

**Alamance County Interagency Coalition for Homeless Assistance**  
**April 7, 2014**

Present: Jan Bowman, ABSS; Kim Crawford, ACAC; Donna Hodges, ACAC; Caroline Taylor, ACAC; Shawna Tillery, City of Burlington; Bob Holdren, Volunteer; Elizabeth Lockley, CHIN; Kim Braxton, RTSA; Cynthia Carter, Legal Aide of North Carolina; Jackie Sheffield, BPD.

Regrets: Nikki Ratliff, BDC/BHA; Heidi Norwick, United Way.

The meeting was called to order by Kim Crawford. The meeting agenda for today and meeting minutes from March were distributed.

Our newest member, Bob Holdren, a formerly homeless person, who will be joining our group, introduced himself. He was the first participant in the HOPE program. All those present introduced themselves.

The minutes from the March meeting were reviewed. A motion to approve was made by Jackie Sheffield with a second by Jan Bowman. The minutes were approved as distributed.

Balance of State Regional Lead meeting: This meeting was held April 1st at the Greensboro HUD field office. The need for Committee priorities were reiterated at this meeting. The ESG reporting of unspent funding in Alamance County was inaccurate and due to an accounting error. There are no unspent funds in our county.

HMIS RFP: The Letter of Intent to apply was due by March 31st. Applications are due by May 16th with interviews to be held in July. If a new agency is chosen, they will need to be up and running between January-July 2015. Some applicants include CHIN and NCCEH.

PIT Count Update: Tia, the NCCEH Data Coordinator, is working with folks to coordinate and organize data from agencies and regions who conducted PIT counts.

Coordinated Intake / Coordinated Assessment: This will have to be in place by January 2015. There will be one or two "front-door agencies" who all in need will be funneled through. Heidi Norwick will be our Coordinated Intake Assessment point person.

Regional Lead job description and the Regional Committee roles and responsibilities: This handout from the meeting was distributed to all present.

ACICHA's By-Laws: Kim Crawford distributed copies of the current ACICHA by-laws. We need to review the purpose and mission of the Committee and ensure that this "fits" ACICHA at this time.

Listserve: The current listserve is undergoing revisions. Jackie Sheffield sent an email to those currently on the list to notify her of any desire to be removed from the list. She has heard from 19 of 45 listserve individuals and three of them wish to be removed.

Who should be "at the table"? If you are receiving HUD monies, should you be at the table? Who can help us make the best decisions for the homeless in our community? We reviewed and evaluated the "membership" listing in the by-laws. Who's on the list that's not attending? Who is here that's not on the list? Who should be on the list? What are the priorities for the Committee, i.e., seeking funding, but what else?

ACICHA's Goal: At the Regional Lead meeting, leads and alternates were asked to develop a goal, to be reported to the Balance of State, that they will attempt to meet by December 31, 2014. The goal reported for ACICHA was that we will increase our membership by 20%. We need to engage as many community representatives as possible to most effectively deal with homeless issues in Alamance County. In doing so, attaining this goal should be easy.

What are some other housing ideas that ACICHA could investigate--"out of the box" methods of decreasing the homeless population?

We need to be the advisory committee to the governing bodies for Alamance County. Bob reminded us that there are organizations such as Piedmont Rescue Mission which do not receive any government funding.

Kim C. has asked that everyone, via email, reply to "all" for recommendations of changes to the bylaws so that we can come back next month and discuss any changes that need to be made. We will discuss proposed recommendations to the bylaws.

Potential reasons for not attending ACICHA meetings: day/time conflict, proper person not aware of the meeting, don't know what we do, etc.

Joel Rice is the new Shelter Plus contact at Cardinal Innovations. We will meet with him regarding the current status of Shelter Plus Care.

Kim C. feels we should be presenting relevant research data each month. For example, see the front page of the Region section regarding Fair Housing in today's Times News.

#### Updates:

City of Burlington: There will be a reduction of 10% (\$42,000) in funding as HUD is using the 2007-2011 Community Census Data which lists us with fewer homeless individuals. We were the only place in the State to receive this large amount of cuts to funding.

RTSA: The house is at capacity with a new person who was admitted to the program in early March. The APR for the grant that ended 1/31/14 is due at the end of the month. They are still awaiting news regarding the funding of their renewal application.

STEPS & HOPE: In Nikki's absence, Kim B. reported that the program remains at the same occupancy as last month. Nikki is also awaiting news regarding the funding of her renewal applications.

ACAC: The Shelter made it through the recent ice storm with the assistance of generators that Kim C. was able to rent. The food pantry continues to serve the hungry in Alamance County.

#### Announcements:

- Shawna Tillery, City of Burlington, has HUD audit tomorrow and will be doing site visits.
- Family Abuse Services had a fundraiser, the Purple Ribbon Gala, and made \$18,000.
- Feeding Alamance, the Make A Difference Day project, will be this weekend. They will package 40,000 macaroni and cheese meals which will remain here in Alamance County. It is April 12th from 2:00-4:00 p.m. If anyone would like to volunteer for this event, please contact Ruth Pruitt at the United Way.

The meeting was adjourned to meet again on May 5, 2014 at 2:00 p.m. at the Habitat for Humanity Administrative Office.

Respectfully submitted,

Kim Braxton  
Secretary