**Alamance County Interagency Council for Homelessness**

**April 1, 2013**

**Present**: Kim Braxton, RTSA; Kim Crawford, Allied Churches; Maseta Dorley, Cardinal Innovations; Donna Hodges, Allied Churches; Heidi Norwick, United Way; Lynn Rousseau, Family Abuse Services; Jackie Sheffield, Burlington Police Department; Shawna Tillery, City of Burlington; Calvetta Watlington, Family Abuse Services; and, Leo Welsh, Allied Churches.

Allied Churches of Alamance County will chair the meetings. Kim Crawford called the meeting to order.

National Low Income Housing Coalition information was distributed.

There is a Piedmont Triad Regional Homelessness workshop on April 19, 2013, at 10:00 A – 12:00 N at Goodwill Industries. Kim Crawford is attending as well as Maseta Dorley and Jackie Sheffield.

Minutes were distributed and reviewed. A motion to approve the minutes as presented was made by Heidi Norwick with a second made by Calvetta Watlington. The motion passed.

**Point in Time Count**

Jackie Sheffield reported there was nothing of note except the numbers from the Alamance Burlington School System (ABSS)—the double-ups and the unaccompanied youth—are exceptionally high. It was noted, however, that these are not the ages about which HUD collects information. HUD gathers data regarding 18-24 year olds. Those under 18 are “under” their parents and the Department of Social Services (DSS). What happens if they’re not connected? They have to be referred. ABSS notifies DSS. Where are these children and who’s counting them? They may be with friends, other family members—but ABSS tracks them. If we want an overall view of where the county is, we’d connect the two.

Jackie wants to handle the Point in Time count for our county next year. She’s already speaking with Allan Blue, Phil Bowers, etc. Kim would like for us to get an accurate count of ALL homeless individuals regardless of age. In St. Louis Co., MN, they saw 400 or so unaccompanied youth ages 14-25. Jane Sellars has been trying for years to have a place for these children to go.

**Loaves & Fishes**

Loaves & Fishes (L&F) does not have enough space for storage at each location. They will not be taking as many donations of breads, donuts, etc. L&F would like to conduct training for the faith-based organizations in the area regarding the operation of an independent food pantry.

**Purpose of ACICHA**

Kim Crawford has had several discussions regarding the purpose of the monthly meeting—What are we supposed to be doing? What do we want to do?

Discussion reiterated that this is the Board, designated by Alamance County, to approve and/or disburse funding for housing from HUD, etc. We were initially a stand-alone county. Individuals at the federal government level decided it would be best to have “groupings” of counties. Thus, the Balance of State was born and ACICHA joined them to better position local agencies for pro rata and other funding. There are now 79 participating counties in the Balance of State. The Balance of State mandates that we have a regional committee to approve HUD funding. It was noted that, next year, we will lose some funding because we, agencies from Alamance County, are sending back a large amount of unused money this year. Those who are receiving grants should plan to bring to the next Committee meeting their most recent quarterly report for review.

Also, it would be helpful to have someone to do an orientation to ACICHA for new people. It was noted that Jackie has prepared a glossary to help new people understand the acronyms used.

Committee members are asked to go to the Balance of State website, www.ncceh.org, to review goals and objectives for the regional committee. What do our monitoring responsibilities look like? What should they look like? We should evaluate who are the partners, i.e., who should be at the table?

It was requested that the bylaws be sent to Committee members for review of the mission and purpose of this committee. Also, we meet the Monday before Balanace of State meets on Tuesday. We should evaluate whether to change our meeting date to one after Balance of State meets.

**Status of 501(c)3**

The purpose of ACICHA seeking 501(c)3 status was discussed. Following discussion, a motion to was made dissolve the idea of having a 501(c)3 by Heidi Norwick with a second by Lynn Rouseau. The motion passed unanimously.

**HPRP**

Heidi Norwick reported that an individual was paid to audit the HPRP grant and then gave 200+ of her own time as volunteer for this process. The United Way now has a multi-tab spreadsheet in place should anyone want to apply for this type of funding again. Quite a bit was learned from this process. Leo Welsh also added that HPRP funding is provided on a reimbursement-basis.

**Cardinal Innovations Housing Update**

An audit of the Shelter+Care grants is scheduled for April 22-25. As housing specialist, Maseta has to report back to DHHS of other activities. Maseta is putting together a Fair Housing workshop as an outreach format to bring awareness and education to individuals regarding rights as tenants, etc. She hopes to have a 4-person committee with representatives from the City of Burlington, ACICHA, the ARMC Relations Council, and the United Way. Cardinal Innovations will provide the venue. She intends that 20+ people will attend on June 6th. A motion was made by Heidi Norwick that ACICHA send a representative to this event with a second being made by Shawna Tillery. The motion carried. The venue will be either the new Goodwill facility or the Kernodle Senior Center. Shawna will call the Kernodle Center about getting the large room there.

**City of Burlington**

Shawna Tillery announced a second public hearing for CDBG funding will be held April 16. This is part of the citizen approval process.

**New President of ACICHA**

Jackie Sheffield made a motion that Kim Crawford serve as the President of ACICHA. The motion was seconded by Lynn Rousseau and was approved.

The meeting was adjourned to meet again on Monday, May 6, 2013, at 2:00 p.m. at the Habitat for Humanity office.

Respecfully submitted,

Kim Braxton

Secretary