

**Kerr-Tar Coalition to End Homelessness/Regional Housing Committee Meeting Minutes**

**Cardinal Innovations Healthcare Solutions, Five County COC**

**134 S. Garnett St., Henderson, NC 27536**

**December 8, 2015**

**Attendees:**

1. Anne Williams-Granville County Veterans Affairs
2. Antania Hubbard-Southlight
3. Cassandra Hart-Vance County DSS
4. Cynthia Boyd-ARC-ACTT
5. Dwan Alston-Securing Resources for Consumers
6. Jacqueline Scott-Daymark Recovery Services
7. Jacqeutta Bullock- New Direction Ministries
8. Jamie Neal-Franklin County Schools
9. Jeanne Variano- Cardinal Innovations Healthcare Solutions-Admin
10. Jeremy Richard
11. Jim Walker-Life, Inc.
12. Joel Rice-Cardinal Innovations Healthcare Solutions-Housing Specialist
13. Joe Tartamella-Granville County DSS
14. Kanika Turrentine-Infinite Possibilities
15. Ken Depaul-Southlight
16. Kenneth Garrett
17. LaCount Anderson-Union Mission
18. Lavonge Manley-Oxford House
19. Leteef Pheonix-Carolina Community Support Services
20. Marvin Peace-Oxford House
21. Monica Kearney-Safe Space
22. Penny Coleman-CCNC
23. Richard Stewart-Oxford House
24. Ricky Paylor- Ajuinda Family Care
25. Sharon Long-CCNC
26. Sheldon Evans-First Step Services
27. Tad Clodfelter-Southlight
28. Tim Newman-First Step Services
29. Willie Morgan-Securing Resources

Joel Rice opened the meeting by welcoming those present. Introductions were made.

Minutes from the October 27th, 2015 meeting were reviewed. Dwan Alston made motion to approve the minutes; the motion was carried by Lavonge Manley.

**Updates/Reports:**

1. **Updates/Announcements from Committee Members:**

* Cassandra announced that currently Vance County DSS has a utilities assistance program for disabled adults over 60. This program will be open to the general public as of January 2016.

1. **Updates from the Balance of NCCEH Committee:**

* Joel informed the committee the renewal applications had been sent to the state for review.
* Per Joel all Permanent Support Housing referrals are suspended due to capacity

issues. Referrals will be accepted once Cardinal’s finance department gives approval to do so.

* The Coordinated Assessment Plan (CA) was approved December 1st, 2015. The plan must be implemented within 30 days of approval and will directly impact how Permanent Supportive Housing and Rapid Re-housing referrals are made. It is designed to redefine and streamline the housing referral process. Joel reviewed an overview and schematic of the referral process (see handout). Joel reminded those present this is a “working document” and feedback will be needed to identify gaps in the CA referral process. He shared that data will be collected regarding the referral process and will be reported to the BoS quarterly.
* The following resources can be used to assist in finding supportive or public housing:
* Look under Supportive Housing on the DHHS website
* United Way 211
* Cardinal Innovations is compiling a list of housing resources for their website
* The Point In Time Count (PIT) will take place on January 27, 2016. It’s a yearly count of homeless individuals living in either a shelter or the street on one given night. The Five County region counts individuals in shelters only. There is a PIT form and instructions on how to do the count on the NCCEH website. Jamie Neal of Franklin County Schools is the Regional Coordinator and will be assisting in the count for this region. Data will be collected from the count and sent to HUD.
* Joel mentioned the survey sent to committee members with the goal of collecting feedback to support making the committee more effective and collaborative. The survey identified possible topics for upcoming Housing Committee meetings.
* Participants were asked to send in their name to Joel if they are interested in chairing or being and alternative for the Kerr Tar Regional Housing Committee. He will send a list of responsibilities to anyone interested. Elections will take place at the next housing meeting on January 26th, 2016.
* Committee members were asked to share information regarding the CA plan with the community. It was suggested a representative for each county who could help identify resources in their area be selected. The county contact could also determine who needs to be made aware of the CA process.
* A Lunch ’N’ Learn to assist in building rapport with local landlords will be held in the spring.

1. **Housing Matters:**

* Kanika announced Infinite Possibilities was not currently accepting Rapid Re-Housing applications due to a back-log of referrals.
* Tad Clodfelter shared information about a proposal Southlight will be making to Cardinal Innovations which involves housing for members with substance an abuse diagnosis coupled with treatment. It is in the early stages.

The meeting was adjourned.

**The next meeting will be January 26th,2016 @ 2:00 pm**

Minutes respectfully submitted by Jeanne Variano