Regional Committee Plan

Regional Committees within the NC Balance of State CoC (NC BoS) will design coordinated assessment plans using this form. Plans are due to the Coordinated Assessment Council of the BoS Steering Committee in fall 2014 (firm deadline to be established once ESG and CoC application timelines are known).

Regional Committee: _____

Counties served: _____

Elected Coordinated Assessment Lead: _____

Regional Lead: _____

ACCESS TO SYSTEM

Regional Committees within the NC BoS will use one of two approved coordinated assessment models. Please indicate your Regional Committee model below (choose one):

_____   **Designated agency(s)** administer both emergency response screening and VI-SPDAT assessment tool and make program referrals for the system

_____   **All agencies** will uniformly administer both emergency response screening and VI-SPDAT assessment tool and make program referrals

List of agencies administering emergency response screening:

Agencies acting as coordinated assessment sites within Regional Committee:

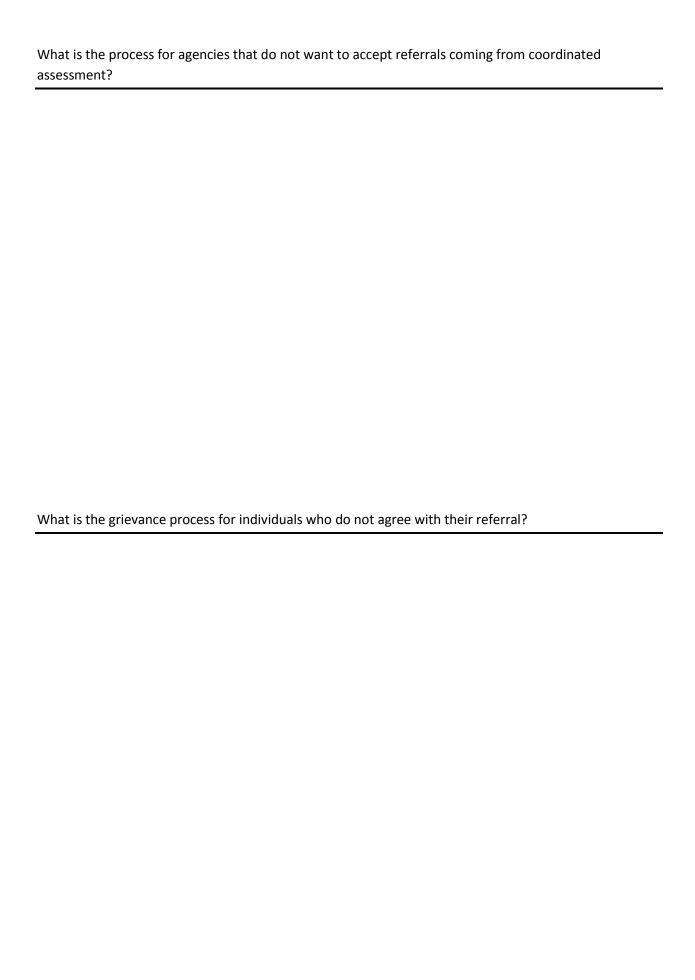| Agency	Administering the Emergency Response Screening	VI-SPDAT for families, individuals or both	Number of staff for coordinated assessment	Time/week for staff to do coordinated assessment	Schedule of staff available for coordinated assessment (example: Mon-Fri, 8 am – 5 pm)
	YES NO	Families only Individuals only Both Neither			
	YES NO	Families only Individuals only Both Neither			
	YES NO	Families only Individuals only Both Neither			
	YES NO	Families only Individuals only Both Neither			
	YES NO	Families only Individuals only Both Neither			
	YES NO	Families only Individuals only Both Neither			
	YES NO	Families only Individuals only Both Neither			

How will individuals access homeless programs in your community? (Should correspond to diagram for individual access in Appendix C)

How will families access homeless programs in your community? (Should correspond to diagram for family access in Appendix C)

Are people required to travel to different locations to access programs and services in your community?

__ Yes   __ No

If yes, what happens if a household is unable to access transportation?

How is coordinated assessment advertised in your community? (check all that apply)

__ All agencies aware   __ Posters   __ Billboards   __ Media stories   __ Flyers

__ Stickers   __ Community Forum   __ Other (Please describe: _____)

How does your community connect coordinated assessment to existing systems? Please describe what is available locally and how the systems overlap and interact.

Prevention services:

_____

Veterans Affairs:

_____

Faith-based poverty programs:

_____

Mental health services:

_____

Legal/judicial system, including law enforcement and prisons:

_____

Department of Social Services (if multiple DSS agencies within Regional Committee, please discuss each agency):

_____

REFERRALS

Please describe how the referral process will work in your community. If clients need to transfer agencies in the referral process, please describe how this will be done.

Are transportation funds/resources provided? __ Yes __ No

If yes, please describe resources, to whom they are available, and how and when they are accessed.

Are forms sent with clients and/or included in HMIS? __ Yes __ No

If yes, please describe:

Does your Regional Committee use real-time bed availability? __ Yes __ No

If yes, please describe:

What is the process for agencies that do not want to accept referrals coming from coordinated assessment?

What is the grievance process for individuals who do not agree with their referral?

How does your Regional Committee handle waitlists for programs? Please include information for how this waitlist is created, stored, and updated and the agency/person responsible.

Please include the full list of program rules for each agency participating in coordinated assessment in Appendix A. Please indicate below which rules are specifically required by funders.

Coordinated assessment will help communities to identify gaps in services. How will your community address these gaps as they become apparent?

OVERSIGHT

The Coordinated Assessment Lead will be tasked with reporting about coordinated assessment on measures set by the Coordinated Assessment Council. Will your Regional Committee engage in further measures (e.g. including weekly case management meeting to case conference, monthly provider meeting to assess system flow, elected group to monitor local grievances)? Please describe below.