**Pitt County Regional Committee, NC Balance of State Monthly Meeting**

Multipurpose Room ⏹ Greenville Housing Authority

1103 Broad Street, Greenville

Wednesday, March 9 - 9:00 AM

**Present**

Tommy Cloyd, Disability Advocates

Darone Dancy, NC Works

Tujuanda Sanders, Greenville Housing Authority

Kim Anderson, Pitt County Schools

Selma Whitaker, Strive

Deloris Farmer, Pitt County Planning

James Rhodes, Pitt County Planning

Tracey Kennedy, Real Crisis

Linda Mandell, Pitt County Planning

Gloria Leak, Vocational Rehabilitation

Talaika Goss-Williams, Trillium Health Resources

Bob Williams, Community Crossroads

Catonnia-Pitt, Center for Family Violence

Tina Rodgers, VOA SSVF

Debra Edwards, Community Crossroads

Daphne Drew, Trillium Health Resources

Ken Becker, Family Endeavors

Peter Peedin, Strive

Tonette Latham, Community Crossroads

**Introductions/February 2016 Minutes**

After introductions, the meeting began with Jim Cox, making a motion to approve the February 2016 minutes. James Rhodes motioned to approve the minutes, with Deloris Farmer seconding the decision.

**NC Balance of State Steering Committee & Work Group Representation: Updates**

**Steering Committee/Conference Call 3-1**

**(see attachment)**

Jim Cox and Darone Dancy participated on the Steering Committee Conference Call on March 1, 2016 (BOS summary provided). Much focus was placed on the Veteran’s Homeless Initiative. Darone informed the group of Rowan and Onslow counties’ selection in operating the initiative. The steering committee has a goal of ending homelessness for veterans for the two counties, within 100 Days. The conference call marked day 30, of the 100 day goal. With the assistance of the community and key members, the ability to identify those whom are homeless and veterans will improve.

**Regional Lead and Alternate Lead Meeting in Raleigh 3-4**

Jim Cox and Darone Dancy attended the Regional Lead and Alternate Lead meeting in Raleigh on April the 4th. Information was shared regarding the Pitt County Report Card, a recommended Regional Meeting Minute Template, and Regional Committee Restructuring.

**Pitt County Report Card (see attachment)**

**Regional Meeting Minute Template (see attachment)**

**Regional Restructuring Work Group**

The major focus of the Regional Restructuring Work Group, is the transition from a one county Regional Committee (Pitt) within the BOS Regional Committee, to a Regional Committee totaling of five counties ; Pitt, Beaufort, Martin, Bertie and Hertford. The BOS encourages regional committees to develop a transition team to assist the committee in the process of creating one regional committee with the new partners. Beaufort County’s regional committee has not met in several months. Martin and Bertie Counties are currently inactive and Hertford County has just began to operate as a regional committee. Discussion focused on questions surrounding the meetings logistics within the 5 county expanded region. Items such as PIT Count, Coordinated Assessment and ESG funding were discussed. Talaika Goss-Williams provided input on the Pitt BOS Regional Committee and suggested ways to motivate continued participation. Although, the goal is to eventually combine into one regional committee, committees from each county, may decide to meet once per month.

The BOS is requesting feedback from each regional committee by the date of April 30, 2016. Forms will be developed in accordance with what is requested from each committee.

James Rhodes inquired about Trillium’s role in the restructuring process. Talaika discussed Trillium’s role in the process and responsibilities which may take place for counties which have no representation. Trillium will more than likely, represent counties, which currently have limited to no representation.

With 5 counties, combining to form one large committee, concerns such as regional meetings and organization were of discussion. Technology may play an important part of communication between the 5 counties. Also, possibly having a rotation of meetings in different counties, could be an option for the organization of meetings.

Talaika, Ken, and Tina have agreed to participate on the transition team.

**Coordinated Assessment Work Group**

Jim reported that 26 of the 27 regional committee’s Coordinated Assessment plans have been approved, within the BOS.

Linda informed the group of discussion pertaining to the Coordinated Assessment Conference Call. The main topics of discussion were gaps, as far as populations whom are currently being served and those whom are excluded, from the Coordinated Assessment. Unaccompanied youth, are one of the populations discussed and concerns with assisting this population, if a lack of participation is present within this particular population. The other population of discussion is elderly members, whom may be staying in a place not habitable but are not considered chronically homeless.

Approaches for referring these groups to the appropriate resources and agencies, were discussed. For unaccompanied youth, possibly seeking assistance from schools, may prove beneficial for assisting this population. For the elderly population, assistance from the Council on Aging, may be the best option.

Other items of discussion were the time gap for the Coordinated Assessment and whether the process is too lengthy or completed in a timely manner.

**2016 Point-In-Time Count: Update**

**Unsheltered Count Data due 2-19/Additional PIT Count forms due 3-9**

All reports for the unsheltered homeless population have been submitted, as well as reports for agencies whom are currently not using the HMIS Database. For agencies whom have not submitted reports, today is the deadline, for completion. The unsheltered count yielded 10 as opposed to last year’s count of 5.

**Emergency Solutions Grant (ESG) & CoC Permanent Housing Grant: Grant Updates**

The BOS has contacted agencies in regards to the COC Permanent Supportive Housing Grantees in regards to key elements. Agencies which were deficient will be provided the opportunity to correct, items necessary.

**Discussion and Approval of Housing Stabilization Committee Forms (RR) (see attachment)**

Jim discussed documents developed for the housing stabilization committee. Documents were explained and motioned for approval by the Pitt BOS Regional Committee.

**Housing Stabilization Committee’s Statement of Purpose**-Reasoning for the Housing Stabilization Committee’s Intake Process

**Application/Referral** from each agency of information for client’s in which they wish to refer for RRH funds. Although the application will be utilized to bring forth clients, the VI-SPDAT will be the key element when considering a client for RRH.

**Checklist**-Provides Information on Client Documentation Provided/Needed in Order to move forward with the RRH process.

All things considered, consistency is important when screening clients for RRH.

Linda motioned to approve the documents for the housing stabilization committee. Gloria Leak seconded the decision.

**Housing Updates**

Trillium/Talaika Goss-Williams-Currently No Openings

GHA/Tujuanda Sanders-Currently Accepting Applications

CCC/Tonette Latham-Currently One Opening in Project Stable Solutions and will have another Opening on April 1st

Rapid Rehousing/Deloris Farmer/Jim Cox-Is ready to begin the process of accepting clients for RRH.

**SOAR Updates**

Linda reported that for the month of F 2016, there were:

1 Referral

1 Approved

2 Still Pending

Totals:

112 Referrals

50 Submitted

21 Approved

8 Denied

None Closed for Other Reasons

**Announcements**

Deloris-The Landlord Breakfast will be held on March 30, 2016. If anyone has a landlord in which they would like to invite, please contact Deloris or Sharon Gray.

Tujuanda-The Greenville Housing Authority is still accepting applications for the Housing Choice Voucher or Section 8. Anyone interested must apply, online.

**Next Meeting: April 13, 2016**