



UNIS REGIONAL COMMITTEE

MEETING MINUTES

Date: 11-07-2018

Location: Burke United Christian Ministries and Conference Call

Meeting Facilitated By: Teena Willis

Name	Agency	Present/ Absent	Name	Agency	Present/ Absent
Alison Azbell	Meeting Place Mission	P	Angela Battle	Kwanzaa Family Inn	P
Amelia Bostic	Greenway Transportation	A	Valerie Brooks	Options Inc	P
Jamie Brown	Sipes Orchard Homes	A	David Bureson	BUCM	A
Jennifer Clark	Family Care Center	P	Lisa Clontz	Shelter Home of Caldwell Co.	A
Lisa Cook	ACCESS Care	A	Curry Cromer	ABCCM	A
Kim Duncan	WPCOG	A	Jane Earnest	Family Care Center	P
Jacqueline Fox	Friendship Home	A	Tammy Gray	VAYA	A
Kala Guido	WPCOG	A	Stella Guido	Safe Harbor Rescue Mission	P
Bonnie Harper	GHCCM	P	Thom Hartman	House of Refuge	A
Gail Henson	CVBH	A	Chris Hoover	CVBH	A
Casey McCall	Salvation Army	P	Leila McMichael	Kwanzaa Family Inn	P
John Mills	Community Link	A	Lily Moody	Shelter Home of Caldwell Co.	A
Elizabeth Norris	BUCM	A	Sabra Rock	McDowell Mission	A
Crystal Sweatt	McDowell Mission	A	Van Taylor	McDowell Mission	P
Dave Thomas	Easter Seals	A	Beverly Carlton	Olive Hill CEDC	A
Teena Willis	Partners BHM	P	Carrie Workman	Salvation Army	A
Crystal Mann	Family Endeavors	A	Tonya Rathbone	Family Guidance Center	P
Lindsay Blanchard	RHA	A	Virginia Bennett	RHA	A
Samantha Yancey	Meeting Place Mission	P	Patricia Stangler	A Caring Alternative	A
Cindy Hathcock	My Safe Haven	P	Shannon Leasure	Easter Seals	P

- I. Call to Order - Introductions/ Welcome/ Sign In
- II. Review of Minutes from November
 - Accepted by common consent
- III. Balance of State
 - Steering Committee call updates
 - i. HMIS transition update – continues to be pushed back
 - Continue HMIS as usual.
 - ii. Coordinated Entry Review – will begin after the 1st of the year
 - Review will be done on how we are doing Coordinated Entry with feedback on how we can make it better. Was going to happen around holiday season but being pushed back until at least January.
 - iii. Upcoming Meetings
 - October HMIS User Meeting Recording - Recording Link: https://recordings.join.me/5_vH93BMvE-WQAYehfhKJg
 - Next Wed. from 1-2:30 p.m.
 - North Carolina Child Care Resource and Referral Webinar Recording - Recording Link: <https://attendee.gotowebinar.com/register/472470435894016259>
 - NC BoS CoC HMIS User Meeting: Wednesday, November 14, 1:00-2:30pm - Register here: <https://www.ncceh.org/events/1263/>

- Best Practice in Tenancy Support:
 - November 12-13 in Morganton, NC: <https://www.ncceh.org/events/1285/>
 - November 15-16 in Kinston, NC: <https://www.ncceh.org/events/1286/>
- ***Two-day case management training -NCCEH is doing. Well worth your time – Registration is through the links above. Geared towards those who are dealing with clients who are facing chronic homelessness and other housing barriers.

- Face to Face meeting for Regional Leads coming up on the 29th of this month in Winston Salem (Teena and Casey)

IV. 2019 Officers

- Following officers were voted on last meeting with Funding Priority Lead and Webmaster needing to be filled during todays meeting.
 - Regional Chair – Casey McCall
 - Regional Vice Chair – Teena Willis
 - Funding Priority Lead
 - Need to do CoC and ESG grants. We have a transition of grants and funding priority lead would review transition information throughout the year, not just during grant cycles/program.
 - Cindy volunteered to be funding lead. Everyone agreed, all in favor.
 - Coordinated Assessment Lead – Bonnie Harper
 - Secretary – Alison Azbell
 - WebMaster
 - Jennifer Clark has agreed to do this position again

V. Coordinated Entry

- Case Conferencing
 - VAYA has 2 openings coming up and Partners grant managed by GHCCM has some vacancies coming up due to participants being approved for Section 8 – need to ensure google docs is accurate to take next participants
 - Case conferencing is now scheduled for **second Friday of the month promptly at 9 a.m.** and the conference call number we use for Uni5 meetings will be used
 - If anyone has a vacancy, take person off top of lists. If you have someone who scores low but they need immediate housing, there are places in Google Docs to talk about that and explain why person needs to be bumped up on the list. This also needs to be discussed during case conferencing before moved up on the list for immediate housing.
 - After 6 months, if clients are still on list, they need to be re-evaluated and updated on the priority list.

VI. Hunger and Homelessness Awareness Week Events Updates?

- Laminated posters up in Lenoir about food drive for Kwanzaa Family Inn and also at movie theater. Low impact food drive, food will be given to Lenoir soup kitchen.
- Cindy spoke to Taylorsville City Council and Alexander County Commissioners and received the Proclamation for Hunger and Homelessness Awareness week. 130 boxes to be given out for Thanksgiving
- BUCM having their Rivalry run to fight hunger, Sat. the 17th.
- iCare Burke Tour on Wednesday the 14th.
- The Meeting Place having their annual Give Cheese a Chance competition on Sunday, Nov. 18.
- City of Morganton and Burke County gave proclamations for Hunger and Homelessness awareness week – Alison Azbell recieved Proclamations

VII. Point in Time Count planning

- Done the **NIGHT OF** Jan. 30, 2019
- Shelters that use HMIS will be able to capture their information by running a report in HMIS
- NCCEH is tweaking surveys to increase accuracy of data collection. We will look at those before we change ours.
 - Point in Time Regional Lead – Teena Willis
 - Point in Time County Leads – responsible for collecting data from county. County lead can then get that info to Teena. County leads will NOT HAVE TIME to track people down. Get your information in as quickly as possible.
 - NCCEH has been impressed with how our area conducts the PIT count. We have been successful at doing our PIT and would like us to share with others our experience.
 - Look at service count. If there are service providers who serve homeless individuals, they are critical in helping.
 - Station Counts - There is a list of items asked from the community like tents, tarps, sleeping bags, gloves, hats, socks, etc, that are collected for those homeless individuals that participate in the PIT count survey.
 - Outreach – advertise at service providers
 - We also want to look at our Veterans and our Youth. Hard to get numbers in these two specific categories.
 - As County Leads, reach out to school systems and identify McKinney Vento person because they collect numbers on homeless children and families. Reach out to those who can help get those numbers.
 - McKinney Vento and HUD definition of homelessness is different. Have conversation with school representative to distinguish for PIT count purposes.
 - BoS is having PIT count call on Nov. 30th, we will plan to have our meeting after that. We are scheduling our PIT count meeting for **December 7th at 9 a.m.** All county leads need to be on the call and everyone else is welcome.

- i. Alexander – Cindy Hathcock
 - ii. Burke – Alison Azbell
 - iii. Caldwell – Angela Battle
 - iv. Catawba – Jennifer Clark
 - v. McDowell – Van Taylor
- Trainings will be set closer to PIT count date.

VIII. Agency Updates & other Discussions

- McDowell Mission has new case manager, Erika Roland
- ESG grant got to Raleigh on time. Cost \$60 to send. Asking for \$10 donation to Family Care Center of Hickory
- Kwanzaa Family Inn working with Golden Ticket Cinema to collaborate food drive in Lenoir.

Adjourn

Next meeting: Next Uni5 Meeting – December19th at 10am at BUCM with Call in Option