



UNI5 REGIONAL COMMITTEE

MEETING MINUTES

Date: 09-19-2018

Location: Burke United Christian Ministries and Conference Call

Meeting Facilitated By: Teena Willis

Attendees

Name	Agency	Present/ Absent	Name	Agency	Present/ Absent
Alison Azbell	Meeting Place Mission	P	Angela Battle	Kwanzaa Family Inn	P
Amelia Bostic	Greenway Transportation	A	Valerie Brooks	Options Inc	A
Jamie Brown	Sipes Orchard Homes	A	David Burleson	BUCM	A
Jennifer Clark	Family Care Center	P	Lisa Clontz	Shelter Home of Caldwell Co.	A
Lisa Cook	ACCESS Care	A	Curry Cromer	ABCCM	P
Kim Duncan	WPCOG	A	Jane Earnest	Family Care Center	A
Jacqueline Fox	Friendship Home	P	Tammy Gray	VAYA	A
Kala Guido	WPCOG	A	Stella Guido	Safe Harbor Rescue Mission	P
Bonnie Harper	GHCCM	P	Thom Hartman	House of Refuge	A
Gail Henson	CVBH	P	Chris Hoover	CVBH	P
Casey McCall	Salvation Army	A	Leila McMichael	Kwanzaa Family Inn	P
John Mills	Community Link	A	Lily Moody	Shelter Home of Caldwell Co.	P
Elizabeth Norris	BUCM	A	Sabra Rock	McDowell Mission	P
Crystal Sweatt	McDowell Mission	A	Van Taylor	McDowell Mission	P
Dave Thomas	Easter Seals	A	Beverly Carlton	Olive Hill CEDC	A
Teena Willis	Partners BHM	P	Carrie Workman	Salvation Army	P
Crystal Mann	Family Endeavors	A	Tonya Rathbone	Family Guidance Center	P
Lindsay Blanchard	RHA	A	Virginia Bennett	RHA	A
Samantha Yancey	Meeting Place Mission	P	Patricia Stangler	A Caring Alternative	P

AGENDA ITEMS

1. **Call to Order – Introductions/Welcome/Sign In**
2. **Minutes Reviewed** – August minutes were approved by common consent with no changes.
3. **Balance of State**
 - **Steering Committee update**
 - CoC funding update
 - Application submissions are required by the end of the current week. Partners and VAYA have submitted and are the only two agencies currently submitting for CoC funding.
 - ESG funding update
 - Curry Cromer reports submitted applications were reviewed and scored by the Funding Committee. Curry advised agencies will receive completed Score Card for submitted applications via e-mail which will notate points provided as well as corrective suggestions for agencies to complete.
 - Curry offered agency consultation from the Funding Committee for any agency requesting assistance regarding submitted agency application and completed Score Card.
 - Teena Willis suggested applications to provide further details regarding Coordinated Assessment as well as stating agency policies even if not in accordance with Score Card

point system, i.e. Having “barriers” in place such as consumer substance use for shelter services, etc.

- Non-ESG applying agencies within the Uni5 are strongly encouraged to vote for agency funding.
- If any agency is not in agreement with Score Card or funding granted, an appeal process is available.
- Curry Cromer reported Family Endeavors will not be requesting funding for Rapid Re-housing/Homeless Prevention with ABCCM being only grantee left remaining for SSVF.
- New HMIS launch date
 - Delayed transition date with no ETA.
 - All agencies will continue to enter data as usual.
 - NCCEH will notify when transition will occur.

4. Coordinated Entry

- **IMPORTANT:** If your agency is receiving CoC/ESG funding, it is REQUIRED for your agency to be participating in Coordinated Assessment. If your agency receives funding currently and continue to not participate in Coordinated Assessment, your agency will not receive funding next year. If your agency is participating in Coordinated Assessment, you still must remain in full compliance to receive CoC/ESG funding, e.g. housing programs such as Rapid Re-housing or Permanent Supportive Housing, only providing services to those placed on Coordinated Assessment waiting lists and not side, or “back door” referrals.
- Agencies may request assistance with the Coordinated Assessment process. Family Guidance Center advised of the need for assistance for the agency for Coordinated Assessment.
- Jacqueline Fox advised Case Conferencing, which is on the second (2nd) Friday of every month at 9:00 a.m. in person with a call-in option, was successful during the recent attempt and flexible scoring was resolved.

5. Uni5 Updates

- Hunger and Homeless Awareness Week (November 10-18)
 - Planning needs to begin for Burke and Catawba counties for Hunger and Homeless Awareness and other counties are encouraged as well for their counties within the Uni5. Uni5 hopes each county can provide an event, i.e. can food drive, movie in theater, etc.
 - For any publications for Hunger and Homeless Awareness in any county, the Uni5 logo should be present on the promotional materials to advise of county collaboration.
- Point-in-Time Count
 - Regional PIT Lead selected
 - Teena Willis
 - County PIT Leads selected
 - Caldwell County – Angela Battle
 - McDowell County – Van Taylor
 - Burke County – Alison Azbell
 - Catawba County – Jennifer Clark
 - Alexander County – Tammy Gray
 - Planning needs to begin for all counties including contacting participating agencies, locations for PIT Count, discuss PIT Count in unsheltered camps, etc. Teena Willis stated she will e-mail previously used brochures and flyers for counties to edit and use as needed.
 - Discussion was had regarding providing supplies to participants, connecting participants to services, and completing VI-SPDATs with participants.
 - Trainings will be provided for PIT Count.
- Hurricane Florence Relief
 - Agencies such as GHCCM, ECCM, Salvation Army, etc. are providing services for Hurricane Florence Relief in the form of food, shelter, clothing, etc.

6. Agency updates

- Partners BHM – Teena Willis reports Michael Smith is no longer with Partners BHM

Adjourn

- **Next meeting will be on October 17, 2018 from 10:00 a.m. – 12:00 p.m. at Burke United Christian Ministries in Morganton, NC**

