



Back@Home Landlord Move In Coupon & Agreement

This agreement made by _____ (Name of Back@Home Rehousing Agency)

on the _____ day of _____, 2019

with _____ (Name of Landlord/Owner/Property Manager)

This agreement is for the following unit(s) receiving this Move-In Fee:

Address/Street Number: _____

Unit Number(s): _____

City: _____ County: _____

Zip Code: _____

AGREEMENT:

I. MOVE-IN FEE

The Back@Home Rehousing Agency will provide a one-time \$ _____ Move In Fee to acknowledge the cost of extra time and effort to house Back@Home households and possible unit vacancy as the Rehousing Agency identifies the tenant, completes paperwork, and obtains inspection. Accepting a Move In Fee is not a violation of Fair Housing Law and often a common practice.

II. TERMS OF AGREEMENT

The Unit must pass a HUD HQS Inspection, Debarment Check, and Fair Market Rent/Rent Reasonableness to receive the Move-In Fee payment.

The landlord agrees that the application fees will be waived, and ID will be required only for application purpose, that background checks will be reviewed on case-by-case basis, with consideration for overall history and length of time from last incident, and income, credit, and rental history requirements will be



waived in exchange for the move-in fee, rent, and case management services to support housing stability.

The Back@Home Rehousing Agency has up to 14 days of the unit being deemed eligible to place a tenant in housing. Once the Unit is leased by a Back@Home household, the Landlord can redeem this coupon and the Back@Home Rehousing Agency will make the Move In Fee Payment to the Landlord/Owner/Property Manager within 10 days.

III. EQUAL OPPORTUNITY HOUSING

If a tenant has reason to believe that they have been discriminated against on the basis of race, color, religion, sex, handicap, national origin, or familial status, the tenant may file a complaint with HUD. HUD has set up a hotline to answer questions and take complaints about Fair Housing and Equal Opportunity. The toll-free number is (800) 424-8590.

IV. APPROVAL OF MOVE-IN FEE AGREEMENT

Printed Name and Title of Back@Home Rehousing Agency Representative

Signature of Back@Home Rehousing Agency Representative

Date

Printed Name of Landlord/Owner/Property Manager

Signature of Landlord/Owner/Property Manager

Date