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**CHIN Governance Committee Meeting Agenda**Monday, February 23, 2015
1 PM – 3 PM
via conference call

## **10:30 Welcome & Call to Order**

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| **ONE** | **Presenter:** Andrea Kurtz | **Estimated Time:** 5 min |
| **Background Information:** This meeting is for CHIN Governance Committee Members and their alternates. |
| **Supporting Materials:** [CHIN Governance Committee Member List](https://docs.google.com/spreadsheets/d/1FcJaVq6t0yh5u2oGujDB7uf7eu3I9jw-kK2SEtArRd4/edit?usp=sharing)  |

## **Approval of Minutes**

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| **TWO** | **Presenter:** Andrea Kurtz | **Estimated Time:** 5 min |
| **Goal:** ☒Share Info ☐Obtain Input ☒ Make Decisions  | **Formal Approval Needed?**  ☐ Yes ☒ No  |
| **Supporting Materials:** * February 9 Meeting Minutes will be presented for approval at the March meeting.
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## **Contract with Bowman**

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| THREE | **Presenter:** Andrea Kurtz | **Estimated Time:** 15 min |
| Goal: ☒ Share Info ☐ Obtain Input ☒ Make Decisions  | **Formal Approval Needed?**  ☒ Yes ☐ No  |
| **Background Information:** Need to grant formal authority to MCAH to negotiate and hold contract with Bowman for NC HMIS beginning May 1.  |
| **Supporting Materials:**  |

## **Transition Subcommittee & work group Updates**

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| FOUR | **Presenter:** Denise Neunaber & Work Group Leads | **Estimated Time:** 40 min |
| Goal: ☒ Share Info ☒ Obtain Input ☒ Make Decisions  | **Formal Approval Needed?**  ☐ Yes ☒ No  |
| **Background Information:** The Transition Subcommittee and work groups will give a status update on progress of work groups and transition tasks. * Transition Subcommittee
* CHIN Budget Resolution Work Group
* Financial Work Group
* Hiring Work Group
* Privacy Work Group
* Communications Work Group
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| **Supporting Materials:**  |

## **MCAH Training Schedule**

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| FIVE | **Presenter:** Gerry Leslie/Barb Ritter | **Estimated Time:** 15 minutes |
| Goal: ☒ Share Info ☒ Obtain Input ☒ Make Decisions  | **Formal Approval Needed?**  ☒ Yes ☐ No  |
| **Background Information:** MCAH staff are working on scheduling trainings with end users in April. Barb/Gerry will discuss proposed dates of training. If your community has any dates in April that would be bad for a site visit from MCAH to meet with end users please bring them to this discussion.  |
| **Supporting Materials:**  |

## **Governance**

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| SIX | **Presenter:** Andrea Kurtz | **Estimated Time:** 10 min |
| Goal: ☒ Share Info ☒ Obtain Input ☒ Make Decisions  | **Formal Approval Needed?**  **☐ Yes ☒ No**  |
| **Background Information:** Two webinars are being held to review governance responsibilities. Andrea put together this chart of tasks for GC members to review to aid in the discussion on March 9.  |
| **Supporting Materials:** * [Chart of Governance Tasks](http://www.ncceh.org/files/5414/)
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## **3:00 Adjourn**

**Next Meeting: March 9 at the United Way of Greensboro 10AM-4PM**