



**Piedmont Regional Committee  
Case Conferencing**

Date: February 21, 2019

Location: Conference Call

Meeting Minutes

Meeting Facilitated By: Teresa Robinson

Attendees:

Sonia Gibbs	Family Crisis Council of Rowan	Transitional Housing Manager
Andrea Merriman	Esther House	Program Service Coordinator
Melissa McKeown	Community Shelter of Union County	COO
Kendra Coney	Rowan Helping Ministries	Housing Coordinator
Tiera McDonald	Homes of Hope	Program Director
April Lawson	Family Services of Davidson County	Shelter Services Coordinator
Nicole Dewitt	Community Link	Director of Outreach, Policies and Analytics
Tameka Gunn	Community Link	Chief Program Officer

**Agenda**

- **HMIS**
  - As a Region we are still working to get all ROI's and visibility updates made in order for all households to get on the community waitlist
  - If staff haven't already started, please have all ROI's and updates completed by Feb. 28. For the CA system to function as it should, this information has to be updated consistently
  - Households should also be regularly referred to the project as people flow in and out of shelter
  - Updates will happen during meetings and through individual communication
- **RRH Openings**
  - 5 currently. Review over documentation of what is needed at the next meeting in order to have case conferencing and make referrals
    - Case conferencing process and procedure
    - Documentation required to make a referral
    - Prioritization process
- **Case Conferencing**
  - Our next meeting will be the first of its kind to use our prioritization process. Please come prepared. Top households on the combined community list will be used to prioritize households for housing. These households will be communicated to the community on the Monday before the case conferencing meeting to DV and emergency shelters

Please visit our Regional Webpage  
<http://www.ncceh.org/box/region 5/>

**Next Meeting**

March 13th, Stanly County, Regional Meeting and Case Conferencing