



UNI5 REGIONAL COMMITTEE

MEETING MINUTES



Date: 01-16-2019

Location: Burke United Christian Ministries and Conference Call

Meeting Facilitated By: Casey McCall

Name	Agency	Present/ Absent	Name	Agency	Present/ Absent
Alison Azbell	Meeting Place Mission	P	Angela Battle	Kwanzaa Family Inn	P
Valerie Brooks	Options, Inc.	A	David Burleson	BUCM	A
Jeff Burns	A Caring Alternative	P	Jennifer Clark	Family Care Center	P
Lisa Cook	ACCESS Care	A	Curry Cromer	ABCCM	P
Kim Duncan	WPCOG	A	Jane Earnest	Family Care Center	P
Tammy Gray	VAYA	P	Stella Guido	Safe Harbor Rescue Mission	P
Bonnie Harper	GHCCM	P	Thom Hartman	House of Refuge	A
Cindy Hathcock	My Safe Haven	A	Gail Henson	CVBH	P
Aaron Kohrs	Greenway Transportation	P	Gwin Laws	Caldwell Co. Public Schools	P
Casey McCall	Salvation Army	P	Leila McMichael	Kwanzaa Family Inn	A
Lily Moody	Shelter Home of Caldwell Co.	P	Tonya Rathbone	Family Guidance Center	P
Sabra Rock	McDowell Mission	P	Van Taylor	McDowell Mission	A
Dave Thomas	Easter Seals	A	Jacqueline Watson	Caldwell Co. EMS	A
Teena Willis	Partners BHM	P	Carrie Workman	Salvation Army	A
Samantha Yancey	Meeting Place Mission	A			

- I. Call to Order - Introductions/ Welcome/ Sign In
- II. Review of Minutes from December
 - Accepted by common consent with the following changes – 1) the heading said “Agenda” and should say “Minutes” 2) Correction in spelling of Aaron Kohrs name, 3) Correction of spelling of November
- III. Balance of State
 - Steering Committee call updates
 - i. Coordinated Entry Annual Review –Survey information sent out.
 - Service providers complete this survey: <https://docs.google.com/forms/d/e/1FAIpQLScNmjRNq3EppKgO9-OzO0S9R9jg6uUzVamCVv9JxqBy5F1zg/viewform>
 - Survey all VISPDAT recipients between January 6-19
 - Survey anyone entering RRH or PSH programs in 2018
 - All surveys are posted under the information tab: <https://www.ncceh.org/bos/coordinatedassessment/>
 - ii. HMIS transition update – nothing new
 - iii. ESG funding update – There were only 3 agencies that were given conditional awards
 - Family Care Center, Kwanza Family Inn, & McDowell Mission
 - McDowell Mission will not be able to comply with changes requested by the ESG office so they will not be funded.
 - Reviewed ESG questions for BoS feedback – Casey will provide feedback to NCCEH
- IV. Coordinated Entry
 - Case Conferencing scheduled for second Friday of each month promptly at 9am – next case conferencing will be Feb. 8th.
 - Everyone needs to make sure to review the individuals they have put on the list and make sure everything is current before the next case conferencing.
 - Conference Call number will be used for case conferencing.
- V. Point in Time Count planning

- i. Alexander – Cindy Hathcock
 - ii. Burke – Alison Azbell
 - iii. Caldwell – Angela Battle
 - iv. Catawba – Jennifer Clark
 - v. McDowell – Van Taylor
 - County leads need to be communicating to the agencies within their counties to ensure an accurate count.
 - Planning form for the region was submitted to NCCEH.
 - Upcoming PIT Status Calls that agencies need to participate in
 - January 18th at 10 am
 - To access the call/webinar: (404) 400-8750 then conference ID 109-732-640#
 - To view slides: Type [join.me/nccehrocks](https://www.ncceh.org/events/1314/) directly into your browser's address bar.
 - January 25th – status call at 10am and training for sheltered Count – Data Collection for non-HMIS agencies at 11am
<https://www.ncceh.org/events/1314/>
 - PIT unsheltered count – all surveys will be done using an app
 - Google Play – droid survey offline 
 - iTunes App Store – isurvey offline 
 - Everyone needs to download the app and then authenticate their device to be able to use the surveys online
 - Go to Administration – Authenticate Device
 - First initial, last name, -bos Ex: twillis-bos
 - Password for all NCCEH – 599170
 - Download Survey
 - After survey is loaded – Run current survey
 - Surveys can be done offline and updated later
 - Agencies can practice using the app through the rest of the week then it will be unavailable to practice until the training before it goes live.
- VI. Agency Updates & other Discussions
- Greenway Transportation – Aaron Kohs introduced himself and provided Burke Route flyers
 - ABCCM - Curry Cromer discussed SSVF coverage. Alexander County will be covered by Volunteers of America. Continue to refer veterans to ABCCM as stated in Coordinated Entry guidelines and they will route the veterans to the proper agency.
 - Tammy Gray shared she will be moving to Concord Feb. 28th. She will continue with Vaya until they are able to replace her.
 - CVBH – Gail Henson shared Angela Wilcox will be replacing Chris Hoover

Meeting adjourned and next meeting will be February 20th at 10am at BUCM with Call in Option