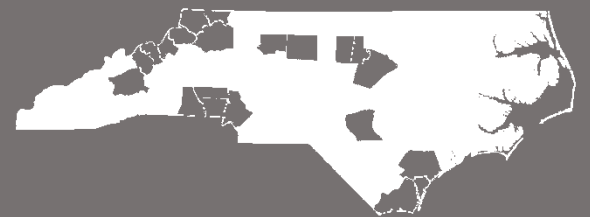 - Participation in the CE process

Questions/Discussion?

- Discussion
- Motion to approve all MOA requests for FUP voucher applicants?

ESG Debrief

ESG Conditional Funding

Region/LPA	Total*
1	$124,850
2	$116,741
3	$158,148
4	$107,900
5	$284, 827
6	$107,007
7	$361,130
8	$166,920
9	$0
10	$182,573
11	$107,727
12	$149, 911
13	$147,032
NC BoS CoC total*	$1,580,028

Resources

- ESG Orientation Webinar recording: http://bit.ly/2KHYnVJ
- ESG Office Website

ESG FPL Survey

- Received results from 8/13 Regions

- Asked about satisfaction with the following CoC Staff support:

  - Technical Assistance: Status Calls and other correspondence

  - ESG Scorecard Webinar and Q & A Session

  - Staff feedback on ESG Applications

  - Overall Impressions

What did we get right?

- Staff was responsive to questions asked either during status calls, webinars, or through one-on-one contact.

- Staff created collaboration with regional partners to make sure it all got done.

- Staff posted materials to the website to be referred back to later.

- Phone calls and benchmarks created by staff helped regions to stay on a tight timeline.

Issues and Questions Raised

- Scorecard
  - Some found wording and jargon confusing
  - Lack of nuance and ability to negotiate points

- Staff Review of applications
  - Long turn-around time
  - Felt like running to separate competitions

- Overall Impression
  - Conflicting information from ESG and NC BoS CoC
  - Lack of Steering Committee input on the review process

Open Discussion

- What feedback do you have?

- What questions does this raise for you?

- Does the process need to evolve next year in the NC BoS CoC?

Meetings and Reminders

Meetings & Reminders

- 2019 Family Reunification Program (FUP) NOFA has been released.
  - For PHAs to serve:
    - Families for whom the lack of adequate housing is a primary factor in the imminent placement of a family's child in out-of-home care or the delay in the discharge of a child to the family from out-of-home care.
    - Youth between 18-24 who left foster care or will leave foster care within 90 days and are homeless or at-risk of becoming homeless.
  - Applications due December 17, 2019.

Meetings & Reminders

- 2020 ESG Grantee Orientation Webinar
  - Recording: https://transcripts.gotomeeting.com/#/sessionId/41464005883326 23898

- 2020 Steering Committee Member Orientation
  - December 12, 10:00 A.M.

    Presentation: https://global.gotomeeting.com/join/791696621

    Audio: (646) 749-3112 Access Code: 791-696-621

Meetings & Reminders

- Funding and Performance Subcommittee Meeting
  - December 16, 9:30 A.M.
  - We are accepting new members to serve on this committee. Please email bos@ncceh.org, if interested.

    Presentation: https://global.gotomeeting.com/join/791696621

    Audio: (646) 749-3112 Access Code: 791-696-621

- Coordinated Entry Council Meeting
  - December 16, 10:00 A.M.

    Presentation: https://global.gotomeeting.com/join/791696621

    Audio: (646) 749-3112 Access Code: 791-696-621

Adjournment

Next Steering Committee Meeting:
Tuesday, January 7, 10:30 AM – 12:00 PM

Keep in touch
  bos@ncceh.org
  919.755.4393

Roll Call

- Other participants should enter their full name so we know they are here and included in the minutes.