**ACICHA: Alamance County Interagency Council on Homelessness Association**

**Meeting Minutes**

October 9, 2014

Present Included: Kim Crawford, ACAC; April Durr, UWAC; Bob Holdren, Community Rep; Robin Wintringham, Habitat; Lynn Rousseau, FAS; Cheryl Manuel, RTSA; Donna Hodges, ACAC; Tammy Smith, FAS.

Kim Crawford called the meeting to order at 3:30PM.

**Items Discussed Included**:

* Meeting Minutes from September were reviewed; a motion was made by Cheryl to approve as written, Cheryl seconded the motion, all members present agreed.
* Kim provided a brief overview on ACICHA (requirements, history, funding).
  + In 2001 Alamance County Commissioners passed a resolution proclaiming ACICHA as the official council on homelessness for Alamance County.
  + ACICHA reports to the NC Balance of State (BoS).

Announcements: Funding & Training

* ESG Application – Kim reported that the application has been approved for the full amount of $71,825.00.
* Coordinated Assessment Workshop – Kim explained that this will be taking place on October 20 & 21st in Raleigh and our local council needs to be represented. Registration can be completed online at [www.ncceh.org](http://www.ncceh.org) and the fee is $40.00 to cover materials and lunch.

Roundtable: Agency updates

* Family Abuse Services (FAS) – Lynn reported that a walk and vigil will take place at Elon on October 21st in the evening.
* Allied Churches (ACAC) – Donna reported that the new room will be opened at the shelter the end of next week, family rooms and bathrooms are done, family rooms are done/full.
* RTSA – Cheryl reported that they are working on the HUD renewal and also working to place a new resident.
* Habitat – Robin explained that they had participated in the Goodwill Job Fair and as a result received a large number of applicants looking for work (part time) at Re-Store. Robin explained she read an interesting article on poverty and obesity, where a soda and pizza were determined as big contributing factors to obesity, in California a soda tax has been implemented to combat this.
* United Way – April reported that the Community Assessment Team has been working to finish the 2015 assessment; homelessness was a priority area that emerged from the 2011 assessment process.
* ACAC reported, Pt. Time Overnight Advocate Position, coming soon.

Discussion:

* Secretary Position – Members present recalled Shawna Tillery (City of Burlington) was nominated as secretary, Shawna wasn’t able to attend meeting, April offered to help take notes.
* Articles of Incorporation / 501c3 – Kim explained that years ago the process was started to incorporate ACICHA in order to apply for grants independently. The articles of incorporation were filed, but a 501c3 application was never completed. Lynn made a motion to move forward with dissolution, Cheryl seconded the motion, all members present were in favor.
* NC BoS Steering Committee Meeting – Kim reported this took place on October 7th and distributed a power point presentation with information from the state.
* Project Homeless Connect – Kim explained that the name has been changed to “Project Connect” and the committee has begun meeting to plan the next event. The committee also held a conference call with Chapel Hill to learn about their process, this reinforced that our local work is on target. Kim also reported that this committee has changed their meeting times so that they don’t conflict with the main ACICHA meetings.

New Business:

* ACAC Rapid Re-Housing request form needed for FAS along with criteria.
* ACICHA Structure – Kim proposed implementing new committees such as advocacy, events, providers etc…
* Collaboration VS. Duplication – April explained that the Income & Financial Stability Division of United Way’s Community Council has similar ideas and partners, wondered if there may be a way to increase collaboration and reduce duplication.

Agenda Items proposed for Next Meeting:

* Finalize Secretary Position.
* Determine Location of ACICHA files.
* Nicole Enoch to discuss housing.
* After election – County Commissioner Calendar/Agenda – provide update on ACICHA.
* Review membership, who else needs to be at the table?
* Reorganization of ACICHA (committees).

**Next Meeting** – Thursday November 6th 3:30pm at United Way (always the 1st Thursday after the BoS meeting).

4:30PM Robin made a motion to adjourn with no other business to discuss, Lynn seconded the motion, all members present were in favor. Respectfully Submitted, April Durr, United Way of Alamance County