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**CHIN Governance Committee Meeting Agenda**Monday, February 23, 2015  
1 PM – 3 PM  
via conference call

## **10:30 Welcome & Call to Order**

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| **ONE** | **Presenter:** Andrea Kurtz | **Estimated Time:** 5 min |
| **Background Information:** This meeting is for CHIN Governance Committee Members and their alternates. | |
| **Supporting Materials:** [CHIN Governance Committee Member List](https://docs.google.com/spreadsheets/d/1FcJaVq6t0yh5u2oGujDB7uf7eu3I9jw-kK2SEtArRd4/edit?usp=sharing) | |

## **Approval of Minutes**

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| **TWO** | **Presenter:** Andrea Kurtz | **Estimated Time:** 5 min |
| **Goal:** ☒Share Info ☐Obtain Input ☒ Make Decisions | **Formal Approval Needed?**   ☐ Yes ☒ No |
| **Supporting Materials:**   * February 9 Meeting Minutes will be presented for approval at the March meeting. | |

## **Contract with Bowman**

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| THREE | **Presenter:** Andrea Kurtz | **Estimated Time:** 15 min |
| Goal: ☒ Share Info ☐ Obtain Input ☒ Make Decisions | **Formal Approval Needed?**   ☒ Yes ☐ No |
| **Background Information:**  Need to grant formal authority to MCAH to negotiate and hold contract with Bowman for NC HMIS beginning May 1. | |
| **Supporting Materials:** | |

## **Transition Subcommittee & work group Updates**

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| FOUR | **Presenter:** Denise Neunaber & Work Group Leads | **Estimated Time:** 40 min |
| Goal: ☒ Share Info ☒ Obtain Input ☒ Make Decisions | **Formal Approval Needed?**   ☐ Yes ☒ No |
| **Background Information:**  The Transition Subcommittee and work groups will give a status update on progress of work groups and transition tasks.   * Transition Subcommittee * CHIN Budget Resolution Work Group * Financial Work Group * Hiring Work Group * Privacy Work Group * Communications Work Group | |
| **Supporting Materials:** | |

## **MCAH Training Schedule**

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| FIVE | **Presenter:** Gerry Leslie/Barb Ritter | **Estimated Time:** 15 minutes |
| Goal: ☒ Share Info ☒ Obtain Input ☒ Make Decisions | **Formal Approval Needed?**   ☒ Yes ☐ No |
| **Background Information:**  MCAH staff are working on scheduling trainings with end users in April. Barb/Gerry will discuss proposed dates of training. If your community has any dates in April that would be bad for a site visit from MCAH to meet with end users please bring them to this discussion. | |
| **Supporting Materials:** | |

## **Governance**

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| SIX | **Presenter:** Andrea Kurtz | **Estimated Time:** 10 min |
| Goal: ☒ Share Info ☒ Obtain Input ☒ Make Decisions | **Formal Approval Needed?**  **☐ Yes ☒ No** |
| **Background Information:**  Two webinars are being held to review governance responsibilities. Andrea put together this chart of tasks for GC members to review to aid in the discussion on March 9. | |
| **Supporting Materials:**   * [Chart of Governance Tasks](http://www.ncceh.org/files/5414/) | |

## **3:00 Adjourn**

**Next Meeting: March 9 at the United Way of Greensboro 10AM-4PM**