

NC HMIS Governance Committee Meeting Agenda

September 14, 2015

9:00 AM- 2:30 PM

United Way of Greater Greensboro

1500 Yanceyville St. Greensboro, NC

9:00 WELCOME & CALL TO ORDER

ONE	<p>Presenter: Rebecca Pfeiffer</p> <p>Estimated Time: 15 min</p> <p>Background Information: This meeting is for NC HMIS Governance Committee members, their alternates, and other interested parties.</p>
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9:15 APPROVAL OF MINUTES

TWO	<p>Presenter: Cecelia Peers</p> <p>Estimated Time: 15 min</p> <p>Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions</p> <p>Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Supporting Materials:</p> <ul style="list-style-type: none"> • June 22 Meeting Minutes • August 8 Meeting Minutes • August 26 Meeting Minutes • September 4 Meeting Minutes
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9:30 UPDATE ON BY-LAWS

THREE	<p>Presenter: Rebecca Pfeiffer</p> <p>Estimated Time: 1 hr</p> <p>Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions</p> <p>Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Background Information: This time will be used to review and discuss by-laws edits proposed by Corey and to vote on the final by-laws.</p> <p>Supporting Materials:</p> <ul style="list-style-type: none"> • NC HMIS Governance By-Laws with Corey's edits (revised 9.9.2015)
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10:30 ESTABLISHMENT OF WORKGROUPS AND COMMITTEES

FOUR	<p>Presenter: Rebecca Pfeiffer</p> <p>Estimated Time: 45 mins</p> <p>Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions</p> <p>Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Background Information: This time is being set aside to establish the NC HMIS workgroups and committees organization.</p> <p>Supporting Materials:</p> <ul style="list-style-type: none"> • Workgroup/Committee Reorganization
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11:15 – 11:45 LUNCH

11:45 FINANCE REPORT

FIVE	<p>Presenter: Darryl Kosciak</p> <p>Estimated Time: 1 hr 15 mins</p> <p>Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions</p> <p>Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Background Information: The Finance Committee will provide an update including a review of current status of budget/invoicing, review and approval of revised annual budget, and updates on the annual contract/MOU.</p> <p>Supporting Materials:</p>
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- 2015 – 2016 Revised Annual Budget
- NC Financial Task Tracker

1:00 MCAH UPDATES

Presenter: Eric Hufnagel/Barb Ritter/Gerry Leslie	Estimated Time: 1 hr
Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Background Information: MCAH staff will provide an update on the implementation of NC HMIS.	
Supporting Materials: <ul style="list-style-type: none"> • MCAH update to GC 	

2:00 GENERAL UPDATES

Presenter: Rebecca Pfeiffer	Estimated Time: 1 hr
Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Background Information: The Chair will present and discuss with the GC the following topics: <ul style="list-style-type: none"> • License allocation • September in-person MCAH meetings • Deadline for document signatures • LSA mailing list sign up - http://eeurl.com/bvGNY1 • Standardize format for MCAH provides updates to GC 	
Supporting Materials: <ul style="list-style-type: none"> • License Migration Report 	

2:30 PM ADJOURN

Next Meeting: October 12, 2015