



# UNI5 REGIONAL COMMITTEE

## MEETING MINUTES

Date: 10-17-2018

Location: Burke United Christian Ministries and Conference Call

Meeting Facilitated By: Teena Willis

### Attendees

Name	Agency	Present/ Absent	Name	Agency	Present/ Absent
Alison Azbell	Meeting Place Mission	P	Angela Battle	Kwanzaa Family Inn	P
Amelia Bostic	Greenway Transportation	A	Valerie Brooks	Options Inc	A
Jamie Brown	Sipes Orchard Homes	A	David Burleson	BUCM	A
Jennifer Clark	Family Care Center	P	Lisa Clontz	Shelter Home of Caldwell Co.	A
Lisa Cook	ACCESS Care	A	Curry Cromer	ABCCM	P
Kim Duncan	WPCOG	A	Jane Earnest	Family Care Center	P
Jacqueline Fox	Friendship Home	A	Tammy Gray	VAYA	A
Kala Guido	WPCOG	A	Stella Guido	Safe Harbor Rescue Mission	A
Bonnie Harper	GHCCM	P	Thom Hartman	House of Refuge	A
Gail Henson	CVBH	P	Chris Hoover	CVBH	P
Casey McCall	Salvation Army	P	Leila McMichael	Kwanzaa Family Inn	P
John Mills	Community Link	A	Lily Moody	Shelter Home of Caldwell Co.	A
Elizabeth Norris	BUCM	A	Sabra Rock	McDowell Mission	A
Crystal Sweatt	McDowell Mission	A	Van Taylor	McDowell Mission	P
Dave Thomas	Easter Seals	A	Beverly Carlton	Olive Hill CEDC	A
Teena Willis	Partners BHM	P	Carrie Workman	Salvation Army	P
Crystal Mann	Family Endeavors	A	Tonya Rathbone	Family Guidance Center	A
Lindsay Blanchard	RHA	A	Virginia Bennett	RHA	A
Samantha Yancey	Meeting Place Mission	A	Patricia Stangler	A Caring Alternative	A
Cindy Hathcock	My Safe Haven	P			

### AGENDA ITEMS

1. **Call to Order – Introductions/Welcome/Sign In**
2. **Minutes Reviewed** – September minutes were approved by common consent following correction advised by Curry Cromer who reported Family Endeavors and Community Link will discontinue Rapid Re-housing/Homeless Prevention with ABCCM being only grantee left remaining for SSVF.
3. **Balance of State**
  - **Steering Committee update**
    - ESG funding update
      - Curry Cromer reports revised and submitted applications were reviewed by NCCEH with recommendations for the Funding Committee and suggestions for applying agencies.
      - Two applications were suggested by NCCEH to not move forward, Shelter Home of Caldwell County and Meeting Place Mission due to tier spending. The Funding Committee proposed to NCCEH the Meeting Place Mission be allowed to proceed with their application based on tier spending explanation, which was approved by NCCEH. Shelter Home of Caldwell County funds were redistributed to Family Care Center for Rapid Re-housing and the understanding Family Care Center will attempt to serve more counties within the Uni5 with provided funds.

- McDowell Mission was not awarded HMIS funds as requested due to Uni5 standard of no HMIS funds requested as well as the recommendation of using Emergency Shelter services funds for HMIS efforts. McDowell Mission was deducted funds from Emergency Shelter due to NCCEH recommendations and Funding Committee discussion with Rapid Re-housing funds remaining the same.
- NCCEH advised the Funding Committee Family Guidance Center application was strong and recommended to increase funding for Family Guidance Center which was granted.
- Presenting agencies approved proposed funding changes by the Funding Committee with a motion by Case McCall and second motion by Van Taylor.
- Revised applications are to be submitted to Jane Earnest (Family Care Center) by Monday, 10-22-2018, no later than 4:00 p.m.
- If any agency is not in agreement with funding granted, an appeal process is available.
- Thank you was made to Curry Cromer for serving as Funding Committee Lead.
- New HMIS launch date
  - Delayed transition date with no ETA.
  - All agencies will continue to enter data as usual.
  - NCCEH will notify when transition will occur.
- Trainings
  - HMIS Users Meeting webinar on 10-18-2018 @ 1:00 p.m. until 2:30 p.m. Register: <https://www.ncceh.org/events/1262/>
  - Child Care Resource & Referral Webinar on 10-22-2018 @ 11:00 a.m. until noon. Register: <https://attendee.gotowebinar.com/register/472470435894016259>
  - Case Management Best Practice Tenancy Support training at Foothills Higher Education Center on 11/12/2018 and 11/13/2018. Registration information will be e-mailed as training is announced.
  - Navigating Services for Homeless Children on 11-26-2018 @ 11:00 a.m. until noon. Register: <https://attendee.gotowebinar.com/register/2670757018655442179>
  - In-Person Steering Committee Meeting (Regional Leads and Alternates) on 11-29-2018 @ 10:00 a.m. until 4:00 p.m. Register: [http://www.ncceh.org/events/1304/Coordinated Entry Assessments](http://www.ncceh.org/events/1304/Coordinated%20Entry%20Assessments)
  - Will be completed by NCCEH in regards to regions

#### 4. 2019 Office Elections

- Regional Chair – Case McCall
- Regional Vice Chair – Teena Willis
- Funding Priority Regional Lead – Selection Postponed
- Coordinated Assessment Regional Lead – Bonnie Harper
- Point-in-Time Count Regional Lead – Cindy Hathcock

#### 5. Coordinated Entry

- **IMPORTANT:** If your agency is receiving CoC/ESG funding, it is REQUIRED for your agency to be participating in Coordinated Assessment. If your agency receives funding currently and continue to not participate in Coordinated Assessment, your agency will not receive funding next year. If your agency is participating in Coordinated Assessment, you still must remain in full compliance to receive CoC/ESG funding, e.g. housing programs such as Rapid Re-housing or Permanent Supportive Housing, only providing services to those placed on Coordinated Assessment waiting lists and not side, or “back door” referrals.
- Agencies may request assistance with the Coordinated Assessment process.
- Bonnie Harper advised Case Conferencing is scheduled for 10-25-2018 @ 9:00 a.m. Bonnie requested agencies placing consumers on housing program waiting list to highlight either red or yellow according to consumer availability.

#### 6. Uni5 Updates

- Hunger and Homeless Awareness Week (November 10-18)
  - Planning needs to begin for Burke and Catawba counties for Hunger and Homeless Awareness and other counties are encouraged as well for their counties within the Uni5. Uni5 hopes each county can provide an event, i.e. can food drive, movie in theater, etc.
    - Burke County – iCare Tour
    - Caldwell County – Food Drive
    - Catawba County – Media Awareness
  - For any publications for Hunger and Homeless Awareness in any county, the Uni5 logo should be present on the promotional materials to advise of county collaboration.
  - The color orange represents hunger and the color purple represents homeless as all are encouraged to wear these representative colors during Hunger and Homeless Awareness Week.



- Alison Azbell reported Proclamation for Hunger and Homeless Awareness Week was declared in Burke County by county commissioners.
- Point-in-Time Count
  - Point-in-Time Count Planning Meeting will replace the November Uni5 meeting and will occur on 11-07-2018 @ 10:00 a.m. at Burke United Christian Ministries. Planning will include all selected PIT Leads and counties with topics including contacting participating agencies, locations for PIT Count, discussing PIT Count in unsheltered camps, etc. Teena Willis stated she will e-mail previously used brochures and flyers for counties to edit and use as needed.

## **7. Agency updates**

- McDowell Mission – Crystal Sweatt and Jacqueline Fox are no longer with McDowell Mission.
- Salvation Army – Angel Tree and Red Kettle programs will be beginning soon.
- Meeting Place Mission – Halloween Party 10-26-2018 (\$20) and Grille Cheese Contest 11-18-2018 (\$12)
- GHCCM – Consumers are receiving Section 8 vouchers allowing openings soon for Permanent Supportive Housing in Burke and Catawba counties. Catawba currently has one opening for PSH.
- ABCCM – New Case Manager Brian Wilson hired to cover Burke, Caldwell, and McDowell counties.
- CVBH – Chris Hoover will be moving out of state and leaving CVBH as Population Health Case Manager. Gail Henson advised CVBH is currently accepting application for Population Health Case Manager position.

## **Adjourn**

- **Next meeting will be on November 7, 2018 from 10:00 a.m. – 11:00 a.m. at Burke United Christian Ministries in Morganton, NC.**

