## CHIN Governance Committee Meeting Agenda

Monday, February 9, 2015
10:30 AM – 4 PM
United Way of Greensboro

## 10:30 WELCOME & CALL TO ORDER

<table>
<tr><td rowspan="3"><strong>ONE</strong></td><td><strong>Presenter:</strong> Andrea Kurtz</td><td><strong>Estimated Time:</strong> 10 min</td></tr>
<tr><td colspan="2"><strong>Background Information:</strong> This meeting is for CHIN Governance Committee Members and their alternates.</td></tr>
<tr><td colspan="2"><strong>Supporting Materials:</strong> CHIN Governance Committee Member List</td></tr>
</table>

## APPROVAL OF MINUTES

<table>
<tr><td rowspan="3"><strong>TWO</strong></td><td><strong>Presenter:</strong> Andrea Kurtz</td><td><strong>Estimated Time:</strong> 5 min</td></tr>
<tr><td><strong>Goal:</strong> ☒Share Info  ☐Obtain Input  ☒ Make Decisions</td><td><strong>Formal Approval Needed?</strong><br>☒ Yes  ☐ No</td></tr>
<tr><td colspan="2"><strong>Supporting Materials:</strong><br>• January 26 Meeting Minutes</td></tr>
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## CHIN STATUS REPORT

<table>
<tr><td rowspan="4"><strong>THREE</strong></td><td><strong>Presenter:</strong> Sonia Ensenat</td><td><strong>Estimated Time:</strong> 1 hr</td></tr>
<tr><td>Goal: ☒ Share Info  ☐ Obtain Input  ☒ Make Decisions</td><td><strong>Formal Approval Needed?</strong><br>☐ Yes  ☒ No</td></tr>
<tr><td colspan="2"><strong>Background Information:</strong><br>This is a standing agenda item. CHIN has been asked to share a written report and use this time to answer questions on the following:<br>• Current work plan<br>• Staff and Contractors: Who is doing what, including: who are they, what are they working on, how are scopes being established?<br>• Budget Update: July-Dec 2014 actuals, CoC fees paid to date, and any unexpected expenses or savings<br>• Other updates as needed</td></tr>
<tr><td colspan="2"><strong>Supporting Materials:</strong><br>• CHIN Report to Governance Committee<br>• CHIN's Updated Work Plan<br>• <em>Financial documents were not available at the time this agenda was sent out. Members of the Transition Subcommittee were to review financial documents on Friday 2/6 with CHIN staff. Documents will be shared with the GC during the meeting.</em></td></tr>
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## DATA SUBCOMMITTEE REPORT

| FIVE | **Presenter:** Lloyd Schmeidler | **Estimated Time:** 20 min |
|---|---|---|
| | Goal: ☒ Share Info   ☒ Obtain Input   ☒ Make Decisions | **Formal Approval Needed?**<br>☒ Yes   ☐ No |
| | **Background Information:**<br>• Topics for discussion include:<br>   o The modification to Enrolled Clients with Time in Program report<br>   o 3 changes to the RHYMIS screen<br>      ▪ Remove primary reason for homelessness item<br>      ▪ Remove highest level of education attained item<br>      ▪ Employment status item<br>   o Community Link report requires modification. Barb is going to work on report as there are hours in transition billing for report building | |
| | **Supporting Materials:**<br>• Data Subcommittee Feb 4 Meeting Minutes | |

## TRANSITION SUBCOMMITTEE UPDATE

| FOUR | **Presenter:** Denise Neunaber | **Estimated Time:** 40 min |
|---|---|---|
| | Goal: ☒ Share Info   ☒ Obtain Input   ☒ Make Decisions | **Formal Approval Needed?**<br>☐ Yes   ☒ No |
| | **Background Information:**<br>• The Transition Subcommittee will give a status update on progress of work groups and transition tasks. | |
| | **Supporting Materials:** | |

## PRIVACY WORK GROUP RECOMMENDATIONS

| FIVE | **Presenter:** Barb Ritter | **Estimated Time:** 3 hrs |
|---|---|---|
| | Goal: ☒ Share Info   ☒ Obtain Input   ☒ Make Decisions | **Formal Approval Needed?**<br>☒ Yes   ☐ No |
| | **Background Information:**<br>The Privacy Work Group has met several times and will present their recommendations for the Governance Committee's consideration. | |
| | **Supporting Materials:**<br>• Privacy Workgroup Presentation<br>• Privacy Presentation<br>• Sample Privacy Statement<br>• Privacy Training Update | |

## WRAP-UP

| FIVE | **Presenter:** Andrea Kurtz | **Estimated Time:** 5 min |
|---|---|---|
| | Goal: ☒ Share Info   ☐ Obtain Input   ☐ Make Decisions | **Formal Approval Needed?**<br>☒ Yes   ☐ No |

## 4:00 ADJOURN

***Next Meeting:*** *February 23, 2015 1-3 PM via conference call*