

***Kerr – Tar Regional Housing Committee Meeting***

***Agenda***

***September 6th 2016***

**Five County office**

**Cardinal Innovations Health Care**

**134 s. Garnett street Henderson, NC 27536**

Attendance: J. Rice- Cardinal, A. Harris – Harbor House, A. Williams- Warren Co. Schools, B. Foti- Kerr Tar WDB, C. Hart – Vance Co. DSS, H. Taylor - Strategic Interventions, J. Thomas – Vance Recovery, M. Kearney – Safe Space, N. Bradberry – ARC ACTT, s. Armstrong – Freedom House, S. Evans - First Step, R. Whitson – Warren County DSS, J. Forrest – Call To Peace Ministries, K. Wakefield – Safe Space, R. Owens – Community Care Services

Welcome and introduction were conducted by Joel Rice. Minutes were read by regional members with a motion to approve minutes by J. Thomas, Vance Recovery.

Following the agenda:

**1. Restructuring Committee:**

Kelly Wakefield, Safe Space Shelter Case Manager; Dr. Flo, Spring Life Behavioral Health; Jaclyn Thomas, Vance County Recovery are voluntary members of the restructuring committee that were asked to begin meeting to discuss restricting process that will take place within the region on or about January 2017 in which the Kerr-Tar Region will merge with Nash, Wilson and N. Hampton county’s. The merger will not impact funding schemes but may enhance housing resources.

**2. Coordinated Assessment:**

Community Coordinated Assessment Plan (CCAP) members discussed many barriers within the assessment plan process. Members discussed gaps in current system/lack of resources and the time frame between referrals to Rapid Re-housing and Permanent Supportive Housing. Data spread sheet was presented to the committee and there have been no grievances filed at this time. Gaps identified include:

* Lack of resources-there is a plan to engage providers and community stakeholders in the process through forums and trainings.
* Side Doors identified: entities that do not want to participate in the CA program, but want to make referrals to PSH/RRH. Lack of participation may be due to lack of understanding of the process.

The outcome report showed no data as this region did not begin CAP until April 2016. Joel asked that he receive copies of the VISPADT and the Screening and Diversion tool from all participating agencies.

Partnering agency who are part of the CCAP were encouraged to participate in the conference call meetings held the 3rd Thursday of each month from 11-12 p.m. There are 13 partner agencies. Cassandra Hart requested that she be listed as the contact person for DSS in Vance County.

**3. Agency Reports:**

The State application will become available in August. There is $170,000 available for ESG, RRH, PSH funding. Joel requested that a lead person from the regional committee be assigned in the process of determining who will receive funding in our region of these dollars. HE requested that agency’s who are planning to apply for these funds write a letter of intent and bring to the next meeting. It was suggested that Dr. Flo be the lead in this process of reviewing applications and determining eligibility. Joel will email template of application and eligibility requirements. It was also recommended that a workgroup be established with those who intend to apply for funding.

As of this meeting there was $10,000 in community capacity funds that had to be spent by June 30th.

Joel will be sending members a survey to address meeting times and locations as well as the potential to call into meetings if members can not travel. This information will be announced by email.

Minutes Submitted by:

Monica Kearney, MSW

Safe Space Executive Director

Welcome

Introductions

Review and approval of minutes from August 2, 2016 meeting.

I. BoS Steering Committee meeting highlights

* Regional reorganization
* Scheduled conference call with Balance of state staff – September 14th 2016.

Recommended restructuring deadlines:

* June 30 form transition committee
* July 31st complete draft plan for Regional Committee transition
* August 31st present transition plan to regional committee for approval
* September 30th hold initial meeting of new Regional Committee and elect leaders
* October 1 day regional meetings with BoS staff to create 100 day plans
* January 1 new Regional committees are formed

II. Coordinated Assessment

* Report from local subcommittee- see report
* Coordinate Assessment In Service Training “Accessing Community Resources” is schedule for September 22nd 2016 9-12 noon at Cardinal Innovations Five County Administrative offices. It is strongly recommended on CA participating agencies to attend this training. See J. Rice for further details.
* The Coordinate Assessment Exchange meets every month on the 2nd Tuesday from 3:00- 4:00 you can register for the September call [www.ncceh.org/bos/subcommittees/caexchange/](http://www.ncceh.org/bos/subcommittees/caexchange/).

III. ESG Updates:

* ESG Lead – Dr. Flo- Spring Life Behavioral Care
* Regional Committees are responsible for running the local application process in their communities. This year we have three agencies who submitted intent to apply for the ESG funding: Infinite Possibilities, Safe Space, Union Mission.
* BoS staff have posted general competition resources at [www.ncceh.org/bos/esg/](http://www.ncceh.org/bos/esg/).

III. Agency Reports

* Cardinal Innovations :Community Capacity Funding Updates

IV. Other Agenda Items

* Housing Concerns?

Meeting Adjourned

**Next scheduled meeting: October 4th 2016**

**Location: Cardinal Innovation Five County office: 134 s. Garnett street Henderson, NC 27536**

**Call conference number 855-3324181**

**Access Code 8111438**