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Data Committee Meeting Minutes
Oct 1, 2014

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Present: Lloyd Schmeidler, Tia Sanders-Rice, Debbie Bailey, Bob Silber, Tim West, Gerry Leslie, Sonia Ensenat, Laura McDuffee.

Minutes from Sept 3
Debbie made motion to approve the minutes, seconded by Bob. Approved.

Update on Reports
1) Update priority 1 reports - Approved
2) Check on DEC Age, Gender, household Errors V1 and report at next meeting
3) Remove DEC Clients Created, Enrolled and Served (regular and monthly versions - Approved
4) Update ROI, Data Completeness v6 C2 for CoC, EAN DQ, RAW data reports, Basic Veteran Counts, and Veteran Counts – Approved
5) Remove Monthly Data Completeness Report Card (duplicate and single month versions) – Approved
6) Tabled review of priority 3 reports until Nov meeting

HMIS Upgrade
1) Going smoothly, all agencies should be turned back on this afternoon. There are 3 issues: SSVF export will communicate to agencies today, changes to projects in system that may need to be made by CoCs/projects, non-HUD questions on project entry that are not HUD questions and should be considered for removal by Governance Committee and/or MCAH. – Tabled decision making on removal of HUD questions.

Data Quality Plan
1) Data quality plan reviewed as a baseline for Governance Committee and CoCs. – Committee members to review document and be prepared to make suggestions for decision points at November meeting.

Mecklenburg Custom Report Request
1) Reviewed request for custom report related to Coordinated Assessment. Process is unique to CoC and different from what is generally recommended by MCAH. Recommended to the Governance Committee for approval with reservations. - Approved

HUD Update
1) NOFA reports email was distributed. AHAR online session tomorrow at 2:30

Next meeting: November 5, 12pm

Minutes submitted by Laura McDuffee