

## Northeastern Homeless Coalition - Region 11 Committee Meeting

River City Community Development Corporation  
501 E. Main Street  
Elizabeth City, NC 27909

April 23, 2019

10:00 am

### Attendance

<b>Agency</b>	<b>Representative(s)</b>
Trillium Health Resources	Lakitra Claude Melissa Eastwood
Mid-East Regional	Erica McCloud*
River City CDC	Christina Molloy Carolyn Anderson
Dare County Room in the Inn	Nancy Huff*
Pasquotank County DSS	Carolyn Perry Wendy Overton
Loving Light Community Outreach	Did not get name of representative*
Economic Improvement Council – Section 8	Willie Cofield, Jr. Lillian Dance Wendy Hedgebeth
NC ESG Office	Kim Crawford
Vidant Roanoke-Chowan Hospital	Sonya Askew-Williams

*Individuals marked with an \* called into the meeting*

### Minutes

#### Introductions

- Melissa called the meeting to order. Afterwards, everyone in attendance (face-to-face and via phone) introduced themselves by stating their name, title and the agency they were representing.

#### Approval of Meeting Minutes

- The committee reviewed the minutes from March's meeting. There were no changes to the minutes. Sonya made a motion to approve the minutes and it was seconded by Christina.

#### Purpose of the Meeting

- Melissa stated the purpose of the meeting and explained the role of the Regional Committee to those who were attending the meeting for the first time.
  - The purpose – to help alleviate homelessness within the region
  - The region is divided into 10 counties (Camden, Chowan, Currituck, Dare, Gates, Hertford, Hyde, Pasquotank, Perquimans, and Tyrrell)

## **ESG Funding and Expectations** (Kim Crawford)

- Kim began her presentation with stating the purpose of the ESG Program
  - The ESG Program provides assistance to rapidly re-house persons who are currently homeless
  - Assists in meeting the costs of operating emergency shelters
  - Restricts the increase of homelessness through the provision of preventive programs and activities
  - The Division of Adult and Aging Services, NC DHHS administers the North Carolina's non-entitlement ESG Fund
- 68% of total homeless programs funding in the state of North Carolina comes from the NC ESG office
- Agencies participating in the ESG program or receiving ESG funds are eligible to perform the following activities:
  - Street outreach
  - Emergency shelter
  - Rapid Re-housing
  - Homelessness Prevention
  - NC HMIS/Domestic Violence/Victim Service Provider Comparable Database
- ESG Expectations for 2019
  - Program Operations Manual – recipients of the grant are required to maintain a separate ESG Program Operation Manual that details how the ESG program operates and outlines the ESG program specific rules and policies provided to program participants (this is not the agency's personnel manual or employee handbook)
  - Compliance Monitoring – the NC ESG office on-site monitor a minimum of 20% of the total ESG recipients every year. Each grant recipient are expected to make available all participant level, financial, and program records for periodic review.
- Coordination
  - The CoC and ESG Program interim rules require coordination and collaboration between CoCs and ESG recipients. Consultation is required for both CoCs and ESG recipients in the areas of:
    - Coordinated assessment
    - Written standards for administering assistance
    - Allocation planning and reporting for ESG
    - Suggested areas for additional coordination
- The RFA should be released mid-July and the application will be due in mid-October
- Kim agreed to come back and meet with the committee after the RFA is released and answer any questions and assist with the application process

## **PIT Count**

- The Balance of State had questions about the number of child only households that were reported in Pasquotank County. Erica plans to meet with Christina (PIT contact for Pasquotank) for clarity.

## **Case Conferencing**

- Two cases were presented to the group. One case consists of a 52 year old female with two children living in Pasquotank County. She is currently living in her car and sometimes a shed. Her children are currently living with relatives. She has applied for Section 8 housing

and is on the waiting list. She is also working with the Housing Coordinator from Trillium to secure housing. She scored a 9 on the VI-SPDAT and qualifies for the Permanent Supportive Housing Program. The other case consists of a 25-year old female with an one year child. She is living in Pasquotank County and is willing to relocate. She was contacted at the last number on file, but it has been disconnected.

### **Questions/Concerns**

- It was suggested that the call center agents with Trillium Health Resources be given a list of resources for each county since they administer the VI-SPDAT for the region

### **Announcements**

- Nancy stated that she participated in the Scorecard webinar
- There are slots available for the Bringing It Home conference
  - There are no scholarships available for the conference. For those that are interested in attending, apply for the scholarship and when you receive an email stating that you were denied, contact Kim Crawford and she will look into making sure you can attend the meeting.

### **Adjourn**

- The meeting was adjourned at 12:00pm.

Submitted by:

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*Webmaster/Secretary for Northeastern Homeless Coalition - Region 11*