



UNI5 REGIONAL COMMITTEE

MEETING MINUTES

Date: 08-15-2018

Location: Burke United Christian Ministries and Conference Call

Meeting Facilitated By: Teena Willis

Attendees

Name	Agency	Present/ Absent	Name	Agency	Present/ Absent
Alison Azbell	Meeting Place Mission	P	Angela Battle	Kwanzaa Family Inn	P
Virginia Bennett	RHA	P	Lindsay Blanchard	RHA	P
Jamie Brown	Sipes Orchard Homes	A	David Burleson	BUCM	A
Jennifer Clark	Family Care Center	P	Lisa Clontz	Shelter Home of Caldwell Co.	A
Lisa Cook	ACCESS Care	A	Curry Cromer	ABCCM	P
Kim Duncan	WPCOG	A	Jane Earnest	Family Care Center	P
Jacqueline Fox	Friendship Home	A	Tammy Gray	VAYA	P
Kala Guido	WPCOG	A	Stella Guido	Safe Harbor Rescue Mission	A
Bonnie Harper	GHCCM	P	Thom Hartman	House of Refuge	A
Gail Henson	CVBH	A	Chris Hoover	CVBH	P
Crystal Mann	Family Endeavors	P	Casey McCall	Salvation Army	P
Leila McMichael	Kwanzaa Family Inn	A	Lily Moody	Shelter Home of Caldwell Co.	P
Tonya Rathbone	Family Guidance Center	P	Sabra Rock	McDowell Mission	P
Crystal Sweatt	McDowell Mission	P	Van Taylor	McDowell Mission	A
Dave Thomas	Easter Seals	A	Beverly Carlton	Olive Hill CEDC	A
Teena Willis	Partners BHM	P	Carrie Workman	Salvation Army	P

AGENDA ITEMS

1. **Call to Order – Introductions/Welcome/Sign In**
2. **Minutes Reviewed** – Minutes from July were approved by common consent. There was no discussion
3. **Balance of State**
 - **Steering Committee update**
 - CoC funding update
 - Reviewed timeline for application process and submission
 - Partners and VAYA are the only two agencies submitting for CoC funding and the applications and materials have been submitted on time.
 - ESG funding update
 - Reviewed timeline for application process
 - All applications must be to the funding priority committee lead (Curry Cromer) by Sept. 7 with the full application being submitted to BoS by September 28th.
 - Casey McCall with the Salvation Army is the regional lead again this year. Please be sure to communicate with Casey about your ESG application.
 - New HMIS launch date
 - Pushed back again
 - All agencies need to continue to entry data as usual.
 - NCCEH will notify when the transition will take place
 - Funding Process Committee – Funding Priority Worksheet was shared with the group. Any feedback needs to be to Curry by the end of the week so he can submit to NCCEH.
 - System Performance Update – Reviewed System Performance Measures provided by NCCEH

4. Coordinated Entry

- **IMPORTANT:** If your agency is receiving CoC/ESG funding, it is REQUIRED for your agency to be participating in Coordinated Assessment. If your agency receives funding currently and continue to not participate in Coordinated Assessment, your agency will not receive funding next year. If your agency is participating in Coordinated Assessment, you still must remain in full compliance to receive CoC/ESG funding, e.g. housing programs such as Rapid Re-housing or Permanent Supportive Housing, only providing services to those placed on Coordinated Assessment waiting lists and not side, or “back door” referrals.
- Regional Lead Crystal Sweatt reported on the conference calls for each region. The calls went well but need to continue to update lists. Conference calls for case conferencing will continue monthly.
- Crystal also shared NCCEH is looking at an alternative to the prevention and diversion screening tool but encouraged everyone to continue using until something better is in place.
- There was also discussion concerning ranking individuals not just by their VISPDAT score. When there are scoring changes based on situations not captured on the VISPDAT, a column was added on the prioritization list to provide explanations for changes in ranking.
- There was also discussion of adding some information items on the google drive such as definitions to ensure everyone is clear on the definitions.
- The PSH grantees discussed having a meeting to discuss how referrals can be streamlined. A date will be set up for them to share information and discuss further.
- There was also some discussion of having more training on Coordinated Entry to start with the basics to make sure everyone is clear on what CE is and how it can be applied at their agency more efficiently.

5. Agency updates & other discussion

- Teena shared November 10th -18th is Hunger and Homelessness Awareness Week. Each county needs to be working with their community to set up at least one event.
- Teena shared that we will need to start preparing for the Point In Time Count at next meeting.
- Salvation Army – Casey reported the shelter is full
- Virginia Bennett with RHA and Tonya Rathbone from Family Guidance Center introduced themselves and were welcomed by the group

Adjourn

- **Next meeting will be on September 19, 2018 from 10:00 a.m. – 12:00 noon at Burke United Christian Ministries**

