

# MCAH's A "Roadmap To Training" Sessions

## **Morning Session: 9:30 am -12:00 pm**

*Target Audience:* Users, Agency Administrators, System Admin I's, Executive Directors, Governance Committee members, key CoC leadership, also agency staff from organizations that may be interested in joining the system

**Intro:** *10 minutes*

### **All Things Privacy: 2 hours**

The Privacy session will consist of a comprehensive explanation of the new Privacy rule as well as introducing the new privacy documents to the North Carolina user base. Barb will cover Privacy in detail and how agencies should implement moving forward.

The training will also include:

- Privacy Training Quiz
- Overview of the contracts/agreements/policy documents

**Question and Answer Session:** *20 minutes*

## **Afternoon Session: 1:00 pm to 3:00 pm**

*Target Audience:* Users, Agency Administrators, System Admin I's, Executive Directors, Governance Committee members, key CoC leadership, also agency staff from organizations that may be interested in joining the system

**Workflow:** *20 minutes*

- Visibility and security
- Access level and Enter Data As

**System Functionality Overview/Overview of the Michigan System:** *15 minutes*

- Modules and how they are being used in Michigan
  - Call-Point – Out Wayne County
  - Eligibility Point – The Homeless Action Network of

- Detroit/Coordinated Assessment
- Skanpoint/ID Cards – Neighborhood Services Organization/Detroit
- Fund Manager – Out Wayne County
- ShelterPoint – DHS ESP TANF funded shelters
- Mapping Business Practices on the System

**What Migration Week is going to look like: 15 minutes**

- Visibility and Privacy Setup on Provider Pages
- Privacy Implementation
- Technical Assistance/Support Immediately after May 1

**Support Model: 15 minutes**

- Agency Admin role/System Admin role/Support Model

**Overview of Training/MCAH Training Site: 10 minutes**

- Privacy
- Workflow
- Reports
- Training addenda: Income, Securing the Record, and Households
- Provider Pages
- Visibility/Security
- Modular Overview
- 5.11 Definitions Suite

**Reports: 15 minutes**

- Our Philosophy of Reports
- Ad Hoc Licenses
- List of reports and where they are located
- Report Samples

**Things to come: 5 minutes**

- Measurement projects/initiatives
  - Recertifying chronically homeless
  - Annual Count
- CQI

**Question and Answer Session: 25 minutes**