

HMIS AGENCIES: SHELTERED COUNT of HOMELESS PERSONS
Emergency Shelters and Transitional Housing
 North Carolina Point-in-Time Count – January 25, 2017

This form is only for agencies that use HMIS. Please submit this form along with the following HMIS reports:

- 0629 Housing Inventory Count
- 0630 Sheltered-Unsheltered PIT
- Institutional Discharge

PROGRAM INFORMATION			
Agency:		Program Name:	
County:		Contact Person:	
Phone:		Email:	
Address:			
Is this program under development (is fully funded, but is not yet operational)? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, is the program expected to begin operation within the next 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Does this program receive funding from any of the following federal sources (check all that apply):			
Emergency Shelter:		Transitional Housing:	
<input type="checkbox"/> Emergency Solutions Grants (ESG)		<input type="checkbox"/> Continuum of Care (CoC)	
<input type="checkbox"/> VA Community Contract Emergency Housing (HCHV/EH)		<input type="checkbox"/> VA Grant and Per Diem (GPD)	
<input type="checkbox"/> VA Community Contract Residential Treatment Program (HCHV/RT)		<input type="checkbox"/> VA Compensated Work Therapy-Transitional Residence (CWT/TR)	
<input type="checkbox"/> HHS RHY Basic Center Program (BCP)		<input type="checkbox"/> HHS RHY Transitional Living Program (TLP)	
<input type="checkbox"/> HOPWA Hotel/Motel Vouchers		<input type="checkbox"/> HHS RHY Maternity Group Homes (MGH)	
<input type="checkbox"/> HOPWA Short-Term Supportive Facility		<input type="checkbox"/> Other (specify):	
Does this program target one of the following populations (at least 75% of clients fall into the category):			
<input type="checkbox"/> Victims of domestic violence	<input type="checkbox"/> Veterans	<input type="checkbox"/> People with HIV/AIDS	

BED INVENTORY (see definitions at the end of this form)						
How many beds does your program have?						
	# of beds for families	# of units for families	# of beds for adults	# of beds for households of only children	# of overflow beds	# of hotel/motel voucher beds used
Emergency Shelter Beds						
Seasonal Shelter Beds Dates open: from _____ to _____						
Transitional Housing Beds						
Out of your total beds, do you have any beds that are dedicated for:						
Veterans						
Youth under age 18 only						
Youth age 18-24 only						
Youth up to age 24 (under 18 and 18-24)						

Has your bed inventory changed since the 2016 count?

Increased by _____ beds (explain:)

Decreased by _____ beds (explain:)

No change

Housing type: Site-based: single site Site-based: clustered/multiple sites Tenant-based: scattered site

If housing type is scattered-site, in what zip code are most of the beds located?

DEFINITIONS OF TERMS

Program Types

- **Emergency Shelter** provides temporary overnight shelter for homeless persons for up to 90 days.
 - Programs include publicly and privately funded emergency shelter programs, domestic violence shelters, hotel/motel vouchers, VA Health Care for Homeless Veterans Community Contract Emergency Housing & Residential Treatment Programs, HHS Runaway and Homeless Youth Basic Center Programs, HOPWA Hotel/Motel Vouchers and Short-Term Supportive Facility Programs
- **Seasonal Shelter** provides temporary overnight shelter for homeless persons on a planned basis, with set start and end dates, during high-demand times of the year (usually cold-weather months).
- **Transitional Housing** provides temporary housing and supportive services for homeless persons for 12 to 24 months.
 - Programs include publicly and privately funded transitional housing, HUD CoC-funded transitional housing, HHS Runaway and Homeless Youth Transitional Living Programs/Maternity Group Homes/Support System for Rural Homeless Youth, VA Grant and Per Diem, VA Compensated Work Therapy-Transitional Residence, HOPWA Transitional Housing

Beds and Units

- **Beds for Families** are designated for households of adults and children.
- **Units for Families** are separate rooms, units, or buildings designated to each house one family.
- **Beds for Adults** are designated for households in which everyone is an adult age 18 or over (single adults, adult couples without children, adults with adult sons/daughters).
- **Beds for Households of Only Children** are designated for households in which everyone is under 18 (unaccompanied children, adolescent parents and their children, adolescent siblings, etc.)
 - If beds are not designated exclusively for a particular type of household, record the beds according to how they were used on the night of the PIT. If the program is not at full capacity on the night of the PIT, pro rate the empty beds based on the distribution of the beds that were occupied.
- **Overflow Beds** are available on an ad hoc or temporary basis in response to demand that exceeds planned bed capacity. They can include cots, roll-aways, etc. that are only used when the "regular" beds are full. Record the total number of overflow beds available on the night of the PIT Count. If there is no fixed number, record the number of overflow beds that were occupied.
- **Hotel/Motel Beds** are beds located in a hotel or motel that are paid for by a program (shelter, DSS, church, etc.) either because the program has no beds of its own or its beds are full. All hotel/motel beds are considered emergency shelter beds regardless of what program provides them. Only record the number of hotel/motel beds that were occupied on the night of the count.
- **Seasonal Beds** are available on a planned basis during high-demand times of the year (usually cold-weather months). Seasonal programs should record the dates their beds are available in the Bed Inventory chart (ex. open Dec. 15 to April 15).
- **Beds dedicated to veterans** are beds that are reserved for homeless veterans (and their families, if applicable). These beds must be filled by veterans unless there are no homeless veterans within the program's service area.
- **Beds dedicated to youth** are beds that are reserved for homeless youth up to age 24. These beds must be filled by youth unless there are no homeless youth within the program's service area. In the Bed Inventory chart, the program must indicate if the dedicated beds are reserved only for youth under age 18, only for youth ages 18-24, or for all youth up to age 24.