



North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Steering Committee Meeting Agenda

Tuesday, March 3, 2015, 10:30 am – 12:00 pm

Call-in info (audio): (218) 895-9693, conference code 805232#

Online presentation: <https://join.me/nccehrocks>

10:30 WELCOME & CALL TO ORDER

ONE	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Background Information: Roll call is for elected regional leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS Steering Committee meeting, please email bos@ncceh.org with your contact information.	
	Supporting Materials: <ul style="list-style-type: none"> Regional Lead Contact List: ncceh.org/files/3430 	

MINUTES

TWO	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes, by common consent
	Supporting Materials: <ul style="list-style-type: none"> February Minutes: ncceh.org/files/5427 	

POINT-IN-TIME COUNT

THREE	Presenter: Nancy Holochwost	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: 2015 Point-in-Time count data was due to NCCEH in February. Staff will give an update on data submission and talk through issues from this year.	
	Supporting Materials: <ul style="list-style-type: none"> 2015 PIT Forms: ncceh.org/2015pit 	
	Action Items: <ul style="list-style-type: none"> PIT Leads: Email any outstanding PIT data to data@ncceh.org 	

COORDINATED ASSESSMENT

FOUR	Presenter: Corey Root	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: In February, the BoS Coordinated Assessment Council (CAC) recommended two coordinated assessment plans for approval. Staff will present plans from Burke and Catawba Regional Committees for discussion and review. Meanwhile, the CAC and NC BoS staff continue to review other Regional Committee plans. Please submit revisions as requested.	
	<p>NCCEH staff have completed trainings for the 3-part assessment tool. Regional Committees currently implementing coordinated assessment are beta testing these trainings. Staff will finalize trainings using this feedback in March.</p>	
	Supporting Materials:	
<ul style="list-style-type: none"> Plan materials (bottom of page): ncceh.org/bos/coordinatedassessment/ 		
Action Items:		
<ul style="list-style-type: none"> Regional Committees: Submit coordinated assessment plan revisions as requested 		

COC GRANT COMPETITION UPDATE

FIVE	Presenter: Corey Root	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: On February 16, NCCEH staff submitted the Grant Inventory Worksheet (GIW) for FY2015 CoC grant competition. Staff will present GIW info and talk about the next steps for the CoC competition, including appointing members of the Scorecard Committee and the 2015 CoC Intent to Apply form.	
	Supporting Materials:	
	Action Items:	
<ul style="list-style-type: none"> Regional Committees: Appoint one member to the Scorecard Committee, fill form with contact info by March 31: http://goo.gl/forms/eS09oN0vDz Agencies Interested in Applying for NEW Projects: Complete FY2015 CoC Intent to Apply form: http://bit.ly/1LEJDzO 		

2015 BOS REGIONAL COMMITTEES

SIX	Presenter: Corey Root	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: Staff will present the list of 2015 Regional Committees for approval by the Steering Committee. The 2015 In-person meeting of Regional Leads and Alternates was rescheduled from Feb. 25 due to snow. Staff used the emergency text numbers for the first time and will ask for feedback on the notification process. Staff will discuss rescheduled meeting plans.	
	Supporting Materials:	
	<ul style="list-style-type: none"> NC BoS Governance Charter: ncceh.org/files/3443 	
Action Items:		
<ul style="list-style-type: none"> Regional Leads & Alternates: Re-register for In-Person Meeting, information will be emailed soon. 		

HMIS UPDATE

SEVEN	Presenter: Denise Neunaber	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The transition of the HMIS administrative agency continues, staff will give an update and discuss recent developments.	
	Supporting Materials:	
	<ul style="list-style-type: none"> • HMIS Transition information: ncceh.org/hmis/transition 	
Action Items:		
<ul style="list-style-type: none"> • Agencies using CHIN: Watch informational webinar and fill Agency Administrator form if you have not already done so: ncceh.org/hmis/transition 		

UPCOMING MEETINGS

EIGHT	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Regularly scheduled meetings this month.	
	Supporting Materials	
	<ul style="list-style-type: none"> • Rapid Rehousing Subcommittee <ul style="list-style-type: none"> ○ Fri. Mar. 20, 10:30-11:30 AM ○ ncceh.org/events/811 • Data Quality Subcommittee <ul style="list-style-type: none"> ○ Mon. Mar. 23, 10:30-11:30 AM ○ ncceh.org/events/807 	
Action Items		
<ul style="list-style-type: none"> • RRH Grantees: Attend RRH Subcommittee - ncceh.org/events/811 • CHIN Users: Attend Data Quality Subcommittee - ncceh.org/events/807 		

REGIONAL COMMITTEE UPDATES

NINE	Presenter: Corey Root	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Time reserved for Regional Leads to share information about Regional Committee activities, ask questions of the group, and share successful strategies.	

REMINDERS

TEN	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Action Items: <ul style="list-style-type: none">• PIT Leads: Email any outstanding PIT data to data@ncceh.org• Regional Committees: Submit coordinated assessment plan revisions as requested Regional Committees: Appoint one member to the Scorecard Committee, fill form with contact info by March 31: http://goo.gl/forms/eS09oN0vDz• Agencies Interested in Applying for NEW Projects: Complete FY2015 CoC Intent to Apply form: http://bit.ly/1LEJDzO• Regional Leads & Alternates: Re-register for In-Person Meeting, information will be emailed soon.• Agencies using CHIN: Watch informational webinar and fill Agency Administrator form if you have not already done so: ncceh.org/hmis/transition• RRH Grantees: Attend RRH Subcommittee - ncceh.org/events/811• CHIN Users: Attend Data Quality Subcommittee - ncceh.org/events/807	

12:00 ADJOURN

Next Meeting: Tuesday, April 7, 2015, 10:30 AM