**Data Subcommittee Meeting Agenda**

Wednesday, January 7, 2015

12 PM –1PM

Call in number: 1-218-895-9693 Code: 805232#

| START | 12:00 | |
|---|---|---|
| **ONE** | **Agenda Item:  Welcome & Call to Order** | **Agenda Item Completed**: ☐ |
| | **Presenter:** Lloyd Schmeidler | **Estimated Time:** 3 minutes |
| | **Background Information:** This meeting is for Data Subcommittee Members. | |
| | **Supporting Materials:**<br>• n/a | |
| | | |
| **TWO** | **Agenda Item: Approval of Minutes** | **Agenda Item Completed**: ☐ |
| | **Presenter:** Lloyd Schmeidler | **Estimated Time:** 3 minutes |
| | **Goal:** ☒Share Info  ☐Obtain Input  ☐Make Decisions | **Formal Approval Needed?**<br>☒ Yes   ☐ No |
| | **Supporting Materials:**<br>• Previous meeting minutes | |
| | | |
| **THREE** | **Agenda Item: Changes to Meeting** | **Agenda Item Completed**: ☐ |
| | **Presenter:** Tia Sanders-Rice | **Estimated Time:** 5 minutes |
| | **Goal:** ☒ Share Info   ☒ Obtain Input   ☒ Make Decisions | **Formal Approval Needed?**<br>☒ Yes      ☐ No |
| | **Background Information:**<br>This item is a proposal to change the schedule of the Data Subcommittee to the last Wednesday of the month. This change would put a week between the Data Subcommittee and Governance Committee meetings. It has also been proposed that the meeting be extended to 1.5 hours as the committee has not been able to get through the entire agenda in previous meetings. | |
| | **Supporting Materials:**<br>• n/a | |
| | **Action Items:** n/a | |
| | | |
| **FOUR** | **Agenda Item: Update on Reports** | **Agenda Item Completed**: ☐ |
| | **Presenter:** Laura McDufee | **Estimated Time:** 15 minutes |
| | **Goal:** ☒ Share Info   ☐ Obtain Input   ☐Make Decisions | **Formal Approval Needed?**<br>☒ Yes      ☐ No |
| | **Background Information:**<br>Many reports were impacted by the 2014 HUD Data Standards and ServicePoint upgrade. This committee was charged with prioritizing the work on reports in ServicePoint and determining which reports to archive. A status update on current work on these reports is provided. NCHC staff will also discuss any new reports that have been completed or updated. | |

| | Supporting Materials: |
|---|---|
| | • Report Update List |
| | **Action Items:** n/a |

| | | |
|---|---|---|
| **FIVE** | **Agenda Item:  NC PIT and HIC process** | **Agenda Item Completed**: ☐ |
| | **Presenter:** Sonia Ensenat and Laura McDuffee | **Estimated Time:** 35 minutes |
| | **Goal:** ☒ Share Info   ☒ Obtain Input   ☒ Make Decisions | **Formal Approval Needed?**<br>  ☒ Yes        ☐   No |
| | **Background Information:**<br>North Carolina's PIT has been scheduled for January 29, 2015. NCHC staff will discuss how NC will obtain accurate data for the PIT and HIC submission to HUD, coordination with NCCEH, current issues with Bowman Systems (ServicePoint), and obtain input on reporting. | |
| | **Supporting Materials:**<br>• NC 2015 HIC and PIT process PowerPoint<br>• Point in Time field comparisons<br>• HIC and PIT Data Collection Notice | |
| | **Action Items:**<br>• Determine which reports to use for PIT/HIC data quality check | |

| | |
|---|---|
| **END** | **1:01 Adjournment** |
| **NEXT MEETING:** February  4, 2015 at 12:00PM | |