

North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Steering Committee Meeting

October 1, 2013, 10:30 am

Call-In Info

1-218-895-9693, conference code 805232#

Online Presentation

<https://join.me/nccehrocks>

START	10:30 Welcome & Call to Order	
ONE	Agenda Item: Roll Call	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Background Information: Roll will be called for elected regional leads. The CoC application scorecard requires Regional Leads' active participation in Steering Committee meetings for their Regional Committee to be eligible for funding. After roll call for elected leads, we ask that other callers identify themselves. If this is your first time calling in to a BoS Steering Committee meeting, please send an email to bos@ncceh.org to ensure we have your contact information.	
	Supporting Materials:	
	<ul style="list-style-type: none"> • Regional Lead Contact List 	
TWO	Agenda Item: Approval of Minutes	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes, by common consent
	Supporting Materials:	
	<ul style="list-style-type: none"> • September Meeting Minutes 	
THREE	Agenda Item: Working with Homeless Education Liaisons	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Lisa Phillips	Estimated Time: 20 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Across our CoC, there is uneven participation from Homeless Education Liaisons in Regional Committees. NCEH staff presented to Homeless Education Liaisons in the past two weeks about the Balance of State. Now it is our turn to learn more about their work to help us work together more effectively.	
	Lisa Phillips, State Coordinator of the NC Homeless Education Program will present about:	
	<ul style="list-style-type: none"> • the Homeless Education program in NC - history and current status • the job of a Homeless Education Liaison in a typical day/month/school year • how to find Homeless Education Liaisons in your area 	
Supporting Materials:		
	<ul style="list-style-type: none"> • NC Homeless Education Program: center.serve.org/hepnc 	
Action Items:		
	<ul style="list-style-type: none"> • Regional Leads: Contact the Homeless Education Liaison(s) in your area and invite them to regularly participate in Regional Committee meetings. 	

FOUR	Agenda Item: Funding Update - ESG	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: NC DHHS started announcing ESG awards Tuesday, September 24. We will discuss what did and did not get funded this year and the general trends of ESG awards across the BoS.	
	Supporting Materials: <ul style="list-style-type: none"> NC DHHS ESG Info: ncdhhs.gov/aging/esbg 	
	Action Items: <ul style="list-style-type: none"> Schedule a consultation call with Amy Cole this month if you would like targeted feedback on your region's ESG application. 	
FIVE	Agenda Item: Funding Application Update- CoC	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: NCCEH submitted the CoC Registration to HUD on Sept 23. We will discuss eligibility requirements and updated information included in this year's registration instructions.	
	As part of the CoC application process, we will be using a Scorecard Committee and a Project Review Committee. Each Regional Committee should have one representative on each committee.	
	Responsibilities of these committees are outlined in the BoS Governance and are as follows: <ul style="list-style-type: none"> Scorecard Committee: Determines criteria and scoring guidelines for new and renewal project scorecards Project Review Committee: Reviews and rates each project application according to the current scorecard; recommends ranked list of project applications to the Steering Committee (project applicants may not serve on this committee) 	
	Supporting Materials: <ul style="list-style-type: none"> FY2013 CoC Registration Notice 	
Action Items: <ul style="list-style-type: none"> Continue to read and reflect on SNAPS Weekly Focus: SNAPS Weekly Focus Notify NCCEH of who will represent your Regional Committee on the Scorecard Committee by October 18th. Send contact information to bos@ncceh.org. (One representative per Regional Committee.) 		
SIX	Agenda Item: Workgroup Updates	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

	<p>Background Information: DATA USAGE: NCCEH staff are contacting CHIN users who are not in compliance with the No Fee License Policy to either reclaim the license if it is unused/unwanted or to make a plan for the user to comply with the policy. NCCEH staff are also contacting all BoS agencies providing housing and/or services to homeless people to determine what the license demand will be for the coming year. All agencies interested in increasing or decreasing their existing CHIN licenses will be asked to submit a Call for Information form by October 31. COORDINATED ASSESSMENT: Group members made impressive presentations at the September meeting and plan to meet in person on October 22. The group is on track to have a proposal of written standards for the Steering Committee to consider in November.</p>	
	<p>Supporting Materials:</p> <ul style="list-style-type: none"> The form for agencies interested in adding or reducing CHIN licenses will be available on the NCCEH website by October 1. 	
	<p>Action Items:</p> <ul style="list-style-type: none"> Agencies using CHIN: Complete Call for Information by October 31 	
SEVEN	<p>Agenda Item: Regional Committee Alternates & CHIN Advisory Committee Rep</p>	<p>Agenda Item Completed: <input type="checkbox"/></p>
	<p>Presenter: Corey Root</p>	<p>Estimated Time: 5 min</p>
	<p>Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions</p>	<p>Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
	<p>Background Information: In accordance with the BoS Governance Charter, all Regional Committees should have a formally elected Alternate Regional Lead. Both Regional Leads and Alternates must have Conflict of Interest forms on file. Corey will give an update on missing factors.</p>	
	<p>Supporting Materials: NC BoS Governance Charter</p>	
	<p>Action Items:</p> <ul style="list-style-type: none"> Make sure you have a Regional Lead Alternate and have submitted Conflict of Interest forms for both Regional Leads and Alternates. 	
EIGHT	<p>Agenda Item: Upcoming Meetings, Trainings</p>	<p>Agenda Item Completed: <input type="checkbox"/></p>
	<p>Presenter: Corey Root</p>	<p>Estimated Time: 5 min</p>
	<p>Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions</p>	<p>Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
	<p>Background Information: Learn more about how Winston-Salem has achieved a dramatic reduction in chronic homelessness during the Tuesdays at 2 webinar on October 15. Archived versions of previous presentations on Asheville and Wilmington are also available on our web site: www.ncceh.org/trainings/previous</p> <p>No subcommittee meetings in October.</p> <p>The VA held the NC Summit on Homelessness Among Veterans in Raleigh on September 17. VA reps and CoC leads took concrete steps to create tangible goals to end veteran homelessness by 2015. The VA and NCCEH are in discussions about how to create these plans for Balance of State communities. We will let you know about this as details firm</p>	

	up.	
	Supporting Materials:	
	Action Items: <ul style="list-style-type: none"> Tuesdays at 2: Reductions in Chronic Homelessness, Winston-Salem, Tues Oct 15, 2 p.m. registration 	
NINE	Agenda Item: Regional Committee Updates	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: <ul style="list-style-type: none"> Time reserved for Regional Leads to share information about regional committee activities, ask questions of the group, and share successful strategies. 	
	Supporting Materials:	
	Action Items:	
TEN	Agenda Item: Reminders	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Action Items: <ul style="list-style-type: none"> Regional Leads: Contact the Homeless Education Liaison(s) in your area and invite them to regularly participate in Regional Committee meetings Regional Leads: Send contact information for Scorecard and Project Review Committees to bos@ncceh.org ESG Regional Lead Agencies: Schedule a consultation call with Amy Cole for ESG application feedback All: Continue to read and reflect on SNAPS Weekly Focus emails Agencies interested in additional CHIN licenses: Complete Call for Information by October 31 Regional Leads: Make sure you have a Regional Lead Alternate and both you and the Alternate have submitted Conflict of Interest forms All: Tuesdays at 2: Reductions in Chronic Homelessness, Winston-Salem; Tues Oct 15, 2 p.m. registration 	
END	12:00 Adjournment	
NEXT MEETING: November 5, 2013 @ 10:30 via conference call		