

**Kerr-Tar Coalition to End Homelessness/Regional Housing Committee Meeting Minutes**

**Cardinal Innovations Healthcare Solutions, Five County COC**

**134 S. Garnett St., Henderson, NC 27536**

**February 23rd, 2016**

**Attendees:**

1. Alford Perry-First Step Services
2. Allie Brunson-Hannah’s Place
3. Angela Harris-Harbour House
4. April Harris-Warren County Schools
5. Carl Perry-Oxford House
6. Cassandra Hart-Vance County DSS
7. Cynthia Boyd-ARC-ACTT
8. Donald Timmons-Vision behavioral Health Services
9. Dwan Alston-Securing Resources for Consumers
10. Jacalyn Thomas-Vance Recovery
11. Jamie Neal-Franklin County Schools
12. Jeanne Variano- Cardinal Innovations Healthcare Solutions-Admin
13. Joel Rice-Cardinal Innovations Healthcare Solutions-Housing Specialist
14. Joe Tartamella-Granville County DSS
15. Heather Taylor-Strategic Interventions
16. Kanika Turrentine-Infinite Possibilities
17. Ken Depaul-Southlight
18. LaCount Anderson-Union Mission
19. LaShonda Harvey-RHA
20. Lateef Pheonix-Carolina Community Support Services
21. Lavonge Manley-Oxford House
22. Marvin Peace-Oxford House
23. Penny Coleman-CCNC
24. Quiana Miller-Fisher-LATCH Rural Health
25. Rudolph Bailey-DSE
26. Sarah Chick- ARC-BOC
27. Sharon Long-CCNC
28. Sheldon Evans-First Step Services
29. Stephanie Harper-LATCH Rural Health
30. Tammy Northern-DSE
31. Tim Newman-First Step Services
32. Valerie Criddle-Thomas-ARC-BOT

Joel Rice opened the meeting by welcoming those present. Introductions were made.

Minutes from the December 8th, 2015 meeting were reviewed. Marvin Peace made motion to approve the minutes; the motion was carried by Lavonge Manley. All were in favor; the minutes were approved.

**Updates/Reports:**

1. **Updates/Announcements from Committee Members:**

* Kanika shared the following information: The Five County Executive Directors of the Domestic and Sexual Violence agencies (Families Living Violence Free, Hannah's Place, Infinite Possibilities, Inc. and Safe Space) are hosting collaborative cultural competency training on Serving Latinos to include best practices for service, education, and outreach on issues related to domestic violence prevention and social service. The training will take place March 3, 2016 from 10-3:00pm, at the Warren County Armory.
* Lavonge reminded attendees of the Fatherhood Conference that will be taking place in the Raleigh Convention on June 18th, 2016. There will be a workshop on June 17th for children 13 and up. It will cost $25.00 to attend the conference; scholarship donations are being accepted.
* Angela Harris shared that she had access to 40 rooms of furniture. Those interested could call 919-690-1977 and ask for either her or Diane to set and appointment time to look at what was available.
* Stephanie Harper gave a presentation about LATCH Rural Health. She stated the program is a free service to assist uninsured individuals between the ages of 18-64 in navigating the health care system. LATCH staff will aid people in the application process for Medicaid, SSI or the Affordable Care Act Marketplace.

1. **Updates from the Balance of NCCEH Committee:**

* Kanika gave a description of the Coordinated Assessment Plan which will begin March 1, 2016. The process is designed to streamline and standardize the housing referral process for a presenting household, as well as referring entity. (Please see schematic). The plan’s screening tools are also intended to capture data to identify gaps in resources in the community. She reminded those present, only homeless or at-risk of homelessness individuals going through the Coordinated Assessment Plan process will have access to resources. Joel informed those present that this plan is a HUD mandated process and is being implemented nationally. He remind committee members of the area’s limited housing resources and encouraged providers making referrals for housing to utilize targeted units, subsidized housing, section 8 and public housing to address member’s needs.

The following questions were asked:

* ***How will people being sent to shelters outside the five county region be screened?*** Joel responded by saying if the county has better resources it might be a benefit for the household to go there. Jeanne said that having to send households to other counties would be captured in the data. The data would then be shared with community leaders to help identify resources lacking in our own region.
* ***Who is administering the Screening and Diversion Tool in Warren County?*** At this time, no one has come forward. April Williams stated she would support the use of the tool, but would not be able to administer it. The hope is that moving forward with the plan, providers and community agencies will agree to use the screening tool in every county.
* ***Who is responsible for creating resources since we are so limited?*** Kanika responded by saying that resources are in shortage, but developing new ones is something that will be addressed in the future. She encouraged attendees to focus on what we ***do*** have until then.
* ***Are there any incentives to offer landlords to be part of the CA program and provide affordable housing?***  We will be conducting a Lunch ’N’ Learn in the upcoming months.
* Joel asked providers making referrals for housing and Community Capacity Funding to be as accurate and honest as possible on the application. Applicants must meet eligibility criteria.
* Joel added that the Coordinated Assessment plan is not perfect, but “a work in progress”, but we need to move forward to get the plan in motion. He also stated more entities, providers and community agencies were needed to administer the screening. Joe Tartamella volunteered to use the screening tool
* Angela Harris of Harbor House volunteer to use both the Prevention and Diversion tool and the V I SPDAT Assessment tool
* **The Coordinated Assessment Community Forums will be held on the following dates and locations:**

**For Halifax and Warren Counties**

**When:** March 15th

**When:** 10:00 am-12:00 pm

**Where:** Halifax Community College

200 College Drive

Weldon, NC 27890

**For Franklin, Granville and Vance Counties**

**When:** March 18th

**When:** 10:00 am-12:00 pm

**Where:** H. Leslie Perry Memorial Library

205 Breckenridge Ave.

Henderson, NC 27536

* Point in Time information will be shared at the next regional housing committee meeting. Jamie was waiting on more data.
* Leadership of the Kerr-Tar Regional Housing Committee meeting will stay the same with except for one new addition: Joel Rice will remain chairperson, Kanika Turrentine will remain alternate chairperson and LaCount Anderson will now be an alternate chairperson as well.
* The next housing meeting will be held at the housing authority in Roanoke Rapids. Meeting locations will be rotated among the five counties. People offered ideas of locations for upcoming meetings in Franklin, Warren and Granville counties.

1. **Housing Matters:**

* There is still a hold on Permanent Supportive Housing referrals, but Joel should know of any changes in the beginning of March.
* Joel reminded referring parties to complete the Community Capacity Funding application thoroughly and correctly.
* Dwan shared information about Recovery Communities of North Carolina (RCNC) which assists individuals in recovery by providing supports through a voucher program for shelter, transportation and /or counseling. An MOU must be signed to access services. Contact Dwan for more information.

The meeting was adjourned.

**The next meeting will be March 22nd,2016 @ 2:00 pm at the Roanoke Rapids Housing Authority**

Minutes respectfully submitted by Jeanne Variano