



A program of the North Carolina Housing Coalition

**CAROLINA HOMELESS INFORMATION NETWORK**

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**Governance Committee Meeting Agenda**

Monday March 9, 2015

Greensboro, NC

**10:00 WELCOME & CALL TO ORDER**

<b>ONE</b>	<b>Presenter:</b> Andrea Kurtz	<b>Estimated Time:</b> 10 min
	<b>Background Information:</b> This meeting is for CHIN Governance Committee Members and their alternates. Today's introduction question will be to share your Rose (something great), your thorn (something bothering you) and your bud (what you are looking forward to).	
	<b>Supporting Materials:</b> <a href="#">CHIN Governance Committee Member List</a>	

**APPROVAL OF MINUTES**

<b>TWO</b>	<b>Presenter:</b> Andrea Kurtz	<b>Estimated Time:</b> 5 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<b>Supporting Materials:</b> <ul style="list-style-type: none"> <li>February 9 &amp; 23 Meeting Minutes</li> </ul>	

**REVIEW CHIN BUDGET & WORKPLAN**

<b>THREE</b>	<b>Presenter:</b> Andrea Kurtz	<b>Estimated Time:</b> 45 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> CHIN staff members have been invited to join via conference call in order to answer questions about the reports.	
	<b>Supporting Materials:</b> <ul style="list-style-type: none"> <li><a href="#">CHIN Staff Report</a></li> <li><a href="#">CHIN Work Plan</a></li> <li><a href="#">CHIN Budget vs Actual</a></li> <li><a href="#">HIN Accounts Receivables</a></li> </ul>	

**REVIEW MCAH 15/16 ANNUAL BUDGET**

<b>FOUR</b>	<b>Presenter:</b> Andrea Kurtz/Eric Huffnagel	<b>Estimated Time:</b> 30 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> <ul style="list-style-type: none"> <li>Proposed MCAH Jul 15 – Jun 16 Budget review. Will be on next meeting agenda for approval.</li> <li>Eric will join us via conference call.</li> </ul>	
	<b>Supporting Materials:</b> <ul style="list-style-type: none"> <li>Proposed MCAH Jul 15 – Jun 16 Budget</li> </ul>	

**GOVERNANCE PLAN**

<b>FIVE</b>	<b>Presenter:</b> Mike Lindsey	<b>Estimated Time:</b> 4 hours
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<b>Background Information:</b> The current governance agreement was entered into between the 12 COCs and NCHC in 2013. Once we make the formal transfer to MCAH this document will be obsolete. In order to move forward with clear expectations between the COCs, stakeholders and MCAH the following Governance documents are being recommended:	
	<b>Supporting Materials:</b> <ul style="list-style-type: none"> <li>• <a href="#">Chart of Governance Tasks</a></li> <li>• <a href="#">Governance webinar slides from HUD TA</a></li> <li>• <a href="#">Overview of Governance Documents,</a></li> <li>• <a href="#">HMIS Governance in Statewide Environment</a></li> <li>• <a href="#">HMIS Governance in a Multi-CoC Environment</a></li> </ul>	

**4:00 ADJOURN**

*Next Meeting: March 23 via conference call, 1:00 pm to 3:00 pm*

