NC Balance of State CoC Steering Committee Meeting Agenda

Tuesday, September 2, 2014, 10:30 am – 12:00 pm

Call-in info (audio): (218) 895-9693, conference code 805232#

Online presentation: https://join.me/nccehrocks

START	10:30 Welcome & Call to Order	
ONE	**Agenda Item: Roll Call**	
	Presenter: Nancy Holochwost	**Estimated Time:** 5 minutes
	Background Information: Roll call is for elected regional leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS Steering Committee meeting, please email bos@ncceh.org with your contact information.	
	Supporting Materials: • Regional Lead Contact List: ncceh.org/files/3430	
TWO	**Agenda Item: Approval of Minutes**	
	Presenter: Corey Root	**Estimated Time:** 5 minutes
	Goal: ☒Share Info ☒ Obtain Input ☒ Make Decisions	**Formal Approval Needed?** ☒ Yes, by common consent
	Supporting Materials: August minutes: ncceh.org/files/4810	
THREE	**Agenda Item: ESG Application Update**	
	Presenter: Corey Root	**Estimated Time:** 5 minutes
	Goal: ☒Share Info ☐Obtain Input ☐Make Decisions	**Formal Approval Needed?** ☐ Yes ☒ No
	Background Information: The State ESG Office has made several changes and amendments to the 2014 ESG Application materials, including extending the due date to September 8 and making changes to the funding per region (Attachment 2 of the information packet).	
	Supporting Materials: • Updated NC ESG Application materials: ncceh.org/bos/esg/ • ESG funding principles: ncceh.org/files/3415/	
	Action Items: • **Regional Leads:** Ensure completed application materials arrive at State ESG Office by Monday, September 8	

	Agenda Item: CoC Application Update	
F O U R	**Presenter:** Corey Root	**Estimated Time:** 5 minutes
	Goal: ☒ Share Info ☒ Obtain Input ☐ Make Decisions	**Formal Approval Needed?** ☐ Yes ☒ No
	Background Information: NC BoS staff completed the Grant Inventory Worksheet (GIW) and CoC registration in August. The Annual Renewal Demand (ARD) for Balance of State is $5,696,021 – this is the amount needed to fund existing renewal projects. HUD has not clarified if funds will be available for new projects for the FY2014 competition. Regardless, agencies interested in applying for new projects, please complete the 2014 CoC Intent to Apply form. Renewal projects do not need to submit this form. NC BoS staff also asks Regional Committees to elect representatives to the Scorecard and Project Review Committees if you have not already done so.	
	Supporting Materials: • CoC Program Info: https://www.onecpd.info/coc/	
	Action Items: • **All new (not renewal) CoC project applicants:** please fill out the Intent to Apply on NCCEH website: www.ncceh.org/bos/currentcocapplication/ • **CoC Grantees:** NCCEH will be in touch with project application deadlines once HUD releases further information about the 2014 CoC application • **Regional Leads:** Please elect representatives to the Scorecard and Project Review Committees if you have not already done so; email contact info to bos@ncceh.org	

	Agenda Item: HMIS Lead Administrator Ratification	
F I V E	**Presenter:** Denise Neunaber	**Estimated Time:** 15 minutes
	Goal: ☒Share Info ☒ Obtain Input ☒ Make Decisions	**Formal Approval Needed?** ☒Yes ☐ No
	Background Information: In July the CHIN Governance Committee recommended that CoCs in North Carolina ratify Michigan Coalition Against Homelessness (MCAH) as the Lead Agency for HMIS in North Carolina. NC BoS staff will share the latest information and ask the Steering Committee for a decision on ratification for DHHS (the CoC lead agency for NC Balance of State).	
	Supporting Materials:	
	Action Items:	

SIX	**Agenda Item: NC BoS Chronically Homeless Prioritization Policy**

Presenter: Corey Root	**Estimated Time:** 15 minutes
Goal: ☒Share Info ☒ Obtain Input ☒ Make Decisions	**Formal Approval Needed?** ☒Yes ☐ No

Background Information: In response to the FY2013-2014 CoC NOFA, NC BoS passed a policy on prioritizing chronically homeless in Permanent Supportive Housing programs in January 2014. HUD issued a notice on prioritization for people who are chronically homeless in July 2014. NC BoS staff will discuss how the CoC can revise the existing policy to completely align with the HUD notice.

Supporting Materials:
- Proposed Revision of CH Prioritization Policy: ncceh.org/files/4809

Action Items:

SEVEN	**Agenda Item: Zero:2016**

Presenter: Corey Root	**Estimated Time:** 10 minutes
Goal: ☒Share Info ☒ Obtain Input ☒ Make Decisions	**Formal Approval Needed?** ☒Yes ☐ No

Background Information: NC BoS is considering applying to the nonprofit Community Solutions be a part of the national Zero: 2016 campaign. Zero: 2016 has the goal of ending veteran homelessness by December 31, 2015 and chronic homelessness by December 31, 2016. We will discuss the commitments and implications of applying for this campaign.

Supporting Materials:
- Zero: 2016 Application Materials: http://cmtysolutions.org/zero2016

Action Items:

EIGHT	**Agenda Item: NC BoS Governance Charter Update**

Presenter: Corey Root	**Estimated Time:** 5 minutes
Goal: ☒ Share Info ☒ Obtain Input ☐ Make Decisions	**Formal Approval Needed?** ☐ Yes ☒ No

Background Information: HUD requires CoCs to have a governance charter and to update this document at least annually. NC BoS ratified a governance charter in August 2013. NC BoS staff will discuss proposed changes and next steps. Please email your changes and input to bos@ncceh.org

Supporting Materials:
- NC BoS Governance Charter: www.ncceh.org/files/3443

Action Items:

NINE	**Agenda Item: CA Workshop Update**

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Presenter: Corey Root	**Estimated Time:** 5 min
Goal: ☒Share Info ☐Obtain Input ☐Make Decisions	**Formal Approval Needed?** ☐Yes ☒ No
Background Information: Coordinated Assessment Workshops are now scheduled for all Regional Committees within NC BoS CoC. These 2-day workshops will walk Regional Committee delegations through the decision-making process to create a local Coordinated Assessment system. NC BoS staff will be in touch in the coming weeks with further registration details and will schedule calls with Regional Leads to discuss the Regional Committee delegation and other logistics.	
Action Items: • **Coordinated Assessment Workshop delegation:** Register for your CA workshop, http://www.ncceh.org/files/4798/	

TEN	**Agenda Item: September Meetings**

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Presenter: Corey Root	**Estimated Time:** 5 min
Goal: ☒Share Info ☐Obtain Input ☐Make Decisions	**Formal Approval Needed?** ☐Yes ☒ No

Background Information: There are two meetings this month:
• Rapid Rehousing
  Friday, Sept. 19, 10:30 a.m.
  Register on NCCEH website: http://www.ncceh.org/events/751/
• Data Quality - REQUIRED
  Monday, Sept. 22, 10:30 a.m.
  Register on NCCEH website: http://www.ncceh.org/events/754/	

Action Items: • **RRH Program Managers:** Register for and attend RRH Subcommittee meeting • **CHIN users:** Register for and attend Data Quality Subcommittee meeting • **CHIN users:** Please read this information about AHAR preparation	

ELEVEN	**Agenda Item: Regional Committee Updates**

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Presenter: Corey Root	**Estimated Time:** 10 min
Goal: ☒ Share Info ☒ Obtain Input ☐ Make Decisions	**Formal Approval Needed?** ☐Yes ☒ No
Background Information: • Time reserved for Regional Leads to share information about Regional Committee activities, ask questions of the group, and share successful strategies.	

TWELVE	**Agenda Item: Reminders**
	Presenter: Corey Root **Estimated Time:** 5 min
	Action Items: • **Regional Leads:** Ensure completed application materials arrive at State ESG Office by Monday, September 8 • **All new (not renewal) CoC project applicants:** please fill out the Intent to Apply on NCCEH website: www.ncceh.org/bos/currentcocapplication/ • **CoC Grantees:** NCCEH will be in touch with project application deadlines once HUD releases further information about the 2014 CoC application • **Regional Leads:** Please elect representatives to the Scorecard and Project Review Committees if you have not already done so, email contact info to bos@ncceh.org • **Coordinated Assessment Workshop delegation:** Register for your CA workshop, http://www.ncceh.org/files/4798/ • **RRH Program Managers:** Register for and attend PSH Subcommittee meeting • **CHIN users:** Register for and attend Data Quality Subcommittee meeting • **CHIN users:** Please read this information about AHAR preparation
END	**NEXT MEETING:** Tuesday, October 7, 2014, 10:30 a.m.