



North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

NC Balance of State CoC Steering Committee Meeting Agenda

Tuesday, October 7, 2014, 10:30 am – 12:00 pm

Call-in info (audio): (218) 895-9693, conference code 805232#

Online presentation: <https://join.me/nccehrocks>

START	10:30 Welcome & Call to Order	
ONE	Agenda Item: Roll Call	
	Presenter: Nancy Holochwost	Estimated Time: 5 minutes
	Background Information: Roll call is for elected regional leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS Steering Committee meeting, please email bos@ncceh.org with your contact information.	
	Supporting Materials:	
	<ul style="list-style-type: none"> • Regional Lead Contact List: ncceh.org/files/3430 	
TWO	Agenda Item: Approval of Minutes	
	Presenter: Corey Root	Estimated Time: 5 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes, by common consent
	Supporting Materials:	
	September minutes: http://www.ncceh.org/files/4841/	
THREE	Agenda Item: ESG Update	
	Presenter: Corey Root	Estimated Time: 5 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The State ESG Office made award announcements for the annual Emergency Solutions Grant competition. We will discuss general themes in this year's applications and next steps for applicants.	
	Supporting Materials:	
		<ul style="list-style-type: none"> • ESG funding principles: ncceh.org/files/3415/
	Action Items:	

FOUR	Agenda Item: CoC Application Update	
	Presenter: Corey Root	Estimated Time: 15 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<p>Background Information: NC BoS staff and CoC applicants are busy working on the multifaceted FY2014 CoC Application. Staff will review the timeline and meetings scheduled in the upcoming weeks, including a special meeting of the NC BoS Steering Committee on Monday, Oct. 20, at 12:30 p.m. to vote on the Project Priority Listing – the ranked list of project applications.</p> <p>The Scorecard Committee approved changes to the renewal scorecard. Staff will present the revised scorecard for comment and approval.</p>	
	<p>Supporting Materials:</p> <ul style="list-style-type: none"> 2014 BoS Renewal Scorecard: http://www.ncceh.org/files/4843/ 	
<p>Action Items:</p> <ul style="list-style-type: none"> Regional Leads: Please elect a representative to the Project Review Committee if you have not already done so. Email contact info to bos@ncceh.org Project Review Committee: Register for and attend the Orientation meeting on Oct. 7, 1:30-3:00 pm (http://www.ncceh.org/events/778/) and the project ranking meeting on Oct. 17, 2:00-3:30 pm (http://www.ncceh.org/events/779/) Regional Leads: Plan to attend special Steering Committee meeting to vote on CoC Project Funding on Monday, Oct. 20, 12:30-1:30 pm 		
FIVE	Agenda Item: HMIS Lead Administrator Ratification	
	Presenter: Corey Root	Estimated Time: 15 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<p>Background Information: At the September Steering Committee meeting, members asked for more information about the HMIS transition timeline, final cost and how it was determined, and how MCAH’s governance structure will be adapted to North Carolina before ratifying MCAH as the new HMIS Lead Administrator for NC Balance of State CoC.</p>	
	<p>Supporting Materials:</p>	
<p>Action Items:</p>		



SIX	Agenda Item: CHIN Governance Committee members	
	Presenter: Corey Root	Estimated Time: 5 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: Staff will present a revised slate of CHIN Governance Committee members for discussion and approval. We appoint this slate through MCAH transition to HMIS lead administrator.	
	Supporting Materials: <ul style="list-style-type: none"> CHIN Governance Information: www.nchomeless.org/about/governance 	
Action Items:		
SEVEN	Agenda Item: Zero:2016 Update	
	Presenter: Corey Root	Estimated Time: 5 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The Steering Committee decided to continue the process for the Zero: 2016 campaign at the September meeting. One Regional Committee reached out about participating; however, staff was unable to meet the Sept. 30 application deadline due to coordinated assessment workshops and work on the CoC application. NC BoS compiled veteran and chronically homeless numbers by Regional Committee – we will review this information and talk about next steps.	
	Supporting Materials:	
Action Items:		
EIGHT	Agenda Item: NC BoS Governance Charter Update	
	Presenter: Corey Root	Estimated Time: 10 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: HUD requires CoCs to have a governance charter and to update this document at least annually. NC BoS ratified a governance charter in August 2013. Staff will present revisions to the Governance Charter and ask for discussion and approval.	
	Supporting Materials: <ul style="list-style-type: none"> Proposed revisions to NC BoS Governance Charter: http://www.ncceh.org/files/4842/ 	
Action Items:		



NINE	Agenda Item: Coordinated Assessment Update	
	Presenter: Corey Root and Jane Motsinger	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<p>Background Information: Coordinated Assessment Workshops are in full swing for all Regional Committees within NC BoS CoC. These 2-day workshops walk Regional Committee delegations through the decision-making process to create a local Coordinated Assessment system. Jane Motsinger will discuss her experience attending a recent workshop. Staff will review the timeline of upcoming workshops and dates that coordinated assessment plans are due to NC BoS.</p> <p>Staff will present options for the makeup of the Coordinated Assessment Council – the advisory group for coordinated assessment. Staff will ask for discussion and approval of council member slots.</p>	
<p>Action Items:</p> <ul style="list-style-type: none"> • Coordinated Assessment Workshop delegation: Register for your CA workshop, http://www.ncceh.org/files/4798/ 		
TEN	Agenda Item: October Meetings	
	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<p>Background Information:</p> <ul style="list-style-type: none"> • Tuesday, October 7, 1:30: Project Review Committee Orientation • Friday, October 17, 2:00: Project Review Committee Final Meeting • Monday, October 20, 12:30: Special Steering Committee Meeting 	
<p>Action Items:</p>		
ELEVEN	Agenda Item: Regional Committee Updates	
	Presenter: Corey Root	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<p>Background Information:</p> <ul style="list-style-type: none"> • Time reserved for Regional Leads to share information about Regional Committee activities, ask questions of the group, and share successful strategies. 	



TWELVE	Agenda Item: Reminders	
	Presenter: Corey Root	Estimated Time: 5 min
	Action Items: <ul style="list-style-type: none"> • Coordinated Assessment Workshop delegation: Register for your CA workshop, http://www.ncceh.org/files/4798/ • Regional Leads: Please elect a representative to the Project Review Committee if you have not already done so. Email contact info to bos@ncceh.org • Project Review Committee: Register for and attend the Orientation meeting on Oct. 7, 1:30-3:00 pm (http://www.ncceh.org/events/778/) and the project ranking meeting on Oct. 17, 2:00-3:30 pm (http://www.ncceh.org/events/779/) • Regional Leads: Plan to attend special Steering Committee meeting to vote on CoC Project Funding on Monday, Oct. 20, 12:30-1:30 pm 	
END	NEXT MEETING: Tuesday, November 4, 2014, 10:30 a.m.	

