**ACICHA: Alamance County Interagency Council on Homelessness Association**

**Meeting Minutes**

April 9, 2015

Present Included: Kim Crawford, ACAC ; Suellyn Dalton, ACC; Cheryl Manuel, RTSA; Heidi Norwick, United Way; Jan Bowman, ACAC; Tammy Smith, FAS; Robin Wintringham, Habitat for Humanity; Wendy Lewis, Salvation Army; Trista Fields, Salvation Army intern; Lynn Rousseau, FAS; Catherine Cooper, Volunteers of America; Samantheo Marcellus, ACAC; Joel Rice, Cardinal Innovations.

Kim Crawford called the meeting to order at 3:33PM.

* Meeting Minutes were reviewed; corrections were noted and made. A motion was made by Robin to approve as written, a 2nd was made by Jan.

**Roundtable Announcements & Updates**:

* **ACAC**- Kim shared that Alamance County has been invited to participate on 4-28-15 in a meeting of housing and healthcare providers with HUD to determine ways for housing and healthcare services to merge. ACAC, BHA and VOA are hosting a Landlord breakfast on 4-16-15 from 8:30-10:30 am at the ACAC Drop In Center to inform landlords of ways to cover the money gap from housing costs to affordability. Jason DeBoer, of DeBoer and Gabriel Builders will be the guest speaker. Kim encouraged all who could to attend the National Alliance to End Homelessness Conference in DC July 15-17.
* **UW**-Heidi mentioned Taste of Alamance on 4-20-15 with presale tickets available and Stamp Out Hunger on May 9. She encouraged everyone to participate in both events.
* **Habitat**- Robin announced a meeting on 4-30-15 to provide housing information to the public. There will be a translator there to assist. She would like to bring the Human Relations Council to the ACICHA table to discuss their initiative to end homelessness for youth in Alamance County. Kim asked Robin to do a small piece on what Habitat Housing process looks like.
* **FAS**- Tammy reported that a resident had passed away. They completed their volunteer training program and have had two more rooms adopted in the Adopt a Room program. One has been completed and is occupied and the second is close to completion. She stated the several groups from Elon were helping too.
* **Salvation Army**-Wendy has nothing to report but did introduce Trista Fields as a Human Services Intern from Elon.
* **ACC**-Suellyn mentioned classes toward citizenship and in house and distance learning opportunities for ESL/ELL population. Dr. Gatewoods is pushing for community outreach and has offered several meeting spaces at both campuses to be used by outside agencies.
* **FAS**-Lynn said that the Purple Ribbon Gala was a success bringing in approx. $25,000. A slideshow focusing on the shelter conditions and the need to update brought in $10,000 of that total.
* **VOA**- Catherine had no report
* **RTSA**-Cheryl stated that fundraising has begun. 5-5-15 dinner at ACC. They also have a booth at the Burlington Royals.
* **Cardinal-** Joel still has funding for Shelter Plus Care and just housed someone through BHA.

**Discussion**

**BoS Steering Minutes**:

**PIT Update**:

Kim stated that staff is completing the data collection and will submit by the April 30 deadline.

**Coordinated Assessment (CA) Update:**

Kim reported that plans have been approved for Henderson, Wilson-Greene, Randolph and Smoky Mountains/Southwest Regional Committees. The Coordinated Assessment Council (CAC) has identified several core elements of coordinated assessment plans. Regional committees can review this document to ensure that CA plans include these elements. The link to view is http://www.ncceh.org/files/5489/

**2015 CoC Application Update:**

Kim reported that NCCEH staff are waiting for HUD to send the final approved the Grant Inventory Worksheet (GIW) which lists all CoC grants eligible for renewal in the 2015 funding competition for 2015. HUD should be releasing the Notice of Funding Availability (NOFA) in late May or early June.

Regional Committee structure or written standards workgroup needs a volunteer from Alamance County. Anyone interested in serving should email [bos@ncceh.org](mailto:bos@ncceh.org) by April 15, 2015.

Jan Bowman will be the Regional Committee webmaster who will be responsible for posting minutes and agendas.

**HMIS Update:**

Kim reported that NC HMIS is doing five trainings across the state the week of April 20. Several members will attend. Registration is at [www.ncceh.org/events/month/](http://www.ncceh.org/events/month/)

**ACHICA Governance:**

Kim reported the subcommittee had been unable to meet due to the cancelation of the Regional Lead meeting by BoS. The subcommittee will be rescheduling.

**Coordinated Assessment:**

MOU -Kim reported that Legal Aid is reviewing the MOU. We need agency approval and signature by each affiliated agency by May 1. We still have side doors for some agencies since we aren’t fully up and running.

Waitlist management is being handled by the CA intake specialist.

Communication: Kim reported that we are developing a brochure to hand out for outreach. We will be using our Road Map plan that we developed for CA as a visual for “The Path Home”.

**Burlington Assessment of Fair Housing**

Met with Shawna at City of Burlington to review the plan and we listed goals and priorities.

* Reach out to GHA and encourage them to become active with ACICHA
* By late summer we want to bring city council members and other elected officials to take a bus tour of Alamance County to see what housing is working and what is not.
* Looking at code violations. Reports are currently on a complaint basis only.
* Amy, from the City of Burlington will be presenting to ACICHA next month.

**Other**:

Robin will be sending an email about a development of 17 houses that just outside the city limits and will be sold well below market value.

**Next Meeting** – Thursday May 7, 3:30 pm/ **City of Burlington, 425 S. Lexington Ave.**

The meeting adjourned at 4:45 PM.

Respectfully Submitted, Jan Bowman, ACAC